

CHEROKEE AVIATION AUTHORITY
CHEROKEE, IOWA
May 17, 2022

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The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, May 17, 2022. Chairman Kellen Ludvigson called the meeting to order at 5:57 p.m.

Directors present: Kellen Ludvigson, Rick Angell, Dan Mott, Sheila Guntren and John Loughlin. Randy Sievert was absent. Others present were Sherri Haan.

The minutes of the previous meeting held on April 19, 2022 were approved. Motion by Mott, seconded by Guntren. Motion Carried.

The following bills were presented for payment.

Bills for Approval
May 17, 2022

| | | |
|---------------------------|---------------------------------|------------|
| Alliant Energy | Natural Gas | \$142.46 |
| Cherokee Fire Department | Donation | \$250.00 |
| City of Cherokee | Water & Sewer | \$65.06 |
| CML Telephone | Telephone & Internet | \$165.74 |
| MediaCom | cable | \$7.86 |
| MidAmerican Energy | Electricity | \$432.30 |
| One Office Supply | cartridge, paper, etc | \$97.49 |
| Randy Sievert | FBO Services | \$4,250.00 |
| Randy Sievert | outside labor (Savana and Jack) | \$1,465.00 |
| Randy Sievert | Fuel Commissions | \$909.25 |
| Sanitary Services | Garbage Pick Up | \$116.70 |
| Sherri Haan | Clerk Services | \$350.00 |
| United States Post Office | stamps | \$58.00 |
| UST Testing Services | Monthly Inspections | \$200.00 |
| | | \$8,509.86 |

Motion by Loughlin, seconded by Mott to approve the bills. Motion carried.

Reviewed the assets on the balance sheet as of May 1, 2022, accounts receivable and activity in checking account for the past month. Mott reconciled the checking account statement.

Bills

- Board will visit with CML regarding tv bill that is currently being paid to Mediacom
- Board advised clerk to add a "reimbursement account" to separate airport managers expenses
- Follow up next month with Randy regarding bill to US Jet Center

FBO Report

- New solo flight added
- No ILCC updates
- Runway remains open during construction

Treasurer's Report

- Board reviewed the Ascent bill for Aviation fuel

Hangar Lease

- Manager was given 4 leases to sign prior to meeting

Unfinished Business

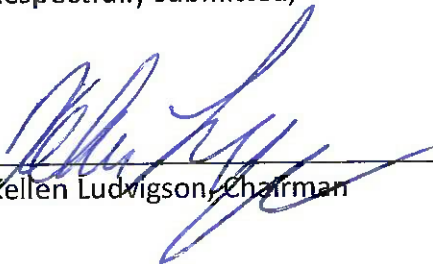
- Engineer Dave Joens advised Voltmers radio control equipment isn't compatible. Also, lights may temporarily not be working.
- State Grants deadline of May 27th is approaching. Priority will be the lighted windsock that was damaged in a previous storm.
- State Grant used toward lighting and heating Lundell Hangar for maintenance purposes
- FBO contract discussed. Manager will receive a performance bonus as well as cost of living increase.
- Clerk position was awarded a raise and bonus for extra duties performed

Motion by Angell, seconded by Loughlin that windsock is priority followed by the Lundell Hangar. Motion carried.

Motion by Angell, seconded by Guntren to approve managers and clerks wage increase. Motion carried.

There being no further business, Mott moved, seconded by Angell to adjourn at 6:55 p.m. Motion carried

Respectfully submitted,


Kellen Ludwigson, Chairman


Sherri Haan, Clerk