

CHEROKEE AVIATION AUTHORITY  
CHEROKEE, IOWA  
July 19, 2022

COPY

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, July 19, 2022. Chairman Kellen Ludvigson called the meeting to order at 6:00 p.m.

Directors present: Rick Angell, Sheila Guntren and Kellen Ludvigson. Dan Mott, John Loughlin, Randy Sievert were absent. The clerk was also absent.

The minutes of the previous meeting held on June 21, 2022 were approved. Motion by Angell, seconded by Guntren. Motion Carried.

Bills for Approval  
July 19, 2022

Alliant Energy	Natural Gas	\$84.44
Bomgaars	mulch	\$41.89
Bugh Welding	weld base on wind sock pole	\$373.00
Builders Sharpening & Service	lawn mower maintenance	\$196.43
City of Cherokee	Water & Sewer	\$84.05
City of Cherokee	Water & Sewer	\$74.55
CML Telephone	Telephone & Internet	\$167.06
MediaCom	cable	\$7.86
MidAmerican Energy	Electricity	\$444.89
MidAmerican Energy	Electricity "LTG Vault"	\$62.03
JEO Consulting Group	Taxiway Light Engineering	\$14,655.00
Randy Sievert	Contract Services	\$4,666.66
Randy Sievert	Diesel for tractor	\$195.00
Randy Sievert	Savana, bldg maint, mowing	\$1,250.00
Randy Sievert	Fuel Commissions	\$1,095.00
Sanitary Services	Garbage Pick Up	\$116.70
Sexton Oil Co	7998 gal Jet A (\$4.39/gal)	\$35,111.22
Sherri Haan	Clerk Services	\$500.00
UST Testing Services	Monthly Inspections	\$200.00
Voltmer Inc	Taxiway light construction	\$243,864.88
		\$303,190.66

The following bills were presented for payment.

Motion by Angell, seconded by Guntren to approve the bills. Motion carried.

Reviewed the assets on the balance sheet as of July 6, 2022, accounts receivable and activity in checking account for the past month. Angell reconciled the checking account statement.

**Bills**

- A fuel bill from US Jet Center was inadvertently paid by the airport. Randy will need to follow up. Discussion of obtaining a debit card from Security State Bank to be used by the airport manager followed.

**FBO Report**

- 2 students taking exams
- Cherokee Flight Breakfast had approximately 800 people

**Treasurer's Report**

- Kellen questioned "rent adjustment" on the aging summary. Clerk will follow up with Burkhardt & Dawson

**Hangar Lease**

- Manager wasn't present to obtain the 4 unsigned leases

**Unfinished Business**

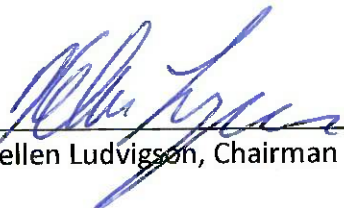
- Lemars airport still under construction
- Loughlin will prepare managers new contract

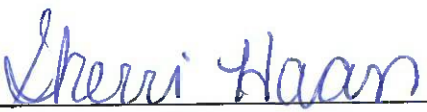
**New Business**

- We did not receive grant for improving terminal building.

There being no further business, Angell moved, seconded by Guntren to adjourn at 6:40 p.m. Motion carried.

Respectfully submitted,

  
\_\_\_\_\_  
Kellen Ludvigson, Chairman

  
\_\_\_\_\_  
Sherri Haan, Clerk