

CHEROKEE AVIATION AUTHORITY

CHEROKEE, IOWA

September 19, 2023

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday September 19, 2023. Chairman Kellen Ludvigson called the meeting to order at 6:55 p.m.

Directors present were Kellen Ludvigson, Rick Angell, Dan Mott and John Loughlin. Sheila Guntren was absent. Others present were Savannah Nelson. The clerk was also present.

The minutes of the previous meeting held on August 15, 2023 were approved. Loughlin moved, seconded by Mott. Motion carried.

The following bills were presented for payment.

Alliant Energy	Natural Gas	-\$730.49
Bomgaars	Cleaning supplies, tubing, grease,	\$108.53
City of Cherokee	Water & Sewer	\$48.96
CML Telephone	Telephone & Internet	\$167.92
McClure	AWOS Prof. Svcs 04-02-23 to 04-29-23	\$1,655.62
McClure	AWOS Prof. Svcs 07-30-23 to 08-26-23	\$1,395.69
Mediacom	Cable	\$7.86
MidAmerican Energy	Electricity	\$9.40
MidAmerican Energy	Electricity/Vault	\$29.14
Modern Heating	AC labor and motor	\$450.19
New Coop	Weed chemical	\$90.49
One Office Supply	Paper, toner cartridge	\$84.15
Post Office	Roll of stamps	\$63.00
Randy Sievert	Contract Services	\$1,000.00
Sanitary Services	Garbage Pick Up	\$116.70
Savannah Nelson	Fuel Commissions	\$1,147.50
Savannah Nelson	Contract Services	\$3,750.00
Sherri Haan	Clerk Services	\$500.00
Syntech	Tech support for fuel pump	\$185.00
UST Testing	Monthly Inspection/Annual Testing	\$1,150.00

Mott moved, seconded by Angell to approve the bills. Motion carried.

Reviewed the assets on the balance sheet as of September 19, 2023, accounts receivable and activity in the checking account for the past month. Mott reconciled the checking and debit account statements.

Treasurer's Report

- Motion by Loughlin to move Money Market to a CD at North Star Credit Union for 6 months, seconded by Mott. Motion passed.
- Balance of \$5000.00 from debit acct #13-765-0 will be transferred to checking acct #13-552-6 to close the account. A Capital One credit card has been obtained for the manager to use instead.

Fuel Report

- AV gas and Jet A prices have both been updated.

FBO Report

- IDOT, marked out and runway sprayed for weeds.
- UST, annual testing completed.
- The runway light person is almost done.
- The mower has been repaired.

Unfinished Business

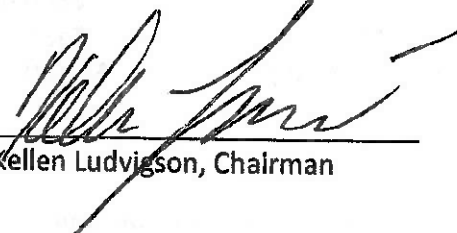
- AWOS Grant: On hold until next year. Taxiway project has been approved.
- Tractor Purchase: Motion by Loughlin, seconded by Angell to purchase tractor from Titan. Motion passed.
- Bookkeeping: Ludvigson will contact Allen Dessel for the possibility of helping the clerk with some QuickBook issues.
- BIL-ATP application: Due in October.
- IDOT inspection: Ludvigson attended the City of Cherokee meeting and the city has agreed to remove any necessary trees.
- Insurance for fuel: Ludvigson will obtain a quote from Rudolph Insurance in Des Moines.
- Cody Wilson hangar rent: This issue was discussed and resolved.

New Business


- Signed hangar leases are for an unlimited amount of time.

There being no further business, Loughlin moved, seconded by Angell to adjourn at 7:55p.m.
Motion carried.

Respectfully submitted,



Kellen Ludvigson, Chairman



Sherri Haan, Clerk