

CHEROKEE AVIATION AUTHORITY
CHEROKEE, IOWA
BOARD MEETING

July 14, 2020

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, July 14, 2020. Chairman Kellen Ludvigson called the meeting to order at 6:00 p.m.

John Loughlin signed the Oath of Director to fulfill the position vacated by Mike Fox. John's term will end on December 31, 2021.

Directors present: Kellen Ludvigson, Dan Mott, John Loughlin, Rick Angell and Sheila Guntren. Absent: None. Others present were Karen Aduddell, Randy Sievert, Sara Lucas and Jeff Daniels.

Angell moved, seconded by Mott, to elect John Loughlin as Treasurer to replace Mike Fox. Motion carried.

The minutes of the previous meeting held on June 09, 2020, were read. Angell moved, seconded by Mott, to approve the minutes as read. Motion carried.

The following bills were presented for payment.

Randy Sievert	\$3,833.34
Randy Sievert	\$296.80
Karen Aduddell	\$350.00
JEO Consulting	\$10,432.22
Sanitary Services	\$104.40
City of Cherokee	\$36.91
Bomgaars	\$193.93
Syntech	\$84.00
Seneca Companies	\$352.25
MidAmerican Energy	\$346.17
CML Telephone	\$174.17
Alliant Energy	\$39.60
Gregg Computer Service	\$95.00
Community Oil Fleet	\$194.11
Karen Aduddell	\$148.39
Chronicle Times	\$222.00
Builders Sharpening & Service	\$57.60
Carey's Furniture	\$1,461.99
Mediacom	\$6.74
U S Postmaster	\$55.00
Ascent Aviation Group Inc.	\$26,804.04

Loughlin moved, seconded by Mott, to approve these bills. Motion carried.

Reviewed the assets on the balance sheet as of July 13, 2020, accounts receivable and activity in checking account for the past month. Mott reconciled the checking account statement.

Reviewed the June fuel report. Fuel sales were 890.02 gallons of 100LL AV gas and 297.19 gallons of Jet A fuel. Purchased 8,000 gallons of 100LL AV gas.

FBO Report:

- A technician from Seneca replaced fuel filters and went through the system with Randy.
- Randy is working on paperwork for PMMIC.
- An inspector from FAA and a local repairperson inspected the Automated Weather Observing System (AWOS). Randy recommended we replace the AWOS as there are several parts that would no longer be available if they should fail. He has been in contact with our airport engineer Dave Joens who will check into pricing and options to replace the AWOS. Our five year Airport Capital Improvement Plan could be revised to include the AWOS.
- Randy had the mower deck repaired. He will have a bill of \$300.
- Randy asked about the possibility of moving the airport's maintenance equipment from the Lundell hangar to a storage unit. A large unit could be rented for \$250 a month.
- Randy has been busy with new flight students.
- Doing general maintenance on the grounds, lights, mowing and helping Mark Cedar.
- Updated FCC license.

Updates on grant projects:

Zoning Ordinance

No update. County Engineer Sarah Tracy reviewing.

Partial Taxiway Construction Phase I

Close out documentation has been submitted to FAA. After it is accepted, we can request the final reimbursement.

Hangar Door Replacement

Waiting to hear if our application for a grant to replace the bi-fold door on the Lundell hangar with a hydraulic lift door is approved.

CARES Act Grant - Plan to use grant funds for fuel purchases.

The Board approved the request from Aventure Staffing to place a sign for Lopez on the airport property.

Jeff Daniels addressed the Board to discuss the possibility of a discount on fuel purchases for his company's crop spraying operation out of our airport. Board members welcomed Jeff and told him they will discuss further and contact him. Jeff thanked the Board for their time and consideration and left the meeting.

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Tabled discussion on adjusting fuel prices for our pumps.

There being no further business, Angell moved, seconded by Mott to adjourn at 7:10 p.m.
Motion carried.

Respectfully submitted,
Kellen Ludvigson, Chairman
Karen Aduddell, Clerk