

CHEROKEE AVIATION AUTHORITY
CHEROKEE, IOWA
BOARD MEETING

April 14, 2020

The monthly meeting of the Directors of the Cherokee Aviation Authority was held on Tuesday, April 14, 2020. The meeting was held by Zoom conference to comply with social distancing recommendations due to the COVID-19 virus. Chairman Kellen Ludvigson called the meeting to order at 7:06 p.m.

Rick Angell signed the Oath of Director. He was appointed by the county supervisors to replace Neal Rogge.

Directors present: Kellen Ludvigson, Dan Mott, Mike Fox, Sheila Guntren and Rick Angell. Absent: none. Others present on the conference were Karen Aduddell, Brian Lauck and Project Engineer Dave Joens.

The minutes of the previous meeting were read, Fox moved, seconded by Guntren, to approve the minutes as read. Motion carried.

The following bills were presented for payment.

Brian Lauck	\$3,833.33
Brian Lauck	\$121.71
Karen Aduddell	\$350.00
Sanitary Services	\$104.40
City of Cherokee	\$33.67
Bomgaars	\$47.56
MidAmerican Energy	\$405.49
Mediacom	\$6.74
Alliant Energy	\$95.09
CML Telephone	\$173.15
Iowa Department of Ag	\$9.00
City of Cherokee	\$7,495.75
Bullock Insurance	\$4,322.00
Modern Heating & Cooling	\$85.00

Fox moved, seconded by Mott, to approve these bills. Motion carried.

Reviewed the assets on the balance sheet as of April 13, 2020, accounts receivable and activity in checking account for past month. Also reviewed a report on the status of current federal and state grants.

Reviewed the March fuel report. Fuel sales were 486.85 gallons of 100LL AV gas and 00 gallons of Jet A fuel. No fuel purchases.

Brian is completing an application for a grant from the Iowa DOT to replace the bi-fold door on the Lundell hangar. Reviewed the proposal from Midland Door Solutions to replace the bi-fold with a hydraulic door. Their proposal was for \$40,219.00 but did not include any costs for preparing a new opening, support frame or any structural engineering fees. Brian also has a quote from Schweiss Doors of \$35,559.82. Discussed option of installing the hydraulic door versus a bi-fold door. Dave Joens will contact another contractor for other

door options. The deadline for the grant application is April 30th. On a motion by Fox, seconded by Mott, the Board approved the following resolution:

WHEREAS, an application has been prepared by the Cherokee Aviation Authority to request state funding from the Iowa Department of Transportation to replace a bi-fold hangar door with a hydraulic lift door at the Cherokee County Regional Airport. Total cost of the project is estimated at \$45,000.00. The application is requesting a State share of 50% (\$22,500.00) and local share at 50% (\$22,500.00).

WHEREAS, as a condition to receiving State aid for the Cherokee County Regional Airport, the following provisions must be met:

- Certification that the local match exists if the grant is awarded
- Authorization to submit the proposed project for a State Grant

NOW THEREFORE, BE IT RESOLVED that the Cherokee Aviation Authority authorizes the submittal of the application for State funding to replace the bi-fold door with a hydraulic lift door and certifies that the local match of 50% is available for the project.

Updates on grant projects:

Zoning Ordinance – Kellen has a Zoom meeting scheduled for April 15th with County Engineer Sarah Tracy, Steve Zarr and Dave Kastengren to clarify any concerns.

Partial Taxiway Construction Phase I – Dave Joens stated that Vander Pol has completed construction except for seeding, fertilizing and mulching which they anticipate to be done within the next couple weeks. Once this is finished, Dave will set up a date to do a walk through with the contractor and Board.

Several potential applicants for the airport manager job have been received and were reviewed. Each board member voiced what their expectations and requirements of a new manager would be. Kellen has heard from several other individuals interested in the position and waiting for their resumes. We will continue to make more contacts and schedule interviews within the next month. Brian stated he would stay until May 1st and longer if necessary.

The Authority received notice from the FAA that the airport is eligible for a \$30,000 grant from the CARES Act stimulus funding. We will be receiving an application form shortly to apply for the grant.

There being no further business, Fox moved, seconded by Mott to adjourn at 8:16 p.m. Motion carried.

Respectfully submitted,
Kellen Ludvigson, Chairman
Karen Aduddell, Clerk