

CHEROKEE AVIATION AUTHORITY
CHEROKEE, IOWA
BOARD MEETING

March 10, 2020

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, March 10, 2020. Chairman Kellen Ludvigson called the meeting to order at 7:00 p.m.

Directors present: Kellen Ludvigson, Neal Rogge, Dan Mott and Sheila Guntren. Absent Mike Fox. A quorum was present. Others present were Karen Aduddell and Brian Lauck.

Mott moved, seconded by Guntren, to open the public hearing for comments on the proposed budget for FY 2020-2021. Motion carried. There being no comment from the public, Mott moved, Rogge seconded, to close the public hearing. Motion carried.

Rogge moved, seconded by Guntren, to approve the proposed budget for FY 2020-2021. Motion carried.

The minutes of the previous meeting were read, Rogge moved, seconded by Mott, to approve the minutes as read. Motion carried.

The following bills were presented for payment.

Brian Lauck	\$3,833.33
Brian Lauck	\$169.96
Karen Aduddell	\$350.00
City of Cherokee	\$30.45
Bomgaars	\$19.24
Sanitary Services	\$104.40
CML Telephone	\$173.39
Alliant Energy	\$114.26
Holzhauer Motors	\$37.69
Nationwide Insurance	\$188.00
Mid American Energy	\$457.14
LeMars Daily Sentinel	\$20.66
Iowa Lakes Electric Coop	\$8,312.30
Mediacom	\$6.74

Mott moved, seconded by Guntren, to approve these bills. Motion carried.

Reviewed the assets on the balance sheet as of March 6, 2020, accounts receivable and activity in checking account for past month. Discussed action to take for one delinquent account. Mott reconciled the bank checking account statement. Also reviewed a report on the status of current federal and state grants.

Reviewed the February fuel report. Fuel sales were 489.23 gallons of 100LL AV gas and 190.76 gallons of Jet A fuel. No fuel purchases.

Cherokee Aviation Authority

March 10, 2020

Page 2 of 2

Updates on grant projects:

Zoning Ordinance – Kellen has set a meeting with county supervisors Gary Lundquist and Rick Mongan and the county engineer Sarah Tracy to discuss the proposed land use zoning ordinance. They have questions and concerns on limitations and restrictions. Kellen located the GIS overlay map to provide Sarah for review.

Partial Taxiway Construction Phase I – The contractor will be doing some incidental work on the sub-drain cleanouts in the next few days. Seeding and painting will wait until the ground and pavement reach 50 degrees or more.

Partial Taxiway Design Phase I - Received final reimbursement. Phase I is closed out.

Brian will prepare an application for a 50% grant from the Iowa DOT to replace the bi-fold door on the Lundell building. Applications are due by April 30th.

Flight breakfast is scheduled for June 7th.

Brian Lauck gave his resignation notice to the Board and stated he would continue his airport management duties until May 1st while the Board searched for a replacement. The Board was in favor of Brian staying to help during the transition and accepted his resignation. Kellen will write up qualifications to place ads for a new airport manager.

Neal Rogge gave his resignation as a board member of the Authority and stated that he has enjoyed being on the board the past 16 years and seeing all the improvements made to the airport during that time. The Board accepted his resignation and thanked Neal for his service. Kellen will contact the county supervisors to appoint a replacement.

There being no further business, Rogge moved, seconded by Guntren to adjourn at 8:15 p.m. Motion carried.

Respectfully submitted,
Kellen Ludvigson, Chairman
Karen Aduddell, Clerk