

**CHEROKEE AVIATION AUTHORITY**  
**CHEROKEE, IOWA**  
**BOARD MEETING**  
December 11, 2018

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, December 11, 2018. The meeting was called to order at 7:00 p.m. by Chairman Todd Wetherell.

Directors present: Todd Wetherell, Dan Mott and Dave Kastengren. Absent Neal Rogge and Mike Fox. A quorum was present. Others present were Karen Aduddell, Brian Lauck, Kellen Ludvigson and Dustin Leo of JEO Consulting Group.

Dustin attended the meeting to update the board on the following projects and plans:

- The parallel taxiway design phase has several design issues. He explained the other options and how each would affect future plans for the airport.
- The Airport GIS overlay is complete and the County should now activate it on the website.
- Dustin presented the proposed 5-Year Airport Capital Improvement Program (ACIP) for grant projects through FY2024 prepared by JEO Consulting Group.
- Selection of airports receiving FAA Supplemental Appropriation funding will be made in January 2019. If the Cherokee County Regional Airport is selected, we could receive a 100% grant for the parallel taxiway design and construction.

Kastengren moved, seconded by Mott, to approve the ACIP with one proposed change and authorize Todd Wetherell to sign the final plan on behalf of the Authority. Motion carried. Dustin will make the change and provide a final copy for signature. Dustin then left the meeting.

The minutes of the previous meeting were read, Mott moved, seconded by Kastengren, to approve the minutes as read. Motion carried.

The following bills were presented for payment.

Brian Lauck	\$3,261.66
Brian Lauck	\$293.50
Karen Aduddell	\$309.00
City of Cherokee	\$33.20
MidAmerican Energy	\$424.02
Locksmith Service LLC	\$330.00
Sanitary Services	\$104.40
Alliant Energy	\$34.03
Bomgaars	\$13.67
Ascent Aviation Group	\$46.00
Mediacom	\$8.96
CML Telephone	\$173.21
Champion Electric	\$657.95
One Office Solution	\$87.51

Kastengren moved, seconded by Mott, to approve these bills. Motion carried.

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Reviewed the assets on the balance sheet as of December 8, 2018, accounts receivable and activity in checking account for past month. Mott reconciled the bank checking account.

The fuel report for the month of November was reviewed. Fuel sales were 493.64 gallons of 100LL AV gas and 680.06 gallons of Jet A fuel.

FBO report:

- Replaced two security lights with LED lights
- Snow removal equipment is ready to go
- Have two new hangar occupants

Discussed an email received from the City Administrator Sam Kooiker about the annexation question regarding a portion of the airport property that was recently discovered by the DOT. Apparently, there is no proof that the City annexed two parcels owned by the City that are part of the airport. There is no action required at this time.

There being no further business, Kastengren moved, seconded by Mott, to adjourn at 8:00 p.m. Motion carried.

Respectfully submitted,  
Todd Wetherell, Chairman  
Karen Aduddell, Clerk