

CHEROKEE AVIATION AUTHORITY
CHEROKEE, IOWA
BOARD MEETING

December 10, 2019

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, December 10, 2019. Mike Fox called the meeting to order at 7:00 p.m.

Directors present: Mike Fox, Dan Mott, Neal Rogge and Dave Kastengren. Absent Todd Wetherell. A quorum was present. Others present were Karen Aduddell, Brian Lauck, Kellen Ludvigson and Jack Poggenklass.

The minutes of the previous meeting were read, Mott moved, seconded by Kastengren, to approve the minutes as read. Motion carried.

The following bills were presented for payment.

Brian Lauck	\$3,833.33
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Karen Aduddell	\$350.00
Rick's Welding	\$13,368.72
Bomgaars	\$49.09
MidAmerican Energy	\$281.06
JEO Consulting Group	\$6,150.00
Sanitary Services	\$104.40
One Office Solution	\$103.99
Alliant Energy	\$95.28
CML Telephone	\$173.96
Mediacom	\$8.96
Titan Machinery	\$522.45
Builders Sharpening & Service	\$283.20
Mongan Painting	\$18,450.00
Sapp Bros	\$13,796.00

Kastengren moved, seconded by Rogge, to approve these bills. Motion carried.

Reviewed the assets on the balance sheet as of December 6, 2019, accounts receivable and activity in checking account for past month. Mott reconciled the bank checking account statement.

The fuel report for the month of November was reviewed. Fuel sales were 578.9 gallons of 100LL AV gas and 714.98 gallons of Jet A fuel.

FBO report:

- Put a new blade on the truck
- Removing snow
- Had the seat and hydraulic fuel leak repaired on the tractor

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Updates on other pending grant projects:

Zoning Ordinance – Kastengren reported no update. Has not heard from County Engineer.

Hangar Rehabilitation – Received the final bill from Mongan Painting. Will prepare request for final grant reimbursement.

Partial Taxiway Construction Phase I – Work on the project will continue in the spring. Vander Pol Excavating, LLC provided an anticipated schedule to complete the remaining work that should take about two weeks.

Partial Taxiway Design Waiting for FAA approval to request final reimbursement.

After review of the FY2021 Airport Capital Improvement Program and ACIP data sheets it was moved by Neal Rogge and seconded by Dave Kastengren that the following resolution be adopted. Motion carried:

WHEREAS, as a condition to receiving State and Federal assistance for the Cherokee County Regional Airport, the following provisions must be met:

- Approved 5-Year Airport Capital Improvement Program (ACIP); and
- Approved Airport Improvement Program data sheets with the Sponsor's Signature; and
- Certification that the local match exists if the grants are awarded; and
- Authorization to submit the proposed projects for Federal Grants; and

WHEREAS, the FY2021 Airport Improvement Program and the ACIP data sheets are attached listing projects deemed to be in the best interest to the Cherokee County Regional Airport.

NOW, THEREFORE, BE IT RESOLVED that the Cherokee Aviation Authority authorizes the submittal of the FY2021 Airport Improvement Program and associated Airport Improvement Program data sheets for possible FY2021-2025 Federal Aviation Administration Grants, and certifies that the local match of 10% is available for each project awarded a grant.

There being no further business, Rogge moved, seconded by Kastengren to adjourn at 7:20 p.m. Motion carried.

Respectfully submitted,

Mike Fox, Treasurer

Karen Aduddell, Clerk