

CHEROKEE AVIATION AUTHORITY
CHEROKEE, IOWA
BOARD MEETING

November 12, 2019

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, November 12, 2019. Todd Wetherell called the meeting to order at 7:00 p.m.

Directors present: Todd Wetherell, Mike Fox and Dave Kastengren. Absent Neal Rogge and Dan Mott. A quorum was present. Others present were Karen Aduddell, Brian Lauck and Kellen Ludvigson.

The minutes of the previous meeting were read, Fox moved, seconded by Kastengren, to approve the minutes as read. Motion carried.

The following bills were presented for payment.

Brian Lauck	\$3,833.33
Brian Lauck	\$229.11
Karen Aduddell	\$350.00
Community Oil Fleet	\$194.42
U S Postmaster	\$55.00
State Savings Bank	\$1,102.66
State Savings Bank	\$16.05
JEO Consulting Group	\$4,987.75
One Office Solutions	\$93.08
Mark Miller	\$2,354.29
Sanitary Services	\$104.40
MidAmerican Energy	\$274.45
Bomgaars	\$65.54
Alliant Energy	\$59.02
CML Telephone	\$173.96
Vander Pol Excavating, LLC	\$248,461.55

Fox moved, seconded by Kastengren, to approve these bills. Motion carried.

Reviewed the assets on the balance sheet as of November 12, 2019, accounts receivable and activity in checking account for past month. Kastengren reconciled the bank checking account statement.

The fuel report for the month of October was reviewed. Fuel sales were 728.98 gallons of 100LL AV gas and 196.42 gallons of Jet A fuel.

FBO report:

- Brian will order a half load of 100LL AV gas
- Installed new nozzles on the AV gas and Jet fuel pumps
- Put snow blower on tractor
- Will grease and attach blade on dump truck this week
- Checked work done by Rick's Welding on hangar doors

Updates on other pending grant projects:

Zoning Ordinance – Kastengren sent emails to Supervisor Rick Mongan and County Engineer Sarah Tracy requesting a meeting prior to the end of November to discuss the status of the approval of the ordinance by the Board of Supervisors.

Hangar Rehabilitation – Painting of all the hangars has been completed by Mongan Painting. After the final invoice is received from Mongan, we will see if there are funds remaining in the grant to apply toward the invoice from Rick’s Welding for their inspections and maintenance on the bi-fold doors.

Partial Taxi-way Construction Phase I – On a motion by Kastengren, seconded by Fox, the following resolution was adopted.

**RESOLUTION APPROVING PAYMENT OF PARTIAL PAYMENT APPLICATION
#2 FOR THE CHEROKEE COUNTY REGIONAL AIRPORT
PARTIAL PARALLEL TAXIWAY – PHASE I PROJECT**

WHEREAS, the Cherokee Aviation Authority is under contract with Vander Pol Excavating, LLC (Contractor) of Orange City, Iowa for FAA AIP 3-19-0099-015, the construction of a partial parallel taxiway (Phase I) at the Cherokee County Regional Airport; and

WHEREAS, the Contractor has submitted a request for partial payment (#2) for the Project, requesting payment for mobilization, underground utilities location, excavation, subbase, PCC pavement, subdrains, subdrain cleanouts, subdrain outlets, and top soiling as of October 29, 2019 in the amount of \$248,461.55 (includes 5% retainage); and

WHEREAS, staff has reviewed the request and is in concurrence with the payment request; and

WHEREAS, the amount of Partial Payment Application #2 is \$248,461.55 after deducting the retainage of 5%, as required by the contract documents until the project receives final acceptance by the Airport Authority.

NOW, THEREFORE, BE IT RESOLVED that the Cherokee Aviation Authority approves the Partial Payment Application #2 in the amount of \$248,461.55 to Vander Pol Excavating, LLC of Orange City, Iowa.

Kastengren informed the Board that he would not seek re-appointment to the Authority after his term expires on December 31, 2019.

The Board will appoint Kellen Ludvigson to replace Kastengren for a four-year term on the Authority board starting January 1, 2020, with the approval of the City Council and County Supervisors. The Board will also seek approval from the City Council to reappoint Dan Mott for a four-year term and approval from the County Supervisors to reappoint Todd Wetherell for a four-year term on the Authority.

Kellen Ludvigson stated that during the hangar door inspections and maintenance done by Rick’s Welding some type of residue was left on his plane. He requested that in the future if

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planes were going to be moved from the hangars, the owners by notified first. Wetherell stated he would mention this when he contacts Rick's Welding to request an inspection report and discuss costs listed on the invoice.

There being no further business, Fox moved, seconded by Kastengren to adjourn at 7:55 p.m. Motion carried.

Respectfully submitted,
Todd Wetherell, Chairman
Karen Aduddell, Clerk