

**CHEROKEE AVIATION AUTHORITY**  
**CHEROKEE, IOWA**  
**BOARD MEETING**  
October 09, 2018

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, October 09, 2018. The meeting was called to order at 7:00 p.m. by Chairman Todd Wetherell.

Directors present: Todd Wetherell, Mike Fox, Dan Mott and Dave Kastengren. Absent Neal Rogge. A quorum was present. Others present were Karen Aduddell, Brian Lauck and Kellen Ludvigson.

The minutes of the previous meeting were read, Fox moved, seconded by Kastengren, to approve the minutes as read. Motion carried.

The following bills were presented for payment:

Brian Lauck	\$3,261.66
Brian Lauck	\$522.63
Karen Aduddell	\$309.00
City of Cherokee	\$39.95
Sanitary Services	\$104.40
MidAmerican Energy	\$371.35
JEO Consulting Group	\$5,020.37
Ascent Aviation Group	\$46.00
Alliant Energy	\$37.56
CML Telephone	\$173.10
Champion Electric	\$272.60
Mediacom	\$8.96

Kastengren moved, seconded by Fox to approve these bills. Motion carried.

Reviewed the assets on the balance sheet as of October 5, 2018, accounts receivable and activity in checking account for past month. Discussed the delinquent hangar rent account. Mott reconciled the bank checking account and savings account statements.

The fuel report for the month of September was reviewed. Fuel sales were 849.62 gallons of 100LL AV gas and 1240.89 gallons of Jet A fuel.

FBO report:

- Replaced bulbs in VASI lights
- Preparing equipment for winter

Brian was instructed to check for water in hangars and clean up the airport's pickup.

Project updates:

Hangar rehab and painting – The grant contract has been signed and returned by the Iowa DOT. Will wait until spring of 2019 to move forward.

Land zoning ordinance – Kris Glienke assured Todd that the zoning ordinance for the airport will be adopted by the County Supervisors by year end. She has provided a copy of the proposed ordinance to the county attorney for review.

Project updates from our engineer, Dustin Leo, of JEO Consulting Group, Inc.:

Partial Parallel Taxiway Design – Brian Tompkins (FAA) requested that we set up our plan with two base bids. Base Bid 1 will include the construction of, grading and paving while Base Bid 2 will include taxiway edge lights and associated electrical work. Dustin will be advancing these plans to the 90% submittal and will provide to the Authority Board for review and comment. Brian also requested that we send a letter to Schoon Construction detailing how the contractor will use his property for a temporary access.

Supplemental Appropriation (SA) Funding – JEO Consulting Group will be re-submitting our application for funding on the taxiway project to the FAA using the new electronic submittal form by the October 31<sup>st</sup> deadline. Todd is to send Jeff Deitering (FAA) an email telling him that we have asked JEO to fill out and submit the application on our behalf. Steven King and Chuck Grassley both sent letters to the FAA on our behalf supporting our taxiway project for the SA Funding.

GIS update to county website – The Airport Land Use Zones (Part 77 Surfaces) should be ready to include on the county website within the next couple of days.

ALP Closeout – Dustin has talked to Ed Hyatt (FAA) who said he would look into the situation of the grant discrepancy and get back to him.

The General Aviation Airport Security Plan for the Cherokee County Regional Airport was reviewed and updated.

There being no further business, Fox moved, seconded by Mott, to adjourn at 8:00 p.m. Motion carried.

Respectfully submitted,  
Todd Wetherell, Chairman  
Karen Aduddell, Clerk