

CHEROKEE AVIATION AUTHORITY
CHEROKEE, IOWA
BOARD MEETING

August 14, 2018

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, August 14, 2018. The meeting was called to order at 7:00 p.m. by Chairman Todd Wetherell.

Directors present: Todd Wetherell, Mike Fox and Dave Kastengren. Absent Neal Rogge and Dan Mott. A quorum was present. Others present were Karen Aduddell and Brian Lauck.

The minutes of the previous meeting were read, Fox moved, seconded by Kastengren, to approve the minutes as read. Motion carried.

The following bills were presented for payment:

Brian Lauck	\$3,261.66
Brian Lauck	\$4,888.90
Karen Aduddell	\$309.00
Lauck Aviation	\$149.77
Sanitary Services	\$104.40
City of Cherokee	\$92.52
Community Oil Fleet	\$282.32
MidAmerican Energy	\$427.57
Ascent Aviation Group	\$11,819.16
JEO Consulting Group	\$14,637.17
Sapp Bros Petroleum Inc	\$20,177.69
CBA Lighting & Controls Inc	\$177.66
Alliant Energy	\$37.56
Ascent Aviation Group	\$46.00
Mediacom	\$8.96
CML Telephone	\$172.91
S & W Repair	\$229.35
Sapp Bros Petroleum Inc	\$25,187.08
Ascent Aviation Group	\$11,734.21
Community Oil Fleet	\$296.86

Fox moved, seconded by Kastengren to approve these bills. Motion carried.

Reviewed the assets on the balance sheet as of August 13, 2018, accounts receivable and activity in checking account for past month. Mike Fox reconciled the bank checking account statement.

The fuel report for the month of July was reviewed. Fuel sales were 2019.77 gallons of 100LL AV gas and 17,535.83 gallons of Jet A fuel. Purchased 15,506 gallons of Jet A fuel for resale.

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FBO report:

- Need to repair the dead man switch on the fuel cabinet.

Project Updates:

Land zoning ordinance – Dave Kastengren talked to County Supervisor Rick Mongan regarding the adoption of a zoning ordinance for the airport. Rick stated they supervisors would work on it.

Hangar rehabilitation grant application – Unofficial approval for grant of \$37,500 for painting and repairs to existing hangars.

Partial Parallel Taxiway Phase I Design – Dustin Leo of JEO Engineering informed us that they are progressing on the taxiway design and have received comments on the first submittal. Dustin also stated they will be submitting an application to the FAA for the supplemental appropriations funding to design the south half of the taxiway and construct all of the taxiway at one time. If we are successful in being selected for the funding Dustin hopes to complete the whole design this winter and have the entire taxiway constructed next summer.

Hangar pavement – Dustin has contacted the contractor to schedule a time for pavement repairs and will get back to us this week with a proposed date for the repairs.

ALP Closeout – JEO Engineering is finalizing the ALP closeout documents and should have the project closed out by month end.

There being no further business, the meeting adjourned at 7:55 p.m.

Respectfully submitted,
Todd Wetherell, Chairman
Karen Aduddell, Clerk