

**CHEROKEE AVIATION AUTHORITY**  
**CHEROKEE, IOWA**  
**BOARD MEETING**

July 09, 2019

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, July 09, 2019. Todd Wetherell called the meeting to order at 7:00 p.m.

Directors present: Todd Wetherell, Mike Fox, Neal Rogge and Dave Kastengren. Absent Dan Mott. A quorum was present. Others present were Karen Aduddell and Brian Lauck.

The minutes of the previous meeting were read, Fox moved, seconded by Kastengren, to approve the minutes as read. Motion carried.

The following bills were presented for payment.

Brian Lauck	\$3,833.33
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Karen Aduddell	\$350.00
JEO Consulting Group	\$4,929.37
Community Oil Fleet	\$210.43
Sapp Bros	\$9,552.11
Bomgaars	\$58.96
City of Cherokee	\$38.52
Sanitary Services	\$104.40
MidAmerican Energy	\$370.51
Nelson Locksmith	\$93.00
Mongan Painting Co	\$20,645.00
CML Telephone	\$173.87
Alliant Energy	\$37.45
Titan Machinery	\$159.40
Bush Welding	\$48.00
CBA Lighting & Control	\$449.08

Fox moved, seconded by Kastengren, to approve these bills. Motion carried.

Reviewed the assets on the balance sheet as of July 6, 2019, accounts receivable and activity in checking account for past month. Kastengren reconciled the bank checking account statement.

The fuel report for the month of June was reviewed. Fuel sales were 975.27 gallons of 100LL AV gas and 1019.02 gallons of Jet A fuel. Received a half load of Jet A fuel.

FBO report:

- Weeding and spraying runway and around lights and cones.
- The DOT did some dirt work on Hwy 59. The city crew will use a maintainer to work the ground to correct the flow.
- The airport will be the starting point for the Ag tour on June 18<sup>th</sup>.
- Clients from Crossroads will tour the airport on June 26<sup>th</sup>.
- The Woods mower repairs are completed.

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Updates on pending projects and grant applications:

Zoning Ordinance – The County Engineer, Sarah Tracy, will set up a meeting between the Authority members, the Mayor and County Attorney to review the ordinance.

Partial Parallel Taxiway Construction Phase I –FAA AIP 3-19-0099-015 – Reviewed and signed the Agreement Between Owner and Contractor (Cherokee Aviation Authority and Vander Pol Excavating, LLC), and Change Order #1. The contract amount with Vander Pol Excavating, LLC to construct the partial parallel taxiway is \$800,274.20. The grant application to the FAA has been submitted for 90% federal funding.

Hangar Rehabilitation – Mongan Painting has half of the hangars painted. Will be completed before month end.

Discussed the condition of the hangar door on the Lundell building. Brian did make an application to the Iowa DOT for a grant to replace the door. The Authority decided not to replace the door at this time but continue to monitor. Brian is to contact Erect-A-Tube to inspect the hangar doors.

Reviewed a proposal from Michael Meloy, CPA, to serve as the independent auditor and business advisor for the Authority. It was decided to stay with Burkhardt & Dawson, CPA's for the June 30, 2019 fiscal year end audit and consider a proposal from Meloy in the next fiscal year.

There being no further business, Fox moved, seconded by Rogge to adjourn at 7:55 p.m. Motion carried.

Respectfully submitted,  
Todd Wetherell, Chairman  
Karen Aduddell, Clerk