

**CHEROKEE AVIATION AUTHORITY  
CHEROKEE, IOWA  
BOARD MEETING**

May 08, 2018

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, May 08, 2018. The meeting was called to order at 7:00 p.m. by Chairman Todd Wetherell.

Directors present: Todd Wetherell, Mike Fox, Dave Kastengren and Dan Mott. Absent: Neal Rogge. Others present were Karen Aduddell, Brian Lauck, Kellen Ludvigson and Dave Joens.

The minutes of the previous meeting were read, Kastengren moved, seconded by Mott, to approve the minutes as read. Motion carried.

The following bills were presented for payment:

Brian Lauck	\$3,261.66
Brian Lauck	\$384.69
Karen Aduddell	\$309.00
City of Cherokee	\$44.46
One Office Solution	\$102.73
Mid American Energy	\$485.22
Sanitary Services	\$104.40
Bomgaars	\$24.23
Gregg Computer Service	\$350.00
Alliant Energy	\$32.10
JEO Consulting Group, Inc.	\$8,150.54
O'Halloran	\$723.60
Ascent Aviation Group	\$46.00
CML Telephone	\$172.97
Mediacom	\$8.96

Mott moved, seconded by Kastengren to approve these bills. Motion carried.

Reviewed the assets on the balance sheet as of May 3, 2018, accounts receivable and activity in checking account for past month. Dan Mott reconciled the bank checking account statement.

The fuel report for the month of April was reviewed. Fuel sales were 1301.27 gallons of 100LL AV gas and 240.77 gallons of Jet A fuel. Brian will be ordering a half load of 100LL.

Dave Joens of JEO Consulting Group, Inc. had prepared and provided the application for federal assistance for the Phase I Design for a Partial Parallel Taxiway (Apron to Runway 18). Total cost of the Design Phase is \$98,500. The application is for a 90% or \$88,650 federal grant with a \$9,850 local match. Kastengren moved, seconded by Mott, to approve the application and authorize Chairman Wetherell to execute the application. Motion carried.

Joens also brought information from the Iowa Public Airports Association conference regarding a \$1 billion fund that may be available in grants from the General Fund of the

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Airport Improvement Program for non-primary airports through September 30, 2020. The Cherokee airport would qualify for the discretionary grant. The federal share for these grants to non-primary airports is 100 percent. No formal guidance has been issued yet for this program.

The Authority will publish a notice in the Chronicle stating that its proposed goal and rationale for Disadvantaged Business Enterprise (DBE) airport construction projects is available for inspection at the airport.

Had a discussion about the possibility of using the piece of land sitting north of the hangars along Hwy 59 on the airport property for future business expansion and economic growth.

FBO report:

- Brian Meyer needs to contact the contractor about repairing the pavement on the new hangar. Wetherell will follow up.
- PMMIC fuel tank inspection this month.
- Phillip 66 inspection scheduled on May 17<sup>th</sup>.
- Graded driveway.
- Filed the grant application with the Iowa DOT for hangar rehabilitation with costs up to \$75,000 and a 50/50 grant share.

Kastengren stated that the county zoning commission is reviewing the zoning ordinance.

The flight breakfast will be held on Sunday, May 20<sup>th</sup>.

There being no further business, the meeting adjourned at 7:55 p.m.

Respectfully submitted,  
Todd Wetherell, Chairman  
Karen Aduddell, Clerk