

**CHEROKEE AVIATION AUTHORITY  
CHEROKEE, IOWA  
BOARD MEETING**

April 10, 2018

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, April 10, 2018. The meeting was called to order at 7:00 p.m. by Chairman Todd Wetherell.

Directors present: Todd Wetherell, Mike Fox, Dave Kastengren, Neal Rogge and Dan Mott. Others present were Karen Aduddell, Brian Lauck and Kellen Ludvigson.

The minutes of the previous meeting were read, Rogge moved, seconded by Kastengren, to approve the minutes as read. Motion carried.

The following bills were presented for payment:

Brian Lauck	\$3,261.66
Brian Lauck	\$276.18
Karen Aduddell	\$309.00
City of Cherokee	\$31.70
Iowa Depart of Agriculture	\$9.00
City of Cherokee	\$6,608.81
Sanitary Services	\$104.40
MidAmerican Energy	\$442.33
Bomgaars	\$273.08
Blooming House	\$33.00
Alliant Energy	\$28.99
Cherokee Fire Department	\$100.00
Bullock Agency Inc.	\$3,398.00
Ascent Aviation Group Inc	\$10,585.66
Ascent Aviation Group Inc	\$46.00
Gregg Computer	\$1,195.00
Modern Heating & Cooling	\$74.00
Community Oil Fleet	\$123.09
CML Telephone	\$549.19

Fox moved, seconded by Rogge to approve these bills. Motion carried.

Reviewed the assets on the balance sheet as of April 6, 2018, accounts receivable and activity in checking account for past month. Dan Mott reconciled the bank checking and savings account statements.

The fuel report for the month of March was reviewed. Fuel sales were 380.53 gallons of 100LL AV gas and 724.17 gallons of Jet A fuel. Purchased 4000 gallons of Jet A fuel for resale.

FBO report:

- Brian helped the City with snow removal
- Doing spring cleaning
- Replaced gasket on toilet

- Installed the monitor for the Flight Aware software that is up and running.

Hose reel on gas pump is not working properly. Brian will adjust the timing.

Kastengren provided a copy of the city's land use zoning ordinance for the airport as a template for developing a zoning ordinance to propose for the county supervisors to adopt. The Authority discussed items to include and exclude but generally want to mirror the city's ordinance with certain changes. The Authority's engineer Dustin Leo will provide a GIS map for the supervisors. Kastengren will put together the wording for the ordinance to present to the supervisors.

Received a bid of \$47,692 from Mongan Painting to repaint four hangar buildings. Doors on block hangar need repair. Mott moved, seconded by Rogge, to have Brian obtain estimates for needed repairs and complete an application to the Iowa DOT for a grant for hangar rehabilitation costs up to \$75,000.00 with a 50/50 grant share. Motion carried.

Fox moved, seconded by Kastengren, to accept the Master Services Agreement between the Cherokee Aviation Authority and JEO Consulting Group, Inc. for Professional Services and authorize Chairman Todd Wetherell to sign the agreement. Motion carried.

Fox moved, seconded by Kastengren, to approve Task Order No. 001 of the Master Services Agreement between the Cherokee Aviation Authority and JEO Consulting Group, Inc. and authorize Chairman Todd Wetherell to sign the order for the following project:

- **Task Order No. 001 - Partial Parallel Taxiway (Apron to Runway 18) - Phase 1 Design. Total compensation \$98,500.00**

An application for a federal grant will be submitted to the FAA for this project with a 90/10 grant share.

Motion carried.

Brian will complete the application to renew the liability insurance policy with Bullock Insurance.

There being no further business, the meeting adjourned at 8:15 p.m.

Respectfully submitted,  
Todd Wetherell, Chairman  
Karen Aduddell, Clerk