

**CHEROKEE AVIATION AUTHORITY  
CHEROKEE, IOWA  
BOARD MEETING**

March 13, 2018

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, March 13, 2018. The meeting was called to order at 7:00 p.m. by Chairman Todd Wetherell.

Directors present: Todd Wetherell, Mike Fox, Dave Kastengren, Neal Rogge and Dan Mott. Absent: None. Others present were Karen Aduddell, Brian Lauck and Kellen Ludvigson.

Fox moved, seconded by Kastengren, to open the public hearing for comments on the proposed budget for fiscal year 2018-2019. Motion carried. There were not comments.

Mott moved, seconded by Fox, to close the public hearing. Motion carried.

Rogge moved, seconded by Mott, to approve the budget for fiscal year 2018-2019 as proposed. Motion carried.

The minutes of the previous meeting were read. Kastengren moved, seconded by Rogge, to approve the minutes as read. Motion carried.

The following bills were presented for payment:

Brian Lauck	\$3,261.66
Brian Lauck	\$314.96
Karen Aduddell	\$309.00
City of Cherokee	\$30.95
Mid American Energy	\$507.16
Centurylink	\$259.67
Bomgaars	\$140.04
U S Postmaster	\$49.00
Sanitary Services	\$104.40
Alliant Energy	\$30.03
Iowa Lakes Electric	\$8,312.30
Ascent Aviation	\$46.00
Mediacom	\$8.96
Chronicle Times	\$19.76
Chamber of Commerce	\$226.18
Community Oil Fleet	\$141.70
S & W Repair	\$123.71

Fox moved, seconded by Kastengren to approve these bills. Motion carried.

Reviewed the assets on the balance sheet as of March 11, 2018, accounts receivable and activity in checking account for past month. Dan Mott reconciled the bank checking account statement. The Board approved transferring \$10,000.00 from the general fund into a Time Certificate for reserves.

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The fuel report for the month of February was reviewed. Fuel sales were 486.08 gallons of 100LL AV gas and 774.45 gallons of Jet A fuel. Brian will order a half load of Jet A fuel this week.

FBO report:

- Made new wheel chocks
- Fixed runway lights damaged during snow removal

The concrete for the approach of the new hangar has cracked and a chip was found. There is a drainage issue also as water from melting snow is standing on the concrete. The concrete was guaranteed for two years. Brian will send photos to the project engineer and see what solution can be worked out.

Zoning Ordinance/Land Use Permit Project – Kastengren did some research to see how the zoning ordinance for the airport reads with the city and county records. He reported that the city has a written zoning ordinance for the airport that follows the ALP; however, he did not find a specific zoning ordinance in the county records. He and Brian will contact our engineer Dustin Leo to see what needs to be done and then contact Kris Glienke at the auditor's office to set up a meeting with the supervisors to discuss an ordinance.

Master Plan & ALP Update – Close-out has been completed.

Discussed making an application for a state grant to repair and paint hangars. Will do a walk through to make a list of needed repairs before requesting bids.

Brian and Kellen gave an update on the equipment needed to set up the FlightAware app that would include a computer and some type of monitor costing up to \$1,000. The Board gave approval to purchase the equipment and materials required for installation in the lobby.

Kellen handed out an updated comparison of fuel prices in area airports.

There being no further business, the meeting adjourned at 8:25 p.m.

Respectfully submitted,  
Todd Wetherell, Chairman  
Karen Aduddell, Clerk