

**CHEROKEE AVIATION AUTHORITY**  
**CHEROKEE, IOWA**  
**BOARD MEETING**

March 12, 2019

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, March 12, 2019. Chairman Todd Wetherell called the meeting to order at 7:00 p.m.

Directors present: Todd Wetherell, Mike Fox, Neal Rogge, Dan Mott and Dave Kastengren. Absent none. Others present were Karen Aduddell, Brian Lauck and Donna Burkhardt.

Fox moved, seconded by Kastengren, to open the public hearing for comments on the proposed budget for fiscal year 2019-2020. Motion carried. There were not comments from the public.

Fox moved, seconded by Kastengren, to close the public hearing. Motion carried.

Fox moved, seconded by Rogge, to approve the budget for fiscal year 2019-2020 as proposed. Motion carried.

Donna Burkhardt from Burkhardt and Dawson CPA's presented her audit report and financial statements of the Cherokee Aviation Authority for the fiscal year ended June 30, 2018 and gave a review of her findings and recommendations. After discussion of audit, Donna left the meeting. Rogge moved, seconded by Mott, to approve the audit. Motion carried.

The minutes of the previous meeting were read, Fox moved, seconded by Rogge, to approve the minutes as read. Motion carried.

The following bills were presented for payment.

Brian Lauck	\$3,261.66
Brian Lauck	\$107.56
Karen Aduddell	\$309.00
Holzhauer Motors	\$5,420.00
Sanitary Services	\$104.40
City of Cherokee	\$31.51
Bomgaars	\$27.36
MidAmerican Energy	\$591.21
Iowa Dept of Agriculture	\$9.00
Iowa Public Airports Assoc.	\$175.00
Alliant Energy	\$102.47
LeMars Daily Sentinel	\$30.38
CML Telephone	\$173.21
Iowa Lakes Electric Coop	\$8,312.30
State of Iowa Auditor	\$100.00
Burkhardt & Dawson, CPA's	<u>\$7,146.00</u>

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Kastengren moved, seconded by Rogge, to approve these bills. Motion carried.

Reviewed the assets on the balance sheet as of March 11, 2019, accounts receivable and activity in checking account for past month. Mott reconciled the bank checking account.

The fuel report for the month of February was reviewed. Fuel sales were 156.43 gallons of 100LL AV gas and 278.97 gallons of Jet A fuel.

FBO report:

- There is flooding on the taxiway. Opened a strip between the apron and ramps in attempt to allow water to run off.
- Filed a notam for the water hazard.
- Blew snow on Indian Street to help the City.

Updates on pending projects and grant applications:

Zoning Ordinance – Todd will contact Kris Glienke to find out the status of the ordinance being finalized by the Supervisors.

Parallel taxiway design and construction update from Dustin Leo –We are waiting for FAA to complete comments on the design. The project should be advertised for bidding in the first week of April and receive bids in late April. The grant application to FAA should be sent the first week of May. There is no update on the FAA Supplemental funding.

Hangar Rehabilitation – Will request a new bid from Mongan Paint that includes painting the block hangar.

There being no further business, Fox moved, seconded by Rogge, to adjourn at 8:00 p.m. Motion carried.

Respectfully submitted,  
Todd Wetherell, Chairman  
Karen Aduddell, Clerk