

**CHEROKEE AVIATION AUTHORITY
CHEROKEE, IOWA
BOARD MEETING**

February 13, 2018

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, February 13, 2018. The meeting was called to order at 7:00 p.m. by Director Mike Fox.

Directors present: Mike Fox, Dave Kastengren and Dan Mott. Absent: Todd Wetherell and Neal Rogge. A quorum was present. Others present were Karen Aduddell, Brian Lauck and Kellen Ludvigson.

Board member appointments were renewed for Mike Fox and Neal Rogge to serve four-year terms that will expire in January 2022. Rogge was reappointed by the County Board of Supervisors and Fox was reappointed by the Mayor.

The minutes of the previous meeting were read. Kastengren moved, seconded by Mott, to approve the minutes as read. Motion carried.

Election of officers to serve two year terms for 2018 and 2019:

Motion by Kastengren, seconded by Mott to elect Todd Wetherell as Chairman.

Motion by Kastengren, seconded by Fox to elect Dan Mott as Secretary.

Motion by Kastengren, seconded by Mott to elect Mike Fox as Treasurer.

All motions carried unanimously.

The following bills were presented for payment:

Brian Lauck	\$3,261.66
Brian Lauck	\$186.71
Karen Aduddell	\$309.00
Bomgaars	\$87.30
CenturyLink	\$259.67
MidAmerican Energy	\$533.77
Nationwide	\$188.00
Community Oil Fleet	\$100.00
Sanitary Services	\$104.40
City of Cherokee	\$32.44
Titan Machinery	\$467.47
Evans & Dixon, LLC	\$37.00
Woodall Electric	\$184.00
O'Halloran	\$181.32
Cherokee Fire Department	\$460.00
State Savings Bank	\$10.68
Alliant Energy	\$35.21
Champion Electric	\$51.36
Ascent Aviation Group	\$46.00
Letsche's Bike Shop	\$4.59
Chronicle Times	\$213.00
Community Oil Fleet	\$127.29

Mott moved, seconded by Kastengren to approve these bills. Motion carried.

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Reviewed the assets on the balance sheet as of February 11, 2018, accounts receivable and activity in checking account for past month. Dan Mott reconciled the bank checking account statement.

The fuel report for the month of January was reviewed. Fuel sales were 421.55 gallons of 100LL AV gas and 325.51 gallons of Jet A fuel.

FBO report:

- Brian has been keeping up on snow removal.
- Brian is to provide information each Monday for the City Administrator's weekly update.

Land Use Permit Project –Motion by Kastengen, second by Mott, to adopt the new Land Use and Zoning Study for the Cherokee County Regional Airport as presented. Motion carried. The study has been reviewed by the city council. Dustin Leo will provide the study to the county supervisors. The request for final reimbursement of \$15,300 was emailed to the Iowa DOT on January 23, 2018.

Master Plan & ALP Update – Waiting to receive the final signed copy.

Amendment #4 to the Aviation Authority 28E Agreement was adopted by the City Council on January 23, 2018.

Brian updated the Board on the phone conference with Brian Tompkins of the FAA Central Region Airports Division held on February 1st regarding the proposed project for a Partial Parallel Taxiway (Apron to Runway 18) Phase 1 Design and reviewed the plans with the Board. Estimated cost of the design phase is \$160,000. The Authority will apply for a 90% grant with the FAA. Other participants in the phone conference were Todd Wetherell, Brian Lauck, Dustin Leo, David Joens and Jeremy Cswercko.

Reviewed and discussed budget proposal for fiscal year 2018-2019. Notice of public hearing to approve the budget will be published by March 1st with hearing scheduled for Tuesday, March 13.

Kellen and Brian stated that the flight tracker for FlightAware app has been set up. Will need to purchase a television for use as a monitor.

There being no further business the meeting adjourned at 7:30 p.m.

Respectfully submitted,

Mike Fox, Treasurer

Karen Aduddell, Clerk