

CHEROKEE AVIATION AUTHORITY
CHEROKEE, IOWA
BOARD MEETING

February 12, 2019

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, February 12, 2019. The meeting was called to order at 5:00 p.m. by Mike Fox.

Directors present: Mike Fox, Neal Rogge and Dave Kastengren. Absent Todd Wetherell and Dan Mott. A quorum was present. Others present were Karen Aduddell and Brian Lauck.

The minutes of the previous meeting were read, Rogge moved, seconded by Kastengren, to approve the minutes as read. Motion carried.

The following bills were presented for payment.

Brian Lauck	\$3,261.66
Brian Lauck	\$210.36
Karen Aduddell	\$309.00
Nationwide Insurance	\$188.00
City of Cherokee	\$31.51
Bomgaars	\$77.06
Sanitary Services	\$104.40
Mid American Energy	\$581.06
JEO Engineering	\$4,240.45
Woodall Electric	\$115.00
One Office Solution	\$10.17
Mediacom	\$8.96
Alliant Energy	\$38.72
CML Telephone	\$173.21
City of Cherokee	\$150.00

Rogge moved, seconded by Kastengren, to approve these bills. Motion carried.

Reviewed the assets on the balance sheet as of February 8, 2019, accounts receivable and activity in checking account for past month. Kastengren reconciled the bank checking account.

The fuel report for the month of January was reviewed. Fuel sales were 349.99 gallons of 100LL AV gas and 491.46 gallons of Jet A fuel.

FBO report:

- Keeping up with snow removal
- All equipment running properly

Updates on pending projects and grant applications:

Zoning Ordinance – Will request to be on the County Supervisor meeting agenda to have ordinance finalized.

Parallel taxiway design and construction update from Dustin Leo – Taxiway plans have been completed. They have also added a new electric vault building to these plans. The extra engineering expense to design a building and system layout for the vault will be significant. Dustin wanted to know our thoughts on requesting a supplemental agreement for these extra costs that would be eligible for FAA funds since FAA requested that we include the vault into the project even though it was outside of the original contract scope. Dustin is hoping to transfer the design costs of the vault into an SA grant that would be covered 100% by FAA with no local match. If Cherokee is not selected for SA funding, Dustin would request the supplemental agreement from FAA of which they would cover 90% of the costs. This would result in a local share of approximately \$3,500. The Board is in favor of requesting the supplemental agreement.

Other business:

- Kastengren moved, seconded by Rogge, to purchase a 2011 Buick Lucerne from Holzauer Motors for a cost of \$6,420.00 to be used as a courtesy car. The Cherokee Flying Club has committed to contribute \$2,000.00 for the purchase and Holzauer Motors agreed to reduce the price by \$1,000.00 for their name being advertised on the vehicle. Total cost of the vehicle to the Authority will be \$3,420.00. We will also salvage the current courtesy car. Motion carried.

There being no further business, Kastengren moved, seconded by Rogge, to adjourn at 5:30 p.m. Motion carried.

Respectfully submitted,
Mike Fox, Treasurer
Karen Aduddell, Clerk