

**CHEROKEE AVIATION AUTHORITY  
CHEROKEE, IOWA  
BOARD MEETING**

January 09, 2018

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, January 9 2018. The meeting was called to order at 7:00 p.m. by Chairman Todd Wetherell.

Directors present: Todd Wetherell, Mike Fox, Dave Kastengren and Neal Rogge.  
Absent: Dan Mott. A quorum was present. Others present were Karen Aduddell, Brian Lauck and Kellen Ludvigson.

The minutes of the previous meeting were read. Fox moved, seconded by Kastengren, to approve the minutes as read. Motion carried.

The following bills were presented for payment:

Brian Lauck	\$3,261.66
Brian Lauck	\$163.13
Karen Aduddell	\$309.00
Cash for Christmas bonus	\$200.00
Cherokee Fire Department	\$2,552.00
Titan Machinery	\$115.13
Centurylink	\$258.08
MidAmerican Energy	\$416.75
Sanitary Services	\$104.40
City of Cherokee	\$31.15
Bomgaars	\$69.06
Alliant Energy	\$23.82
DGR Engineering	\$900.00
One Office Supply	\$40.59
Martin & Cozine	\$510.00
Letsche's Bike Shop	\$77.98
Ascent Aviation Group	\$15,350.65
Mediacom	\$6.72
City of Cherokee	\$150.00
Ascent Aviation Group	\$46.00
LeMars Daily Sentinel	\$89.01

Fox moved, seconded by Rogge to approve these bills. Motion carried.

Reviewed the assets on the balance sheet as of January 8 2018, accounts receivable and activity in checking account for past month. Neal Rogge reconciled the bank checking account statement.

The fuel report for the month of December was reviewed. Fuel sales were 617.79 gallons of 100LL AV gas and 34.71 gallons of Jet A fuel. Purchased 4000 gallons of 100LL AV gas.

FBO report:

- New speakers installed inside and outside. Need new volume controls on the speaker.
- Have installed 29 new fire extinguishers. Will need to purchase 5 more.
- Flying with Dave Kastengren to get his IFR license.
- Snow removal equipment ready for use.

Land Use Permit Project – Received final bill from engineer. Can now prepare paperwork for reimbursement from Iowa DOT.

Master Plan & ALP Update – Dustin Leo is to hand deliver the ALP to the FAA this week and should have signed copy back within another week.

Amendment #4 to the 28E Agreement was approved by the County Board of Supervisors on December 26, 2017. Section 7 of the agreement sets the annual levy rates to help support the Cherokee Aviation Authority. Section 7 of the Agreement is hereby amended to set a County-City rate through and including fiscal year 2028-2029 as follows: Paragraphs (b) and (d) of the agreement state the City and County shall assess no less than \$.06 per \$1,000.00 of assessed valuation, and no more than \$.18 per \$1,000.00 of assessed valuation upon all taxable property within such municipality.

The Aviation Authority Board plans to meet with the supervisors on January 16<sup>th</sup> at 9:00 a.m. to discuss future needs of the airport.

The Authority completed procedures to select a new airport consultant firm for grant projects to be considered in the next five years. A notification to request statements of qualifications was published in the Chronicle and notices were mailed to the firms of Bolton & Menk, Spencer, Iowa; DGR Engineering, Sioux Falls, SD; and JEO Consulting Group, Inc., Ankeny, Iowa. Statements of qualifications were received from all three firms. After review of the statements, it was moved by Fox, seconded by Kastengren, to select the firm of JEO Consulting Group, Inc. Motion carried.

Reviewed an updated comparison of fuel rates at area airports.

There being no further business the meeting adjourned at 8:15 p.m. .

Respectfully submitted,  
Todd Wetherell, Chairman  
Karen Aduddell, Clerk