

October 19, 2020

Greetings members of the Cherokee Historic Preservation Commission,

Following are the minutes of our virtual meeting via Zoom held on September 15, 2020. The minutes are based upon notes made by me at the meeting.

### **Cherokee Historic Preservation Commission**

#### **Minutes of the Virtual Meeting (due to Covid-19) on September 15, 2020**

Commissioners present: Adamson, Busch-Mott, Greenwood, McLaren, Pingel, Samsel, Snapp, Story, Wilberding

Commissioners absent: none

Guest present: none

Meeting called to order by Chairman Adamson at 5:15 p.m.

1. Minutes of the August 18, 2020 meeting reviewed and approved on motion by Busch-Mott and second by Wilberding. All ayes.
2. Chairman Adamson reported no change to the status of the Cherokee Commercial Historic District Amendment for properties at 204 & 206 West Main. The State Nomination Review Committee met on June 12, 2020 and determined 206 West Main is contributing and 204 West Main to be noncontributing. Chairman Adamson was told by Richard Carlson that he will send the final draft of the nomination to SHPO in mid-to-late July. Following that, the Office of the State Archaeologist will send an invoice to the City of Cherokee for payment of his services.
3. Chairman Adamson reported no change to the status of the Historical Resource Development Program (HRDP) Grant. Chairman Adamson previously provided the grant name (Nomination of Six Historic Residential Properties in Cherokee to the NRHP), number (201905-7051), dates (July 1, 2018-December 31, 2020), and consultants names (Richard Carlson, Architectural Historian, Office of the State Archaeologist, Iowa City, Iowa; Kristen Vander Molen, Grants Manager, State Historical Society of Iowa). He reminded us that the grant included six nominated residential properties; two whose owners later withdrew from the project, one residential property that was studied but determined to be ineligible, and two downtown commercial properties that were added.
4. Snapp provided a link to recordings of the Preserve Iowa Summit held via Zoom on June 4-6, 2020 via email prior to the meeting. Paula Mohr asks that we complete an evaluation that will help the 2021 Summit planners.
5. Chairman Adamson shared information on how to complete the Value of Donated Labor Time Sheet for the Historical Resource Development Program regarding Grant No. 201905-7051. He requests that the time sheets be turned in within the next two months.
6. CHPC website update – Story has added his brochure highlighting 50 properties to the website. Currently, it does not have pictures of the properties but plans are to add them.
7. Wilson School – Samsel noted that 100 tons of debris has been removed from the building. Samsel will create a sign for the lot, with the City's approval, which will highlight the Commission's and City's involvement in the project.

Brummer Building- Samsel shared a visual inspection report. The inspection refers to the condition of the interior, exterior, roof, and basement. Tometitch Engineering provided the inspection. It did not include an inspection of the mechanicals. The top three items that are critical to address are the roof, the exterior masonry, and the windows.

8. NW Iowa Regional Heritage Tourism - Chairman Adamson forwarded Busch-Mott's September 2nd email about the Glacial Trails Scenic Byway Audio Tour to the historic preservation commissions in LeMars and Sioux City, but has not heard back from them yet. An informational copy was sent to Busch-Mott and Samsel. Chairman Adamson would like ideas regarding a suggestion from Richard Zietlow, LeMars HPC, to develop a calendar for Cherokee like he did for LeMars, as well as developing a NW Iowa Heritage Tourism map that would highlight historic sites, districts, features, and buildings in LeMars, Cherokee, and Sioux City. Chairman Adamson would like to schedule a video meeting with the LeMars and Sioux City HPCs sometime in the near future.

9. Bills to present to the city: none

10. Cherokee Community Foundation balance (CHPC) \$8,103.13

11. Friends of Historic Preservation balance \$2217.09.

12 Cherokee History Week will be September 21-27. Busch-Mott listed plans for the week highlighting the 1920'S, with changes made due to COVID-19.

- September 25th - Chamber Coffee under the Historic Depot canopy. Greenwood to provide coffee and donuts/pastries.
- Story created walking tour brochures which can be printed and made available to the public. The tour is also available online. Samsel estimated that the maps will be about 60 cents to print. Chairman Adamson indicated there was money available to cover the cost. Greenwood motioned that we go ahead with the printing. Second by McLaren. All ayes.
- Pingel and the Sanford Museum has planned Oak Hill Cemetery tours, with reservations required, for September 26th. The Sanford Museum will have a 1920's exhibit case on display from September 21st to October 19th. The Museum will have a coloring contest from the 23rd to the 27th. There will also be archaeology activities at the museum on September 26th.
- Tyler Hahn of the Cherokee Public Library will have activities throughout the week

13. Items not on the agenda: Greenwood stated that the National Register plaque has been installed on the Rider building.

14. Next regular Commission meeting scheduled for Tuesday, October 20, 2020 at 5:15 to take place via Zoom.

Meeting adjourned at 6:10 on motion by Pingel, second by Wilberding. All ayes

Julie McLaren, Secretary