

November 16, 2020

Greetings members of the Cherokee Historic Preservation Commission,

Following are the minutes of our virtual meeting via Zoom held on October 20, 2020. The minutes are based upon notes made by me at the meeting.

### **Cherokee Historic Preservation Commission**

#### **Minutes of the Virtual Meeting (due to Covid-19) on October 20, 2020**

Commissioners present: Adamson, Greenwood, McLaren, Pingel, Samsel, Snapp, Story, Wilberding

Commissioners absent: Busch-Mott

Guest present: none

Meeting called to order by Chairman Adamson at 5:15 p.m.

1. Minutes of the September 15, 2020 meeting were reviewed and approved on motion by Wilberding and second by Greenwood. All ayes.
2. Chairman Adamson reported no change to the status of the Cherokee Commercial Historic District Amendment for properties at 204 & 206 West Main. The State Nomination Review Committee met on June 12, 2020 and determined 206 West Main is contributing and 204 West Main to be noncontributing. Chairman Adamson was told by Richard Carlson that he will send the final draft of the nomination to SHPO in mid-to-late July. Following that, the Office of the State Archaeologist will send an invoice to the City of Cherokee for payment of his services.
3. Regarding the Historical Resource Development Program (HRDP) Grant, Chairman Adamson received notification from Richard Carlson, Architectural Historian, that he has completed his final nomination and will mail it to SHPO this week. Chairman Adamson previously provided the grant name (Nomination of Six Historic Residential Properties in Cherokee to the NRHP), number (201905-7051), dates (July 1, 2018-December 31, 2020), and consultants names (Richard Carlson, Architectural Historian, Office of the State Archaeologist, Iowa City, Iowa; Kristen Vander Molen, Grants Manager, State Historical Society of Iowa). He reminded us that the grant included six nominated residential properties; two whose owners later withdrew from the project, one residential property that was studied but determined to be ineligible, and two downtown commercial properties that were added.
4. Preserve Iowa Summit period has passed and this item can be removed from the agenda.
5. Chairman Adamson shared information on how to complete the Value of Donated Labor Time Sheet for the Historical Resource Development Program regarding Grant No. 201905-7051. He requests that the time sheets be turned in prior to the next meeting.

6. CHPC website update –Story and Snapp will continue to work on adding pictures to the website.

7. Wilson School Apartments – Samsel shared a sign he has designed to be placed in front of the building. The sign indicates the shared involvement of Shawn Foutch, the City, and the Cherokee Historical Preservation Commission. Greenwood would like the property winterized in order to help the appearance of the building and show the community that things are moving forward. Several Commissioners stated that they will be willing to help weed the property. Although the sidewalk is in bad shape it will not be repaired until all work has been done in order to keep a new one from being damaged during construction.

Brummer Building — nothing new to report.

8. NW Iowa Regional Heritage Tourism - Chairman Adamson forwarded Busch-Mott's September 2nd email about the Glacial Trails Scenic Byway Audio Tour to the historic preservation commissions in LeMars and Sioux City but has not heard back from them yet. An informational copy was sent to Busch-Mott and Samsel. Chairman Adamson would like ideas regarding a suggestion from Richard Zietlow, LeMars HPC, to develop a calendar for Cherokee like he did for LeMars, as well as developing a NW Iowa Heritage Tourism map that would highlight historic sites, districts, features, and buildings in LeMars, Cherokee, and Sioux City. Chairman Adamson would like to schedule a video meeting with the LeMars and Sioux City HPCs sometime in the near future.

9. Bills to present to the city: none

10. Cherokee Community Foundation balance (CHPC) \$8,103.13

11. Friends of Historic Preservation balance \$2302.09 after deposits of \$45 from sale of a Survey Report and \$40 Chamber Bucks.

12 Cherokee History Week was held September 21-27. Chairman Adamson and the commission thanked Busch-Mott for her help in planning the week. Thanks were also expressed to Sandy Seigel for her full-page ad in the Shopper. The ad also had historical information of their building. (\*\*See postscript for information received after the meeting.)

13. Chairman Adamson reminded the commission of Virtual Training Opportunities which Paula Mohr from SHPO provided in an October 15th email: The National Trust Conference to be held October 27-30 and a conference put on by the Wisconsin Historical Society during the same time. The Wisconsin conference will be broad and include sessions for historical societies and museums that will not fulfill the CLG training requirement. There are, however, a number of historic preservation sessions that would fulfill the requirement. Chairman Adamson provided the web link.

14. Items not on the agenda: Samsel indicated that the City of Cherokee website video does not contain anything about the historic buildings in town. Samsel reminded the commission that it has been 30 years since the Historic Depot was saved from demolition. McLaren brought up the possibility of working with the City on signage regarding our historical downtown. Greenwood stated that the Chamber had this on their agenda at one time.

15. Next regular Commission meeting scheduled for Tuesday, November 17, 2020 at 5:15 to take place via Zoom.

Meeting adjourned at 6:05 on motion by Snapp, second by Wilberding. All ayes

Julie McLaren, Secretary

\*\* Chairman Adamson would like the following added as a postscript to the meetings.  
(This is information provided by Busch-Mott via email after the meeting as she was not able to attend the meeting.)

Cherokee History Week, September 21-27, 2020 and thru October 16th at Sanford Museum

- Sanford Museum 1920's Exhibit Case:  
Approximately 100 people have viewed the case.
- Coloring Contest: 5 participated.
- Chamber of Commerce Coffee Hour at the Depot:  
Thanks to Tim Greenwood for the coffee and scones for the Chamber Coffee on Friday, September 25th. Due to the spike in COVID cases, we had a small in-person turnout of approximately 12 people. Advertising included a KCHE radio promotion by Jim Adamson, Mick Samsel's advertising via our CHPC ad, a Facebook Live event hosted by the Chamber, and ads in the Shopper and on our CHPC Facebook page. We received between 500-700 views on all the social media sites.
- Self-guided walking tours of historic downtown Cherokee:  
The self-guided maps and digital access via a QR code for the 1920-1930's historic buildings were a great hit. We received many positive comments and our Cherokee History Facebook page had 2,500 views of the map. There were 75 copies made available at the Sanford museum and the Chamber office. Mick Samsel is investigating more being printed with better quality print and paper. Many thanks to Nat Story for his many hours of work on this project.
- Oak Hill Cemetery Tour:  
Kerisa Pingel did a wonderful job with the cemetery tour which eight people attended. There were 500 views about the cemetery tour on the CHPC Facebook page.

- Archaeology activities at the Sanford Museum:

25 children participated either in-person or with the "grab and go" archaeology event presented by Quinn Black.

- Sandy Siegel & Gustafson Realty:

John Snapp's research for Sandy Seigel of her 1920's Gustafson Realty building was very detailed and received many positive comments. There were over 1,400 views of the historical information on our Facebook page. There was also a full-page ad in the Cherokee Chronicle. Jan Woodall and Michael Wright each were winners of \$100.00 from Sandy Siegel. Thank-you's were sent to Sandy for her sponsorship and advertising.