

**CITY COUNCIL MINUTES
TUESDAY, NOVEMBER 24, 2020, 7:00 P.M.
CHEROKEE CITY HALL**

(Due to Covid-19 virus concerns and in conjunction with Gov. Reynolds emergency proclamation limiting groups of no more than 15 people, the meeting was made accessible to the council and public through Zoom conferencing. Proper notification on the agenda with the call-in information was provided.)

A regular meeting was called to order on this date by Mayor Schmidt. Roll call: Present: Councilpersons Brown, Johnson (via Zoom conferencing), Loughlin, Pingel, City Administrator List, City Clerk-Treasurer Cargin. Absent was councilperson Miller.

Approve Agenda

Motion by Brown, seconded by Loughlin to approve the agenda. Roll call was: AYES: All. NAYES: None.

Resolution #2020-47 Transferring Funds for Salary Allocations

Motion by Brown, seconded by Loughlin to adopt Resolution #2020-47, a Resolution Transferring Funds for Salary Allocations. This transfer is to reimburse the general fund for city hall staff wages for their work relating to the water, sewer and street department operations. These transfers had been included in the FY21 budget, but the auditors are requesting that they be re-classified. Roll call was: AYES: All. NAYES: None.

Resolution #2020-48 Transferring Funds & Closing Sewer City Industrial Fund

Motion by Brown, seconded by Loughlin to adopt Resolution #2020-48, a Resolution Transferring Funds in the Sewer Utility City Industrial Fund to the City Sewer Fund and Closing the Industrial Fund. Roll call was: AYES: All. NAYES: None.

Resolution #2020-49 Fixing Date for Meeting – Sewer Revenue Capital Loan Notes

Motion by Pingel, seconded by Brown to adopt Resolution #2020-49, a Resolution Fixing Date for a Meeting on the Authorization of a Loan and Disbursement Agreement & the Issuance of Not to Exceed \$230,000 Sewer Revenue Capital Loan Notes for December 8, 2020, at 7 p.m. at Cherokee City Hall. Roll call was: AYES: Brown, Pingel, Johnson, Loughlin. NAYES: None.

Resolution #2020-50 Approving Easement Agreement

Motion by Brown, seconded by Pingel to adopt Resolution #2020-50, a Resolution Approving an Easement Agreement with ODDA, LLP at Oak Hill Cemetery. Roll call was: AYES: All. NAYES: None.

Consent Agenda

On a motion by Loughlin, seconded by Pingel, the following was approved under Consent Agenda. Roll call was: AYES: All. NAYES: None.

City Council Minutes of November 10, 2020.

Class C Liquor License for Monterrey Mexican Restaurant.

Class C Beer Permit for Kimmes Cherokee Country Store 07.

Reviewed Historic Preservation Commission Minutes of October 20, 2020.

Application for Tax Abatement for 30 Sioux Valley Drive – Mike & Kelly Pitts
 Bills totaling \$69,718.67

AIDEN COMSTOCK	FOOTBALL REFEREE	\$20.00
ALLIANT ENERGY	NATURAL GAS	\$1,488.01
AMERICAN UNDERGROUND SUPPLY	GATE VALVES	\$3,304.44
ARAMARK UNIFORM SERVICES	RAGS, RUGS, MOPS	\$78.03
ARMOND RIDER	YACHT CLUB REFUND	\$120.00
BAKER & TAYLOR INC.	BOOKS	\$985.07
BERRLIN COLLINS	UTILITY DEPOSIT REFUND	\$5.31
BIERSCHBACH EQUIPMENT & SUPPLY	CLAMPS	\$14.70
BOLTON & MENK, INC.	2020 GENERAL ENGINEERING	\$240.00
BOMGAARS	OPERATING SUPPLIES	\$1,474.81
BRAD'S TIRE SERVICE	TIRE & MOWER REPAIR	\$937.34
BROWN SUPPLY CO.	EYE BOLT	\$125.00
BUILDERS SHARP. & SERVICE	SHARPENING	\$130.58
C-M-L TELEPHONE	TELEPHONE & INTERNET	\$177.82
CAMILLE ZWIEFFEL	VOLLEYBALL REFEREE	\$30.00
CARSON JENNESS	FOOTBALL REFEREE	\$20.00
CERTIFIED TESTING	N. ROOSEVELT	\$2,960.00
CHAMPION ELECTRIC, INC.	RESET TRAFFIC LIGHTS	\$72.00
CHEM-SULT, INC.	PHOSPHATE	\$1,607.90
CHEROKEE AVIATION AUTHORITY	NOV. TAX DRAW	\$1,619.33
CHEROKEE COMMUNITY FOUNDATION	HISTORICAL PRES. FY21 FUNDING	\$1,000.00
CHEROKEE NAPA	SHOP SUPPLIES	\$82.53
CHEROKEE REGIONAL MED. CENTER	DRUG SCREENINGS	\$62.00
CONTROL SYSTEM SPECIALISTS	FILTERS	\$53.64
COUNTRY TIRE & SERVICE	NEW BRAKES & OIL CHANGE	\$423.48
DOLLAR GENERAL-REGIONS 410	OPERATING SUPPLIES	\$103.35
EMMA GOOD	VOLLEYBALL REFEREE	\$30.00
FAREWAY STORES, INC.	WASTEWATER SUPPLIES	\$160.49
FASTENAL COMPANY	NUTS & BOLTS	\$130.57
FELD FIRE	EXTINGUISHER BRACKETS	\$407.00
FOUNDATION ANALYTICAL LAB	WASTEWATER & WATER SAMPLES	\$609.00
GREAT AMERICA FINANCIAL SERVICE	COPY CONTRACT	\$74.00
I & S GROUP, INC.	CENTRAL ST. SANITARY SEWER IMP	\$4,986.38
IMT INSURANCE CO.	FIDELITY BOND	\$900.00
IOWA D.O.T.	CALCIUM CHLORIDE	\$4,646.40
IOWA LAKES ELECTRIC COOP	ELECTRICITY	\$83.20
IOWA ONE CALL	LOCATES	\$133.20
IOWA POETRY ASSOCIATION	LYRICAL IOWA 2020	\$9.00
JACOB HODGDON	FOOTBALL REFEREE	\$150.00
JAMES MANUFACTURING, LLC	SAND SPREADER REPAIR	\$533.00
JEFF FISCHER	UTILITY DEPOSIT REFUND	\$3.00
JEN'S HIDDEN TREASURES	UTILITY DEPOSIT REFUND	\$66.58
JSS, LLC	UNION ST. STORM SEWER/SIDEWALK	\$3,673.02
KAYLA LUDVIGSON	YOUTH BASKETBALL REFUND	\$20.00
KRISTI EBEL	VOLLEYBALL REFEREE	\$30.00
KURITA AMERICA INC.	FLOCCULANT	\$1,356.26
LEAF	COPY CONTRACTS	\$145.58
LEVI PINGEL	FOOTBALL REFEREE	\$20.00
MARTIN MARIETTA MATERIALS	2" CLEAN & CLASS A	\$1,170.78
MID AMERICAN ENERGY	ELECTRICITY	\$18,488.05
MID-AMERICAN BENEFITS, INC	CLAIMS THROUGH 11/18/20	\$871.83
MODERN HEATING & COOLING	COMMERCIAL SERVICE	\$85.00

MOTOR PARTS SALES	OPERATING SUPPLIES	\$7.01
NELSON ELECTRIC	LED LAMPS	\$337.50
NICK CLARK	FOOTBALL REFEREE	\$20.00
NOGGIN WATER	COOLER RENT & WATER	\$25.00
O'HALLORAN INTERNATIONAL	VEHICLE REPAIRS	\$6,965.27
O'REILLY AUTOMOTIVE STORES	FLOOR MATS	\$54.99
ONE OFFICE SOLUTION	LOCK KIT	\$31.99
PAMELA GARCIA	SPANISH INTERPRETING	\$20.00
RADAR ROAD TEC	RADAR CERTIFICIATION	\$10.00
RAPID AMERICAN PRESS	DISCONNECT NOTICES	\$197.00
REHAB SYSTEMS, INC.	JET VAC N. HWY 59	\$1,770.00
SAMANTHA MORTENSEN	YOUTH BASKETBALL REFUND	\$20.00
SIMMERING-CORY, INC.	CDBG GRANT ADMINISTRATION	\$2,000.00
STEVE'S WINDOW SERVICE	CLEAN WINDOWS	\$105.00
SUE FISHER	YOUTH BASKETBALL REFUND	\$40.00
SYNCHRONY BANK/AMAZON	BOOKS	\$29.99
THE BOOK VINE	BOOKS	\$215.96
TREY BENSON	FOOTBALL REFEREE	\$150.00
TYLER EBEL	VOLLEYBALL REFEREE	\$30.00
UNITYPOINT CLINIC-OCC. MED	DRUG SCREENINGS	\$84.00
UNUM LIFE INS. CO OF AMERICA	12/20 LIFE & DISABILITY INS.	\$1,041.86
USPS	UTILITY BILL POSTAGE	\$334.48
WALDNER'S LAWN SERVICE	SNOW REMOVAL	\$275.00
WIEMOLD SMALL ENGINE REPAIR	COIL	\$10.00
WILL LUGAR	FOOTBALL REFEREE	\$20.00
WINDSTREAM	EMAIL	\$5.94

Presentation of FY20 Annual Audit

Aaron Olson, partner with T. P. Anderson & Co., Humboldt IA, presented the city's FY20 annual audit via zoom conferencing. Olson stated that the city's overall cash position is strong, and considers our position great for the size of our city. She feels the city is doing a really great job, and after looking at hundreds of compliance areas only found several minimal changes to recommend. Total receipts for FY20 were \$8,294,911 and total expenses were \$8,784,329. Olson mentioned the timing of funding for major projects is a huge contributor to change of cash balance from year to year. Motion by Loughlin, seconded by Brown to approve the FY20 annual audit. Roll call was: AYES: All. NAYES: None.

Health Insurance Renewal

Rick Angell explained proposed changes to the city's Wellmark health insurance for FY21. Premiums for the plan the city is currently enrolled in will increase by 10.76%, however the city can elect a plan with a higher deductible (\$3,000/\$9,000) and out of pocket maximum (\$6,000/\$18,000) and self-insure to the current deductible levels (\$2,500/\$7,500) and out of pocket maximum (\$5,000/\$15,000). With the higher deductible plan, premiums will increase by 4.14%. The benefit package for employees will not change. Angell stated that small group rates increased 9% across the board. The city's claims are down approximately \$100,000, therefore the premium increase does not reflect any additional charge for claims history as our claims risk level is 0. Motion by Brown, seconded by Pingel to enroll in the higher deductible plan with a rate increase of 4.14% and self-insure to current levels, with Mid-American Benefits administering the self-insurance portion of the plan. Roll call was: AYES: All. NAYES: None.

Tax Increment Financing Indebtedness Certification

Motion by Brown, seconded by Loughlin to approve the Tax Increment Financing Indebtedness Certification to the County Auditor for the Foundation Urban Renewal Area and South Industrial Urban Renewal Area. Roll call was: AYES: All. NAYES: None.

Change Order #7 for S. 5th St. Reconstruction Project

Motion by Pingel, seconded by Brown to approve Change Order #7 for the S. 5th St. Reconstruction Project in the amount of \$3,712.00. Roll call was: AYES: All. NAYES: None.

Hotel/Motel Tourism Grant Award

Motion by Brown, seconded by Loughlin to award a hotel/motel tourism grant in the amount of \$4,350 to Tinsel & Tidings, as recommended by the hotel/motel tax advisory committee. Roll call was: AYES: All. NAYES: None.

Award Contract for WWTP Nutrient Reduction Project

In 2016, the DNR required the city to reduce total nitrogen and total phosphorus at the wastewater treatment plant. The DNR had agreed to delay the project until now. The city has sent RFP's for engineering services to assist the city in the development of a facility plan for the wastewater plant, including specific review and analysis of options for chemical phosphorus removal. Four proposals have been received as follows: DGR Engineering, Rock Rapids IA, \$51,500; ISG, Storm Lake IA, \$39,500; Veenstra & Kim, Sergeant Bluff, IA, \$38,700; Fox Engineering, Ames IA, \$27,800. After review of the proposals the conclusion was that ISG scored the highest, due to the clarity of the scope of services to be provided. Motion by Brown, seconded by Pingel to award the contract to ISG at a cost of \$39,500. Roll call was: AYES: All. NAYES: None

Approve Contract & Bond, CDBG Sanitary Sewer Project – Phase 2

Motion by Pingel, seconded by Loughlin to approve a contract and bond with Hulstein Excavating, Edgerton MN, for the CDBG Sanitary Sewer Project – Phase 2. Roll call was: AYES: All. NAYES: None.

Surface Transportation Block Grant Program Agreement

Motion by Pingel, seconded by Brown to adopt an Agreement with the I.D.O.T. for a Surface Transportation Block Grant Program Federal-aid Swap Project as amended, stipulating that the work will be done on N. Roosevelt St. from E. Main St. to Magnetic Ave., rather than Fountain St. which was what was in the original agreement. The new agreement puts the area back to what was in the original plan. The amount of project costs to be reimbursed by STBG Federal-aid Swap funds shall be up to \$840,000. Roll call was: AYES: All. NAYES: None.

Other/Reports

List informed that City Hall has been closed to the public once again due to Covid-19 concerns.

Adjournment

On a motion by Loughlin, seconded by Pingel, the meeting was adjourned at 7:39 p.m.

Media Present: *KCHE Radio*

Craig Schmidt
Mayor

ATTEST:

Diane Cargin
City Clerk-Treasurer