

**CITY COUNCIL MINUTES  
TUESDAY, NOVEMBER 10, 2020, 7:00 P.M.  
CHEROKEE CITY HALL**

A regular meeting was called to order on this date by Mayor Schmidt. Roll call: Present: Councilpersons Brown, Loughlin, Miller, Pingel (via zoom teleconferencing), City Administrator List, and City Clerk-Treasurer Cargin. Absent was Councilperson Johnson.

**Approve Agenda**

Motion by Brown, seconded by Loughlin to approve the agenda. Roll call was: AYES: All. NAYES: None.

**Public Hearing – Sanitary Sewer Collection System Improvements Phase 2**

At 7:01 p.m. Mayor Schmidt opened the public hearing on the matter of the adoption of plans, specifications, form of contract and estimated cost for the construction of the Sanitary Sewer Collection System Improvements Phase 2 and called for any oral objections to the making of such improvements or to the adoption of the plans, specifications, form of contract or estimate of cost. No oral objections were offered and the Clerk reported that no written objections thereto had been filed. As there were no oral or written comments, the public hearing was closed at 7:02 p.m.

**Resolution #2020-43 Adopting Plans, Specs, Form of Contract**

Motion by Miller, seconded by Brown, to approve Resolution #2020-43, a Resolution Adopting Plans, Specifications, Form of Contract & Estimated Cost for Sanitary Sewer Collection Improvements Project Phase 2. Roll call was: AYES: Miller, Pingel, Brown, Loughlin. NAYES: None.

**Resolution #2020-44 Approving Contract and Bond**

List reported that three bids were received for Phase 2 of the Sanitary Sewer Improvements Project Phase 2 as follows: Hulstein Excavating, Edgerton MN - \$736,852; King Construction, Wall Lake IA - \$1,046,028.25; Minger Construction, Chanhassen MN - \$1,134,335.70. Motion by Brown, seconded by Miller to approve the low bid of Hulstein Excavating. Roll call was: AYES: Pingel, Loughlin, Miller, Brown. NAYES: None

**Public Hearing – FY21 Budget Amendment**

At 7:05 p.m. Mayor Schmidt opened the Public Hearing and called for comments and/or objections on the FY21 Budget Amendment. As there were no oral or written comments, the public hearing was closed at 7:05 p.m.

**Resolution #2020-45 Approving FY21 Budget Amendment**

Motion by Miller, seconded by Loughlin to approve Resolution 2020-45, a Resolution Adopting Amendment to Annual Budget for FY21. Roll call was: AYES: All. NAYES: None.

**Resolution #2020-46 Authorizing Interfund Loan**

Motion by Brown, seconded by Loughlin to adopt Resolution 2020-46, a Resolution Authorizing an Interfund Loan, providing for a loan up to \$40,000 for industrial sewer plant upgrades and legal fees for the Lopez Food parcel in the South Industrial Park from the sewer utility fund to

the TIF fund, to be repaid from future tax increment. Roll call was: AYES: All. NAYES: None.

### Consent Agenda

On a motion by Loughlin, seconded by Miller, the following was approved under Consent Agenda. Roll call was: AYES: All. NAYES: None.

City Council Minutes of October 27, 2020.

October Police Report.

Pay Application #2, Magnetic Park Recreation Trail Project, Vander Pol \$16,862.50.

Pay Application #2, Hillcrest St. Water Main Ext., SEC, LLC \$10,940.68.

Pay Application #3, Industrial Rd. Water Main Ext., SCE, LLC \$2,215.87.

Pay Application #5 (final) & Acceptance – S. 1<sup>st</sup> St. Reconstruction, DeLoss Const. \$18,607.05.

Application for Tax Abatement – 401 S. 8<sup>th</sup> St., Jeff & Judy Miller

Request to Close Street for Chamber Christmas Parade on Thursday, Dec. 3, 2020.

Park & Rec Board Minutes from Nov. 2, 2020.

October Treasurer's Report and Receipts as follows: General \$557,744.86; Police Forfeiture \$424.07; County Library \$1,500.65; Road Use \$45,428.84; Employee Benefits \$190,485.54; Emergency \$13,239.33; Other Street Monies/Local Option Sales Tax \$70,156.26; Hotel/Motel Tax \$6.77; Tax Increment Financing \$.00; Wilson School Reserve \$0; Revolving Loan \$.21; Library Memorial \$831.95; Park & Rec Capital Improvement \$1.09; Cemetery Special Care \$.29; Debt Service \$128,163.78; 2016 Capital Projects \$0; Floods of 2018/19 \$0; S. 5<sup>th</sup> Street Improvement Project \$0; Emergency Set-Aside \$9.74; Oak Hill Perpetual Care \$0; Water Utility \$82,222.78; Water Utility – Industrial \$4.84; Water Main Project Bond & Interest \$5,273.00; Water System Maintenance \$9,602.10; Sewer Utility \$110,371.42; Sewer Utility – Industrial \$.22; Sewer Facility Bond & Interest \$34,006.00; Sewer System Maintenance \$9,088.99; CDBG Sanitary Sewer Euclid/Spruce \$2,000; Aviation Authority \$7,355.29; Solid Waste \$31,667.53; Landfill \$29,849.42; Storm Sewer Utility \$6,815.15; Self-Insurance \$19,591.14; Police Dept. Special Acct. \$.0.

Bills totaling \$177,024.73

3B'S HONEY HAULING	HAUL SLUDGE	\$5,345.64
A-OX WELDING SUPPLY CO.	Q CYL	\$10.95
ABC BUILDING CONTROLS	11/20-10/21 FIRE ALARM CONTRAC	\$240.00
AGRIVISION EQUIPMENT GROUP	AIR FILTERS & ELEMENTS	\$180.95
ALLIANT ENERGY	NATURAL GAS	\$186.87
ALYSSA A. HERBOLD PLC.	10/20 LEGAL FEES	\$1,020.00
ARAMARK UNIFORM SERVICES	RAGS, RUGS, MOPS	\$78.03
ARMOND RIDER	11/20 CELL PHONE REIMBURSEMENT	\$50.00
BECK ENGINEERING, INC.	FEMA-SPRING LAKE OUTLET CULVER	\$155.00
BECK ENGINEERING, INC.	FEMA-S. 1ST ST. RECONSTRUCTION	\$507.50
BECK ENGINEERING, INC.	WATER MAIN EXTENSION	\$1,500.00
BECK ENGINEERING, INC.	ROOSEVELT AVE. RECONSTRUCTION	\$29,612.00
BLAINE'S WATER CONDITIONING	SOFTNER SALT, WATER & RENTALS	\$183.30
BOMGAARS	OPERATING SUPPLIES	\$174.17
BROWN SUPPLY CO.	LEAK REPAIR CLAMP	\$723.12
BUGH WELDING	MAKE VALVE WRENCH & PIPE	\$118.61
C-M-L TELEPHONE	TELEPHONE & INTERNET	\$647.59
CERTIFIED TESTING SERVICES	HILLCREST RD. WATER MAIN TEST	\$488.00

CHAMPION ELECTRIC, INC.	MOTOR	\$30.00
CHEROKEE CO. SOLID WASTE	10/20 ASSESSMENT	\$29,688.51
CHEROKEE ROTARY CLUB	JULY-SEPT 2020 MEALS	\$104.00
CHRONICLE TIMES	SUBSCRIPTION RENEWAL, 10/20 LEGAL PUBLICATIONS	\$1,171.17
CINTAS	FIRST AID SUPPLIES	\$68.66
COUNSEL	COPY OVERAGE	\$67.18
COUNTRY TIRE & SERVICE	OIL CHANGE & TIRE REPAIRS	\$127.66
CRAIG SCHMIDT	MILEAGE TO/FROM LEAGUE MEETING	\$60.95
DELOSS CONSTRUCTION, INC.	FEMA-S. 1ST ST. RECONSTRUCTION	\$18,607.05
DUANE MUMMERT	11/20 CELL PHONE REIMBURSEMENT	\$35.00
ERIC LIST	11/20 CELL PHONE REIMBURSEMENT	\$50.00
FASTENAL COMPANY	BOLTS	\$105.85
FELD FIRE	FIRE SUPPLIES	\$2,606.07
GCC ALLIANCE CONCRETE INC.	FEMA-BLOCKS FOR SPRING LAKE, CONCRETE	\$3,460.00
GEORGE SCHMIDT	11/20 CELL PHONE REIMBURSEMENT	\$35.00
GREG EATON, FIRE CHIEF	VOLUNTEER FIREMAN PAYROLL	\$660.00
GROWMARK FS	SPECTRA LUBE	\$77.00
HALLETT MATERIALS	ICE CONTROL SAND	\$1,689.12
IOWA ONE CALL	LOCATES	\$124.20
IOWA PRISON INDUSTRIES	GOLF CART PERMITS	\$85.00
J. D. ROGGE	MEAL & FUEL REIMBURSEMENT	\$38.85
JAMIE HODGDON	11/20 CELL PHONE REIMBURSEMENT	\$35.00
K & M TREE SERVICE	CUT DOWN DEAD TREES & TRIM TREES	\$1,320.00
MID AMERICAN ENERGY	ELECTRICITY	\$172.90
MID-AMERICAN BENEFITS, INC	CLAIMS THROUGH 11/6/20	\$2,869.98
MIDWEST FENCE & GATE COMPANY	FEMA-FENCING FOR OUTLET CULVER	\$2,355.31
MODERN HEATING & COOLING	FURNACE FILTERS	\$61.06
MOTOR PARTS SALES	OPERATING SUPPLIES	\$160.44
NATE JAMES	11/20 CELL PHONE REIMBURSEMENT	\$50.00
NORTHSIDE TIRE	2 TIRES	\$398.88
NORTHWEST IOWA LEAGUE OF CITIES	LEAGUE MEETING REGISTRATION	\$15.00
O'HALLORAN INTERNATIONAL	FIRE TRUCK REPAIRS	\$526.47
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$31.59
PITNEY BOWES INC.	POSTAGE MACHINE INK	\$161.48
POWERPLAN	PEDAL, SCREWS, NUTS	\$973.02
SANITARY SERVICES	10/20 GARBAGE PICK UP	\$29,088.25
SCE, LLC	PVC, DIG GRAVE	\$579.80
SCE, LLC	LIFT STATION REPAIRS & PARK ST. WATERMAIN	\$5,254.16
SCE, LLC	WATER MAIN EXTENSION	\$13,156.55
STOREY KENWORTHY/MATT PARROTT	W2'S & ENVELOPES	\$131.68
TCY MACHINE	FEMA-WINCH, SALT SPREADER REP.	\$725.62
TODD LARSEN	11/20 CELL PHONE REIMBURSEMENT	\$35.00
TODD MILLER	11/20 CELL PHONE REIMBURSEMENT	\$35.00
TREASURER, STATE OF IOWA	SALES & WET TAX	\$5,514.00
U.S. BANK	MISC. ITEMS	\$162.53
USPS	UTILITY BILL POSTAGE	\$317.80

VERIZON WIRELESS	HOT SPOTS & CELL PHONES	\$352.65
WELLS FARGO FINANCIAL LEASE	COPY CONTRACTS	\$221.00
WEX BANK	FUEL	\$2,277.05
WINDSTREAM	TELEPHONE	\$319.68
WOODALL ELECTRIC	SEWER PLANT & POOL REPAIRS	\$9,526.65
YOUR FLEETCARD PROGRAM	PARK FUEL	\$83.18

### **Cherokee Aviation Authority Update**

Kellen Ludvigson, president of the Cherokee Aviation Authority Board, gave an update on recent activities at the airport. Their meeting night has been changed to the 3<sup>rd</sup> Tuesday of the month at 6 p.m. at the airport. A new airport manager is on board, Randy Sievert, who is a very experienced pilot. Sievert has the highest level of pilot license, has piloted commercially and has taught flight instruction. He currently has eleven students either working to obtain their pilot license or expand their training to obtain a higher level license. The parallel taxiway has been completed, this was funded with 90% FAA dollars and 10% local match. Next year's project will be the installation of new taxiway lights. The airport also obtains state funding, mostly at a 50/50 split. State funding will be used to partially fund a new hangar door on the main building in the coming year. Ludvigson reported that the airport was able to secure 100LL fuel at a much lower price this summer and as a result has been able to lower fuel prices for pilots. Since fuel prices are checked by pilots and they make re-fueling plans accordingly, usage of airport facilities increased 400% during October, 2020, as compared to October, 2019. This benefits the community as a whole, as 10% of pilots fuel up and go, but the other 90% are either from the area or do spend time in town with many spending at least one night, finding out about our town as well as spending money in our community while they are here. Ludvigson concluded by stating he and the board are very excited about how things are going at the airport.

### **Change Order #1 Industrial Road Water Main Extension Project**

Motion by Brown, seconded by Loughlin to approve Change Order #1 for the Industrial Road Water Main Extension Project, a cost decrease of \$4,233.00. Roll call was: AYES: All. NAYES: None.

### **Beech St. Lift Station Relocation Engineering Contract**

Motion by Miller, seconded by Loughlin to approve a contract with Veenstra & Kim, Sioux City IA, in the amount of not to exceed \$248,900 for engineering services necessary in order to submit a grant to FEMA for the possible relocation of the Beech St. Lift Station. Roll call was: AYES: All. NAYES: None.

### **Hazard Mitigation Grant Project**

The city was notified by Iowa Homeland Security that there is FEMA funding available for a buyout of several homes damaged during the 2019 flood. Luke Gravenish, Building Inspector, explained that he has inspected the homes that were included in the grant application for possible acquisition, and that most of the homeowners are content to stay where they are. Homeowners for the most part have cleaned up and dealt with any flood damage issues. Gravenish concluded that the majority of these homes are structurally sound and therefore only recommends two houses for the buyout program. Since the city has already accepted a property at 424 Greer St. and plans to do a controlled burn at this site, the only property remaining to be acquired and demolished is 218 E. Elm St. This home has been vacant since the flood and is severely and

structurally damaged. Motion by Brown, seconded by Miller to proceed with the acceptance of HMGP funds for the acquisition and demolition of the property at 218 E. Elm St. Roll call was: AYES: All. NAYES: None.

### **Reports/Comments**

List stated that it has been several months since the recycling roll-offs have been removed from the city parking lots in an attempt to curb people from dumping their garbage into and around the receptacles. He feels that with the upcoming holidays and the increased amounts of recyclables, it may be worth another attempt to put the roll-offs back in the parking lot behind the police station and try it again. The council agreed, providing the roll-offs are located in the W. Elm parking lot behind the police station where they can be monitored and surveilled with cameras. List will visit with Eric Lundell at Sanitary Services.

### **Adjournment**

On a motion by Loughlin, seconded by Brown, the meeting was adjourned at 7:40 p.m.

Media Present: *None*

Craig Schmidt  
Mayor

ATTEST:  
Diane Cargin  
City Clerk-Treasurer