

December 10, 2020

Greetings members of the Cherokee Historic Preservation Commission,

Following are the minutes of our virtual meeting via Zoom held on November 17, 2020. The minutes are based upon notes made by me at the meeting.

Cherokee Historic Preservation Commission

Minutes of the Virtual Meeting (due to Covid-19) on November 17, 2020

Commissioners present: Adamson, Busch-Mott, Greenwood, McLaren, Samsel, Snapp, Story, Wilberding

Commissioners absent: Pingel

Guest present: none

Meeting called to order by Chairman Adamson at 5:15 p.m.

1. Minutes of the October 20, 2020 meeting were reviewed and approved on motion by Snapp and second by Busch-Mott pending revision. All ayes.
2. Chairman Adamson reported no change to the status of the Cherokee Commercial Historic District Amendment for properties at 204 & 206 West Main. The State Nomination Review Committee met on June 12, 2020 and determined 206 West Main is contributing and 204 West Main to be noncontributing. Chairman Adamson exchanged emails with Richard Carlson in October and November. Richard Carlson said that he prepared the final version of the nomination amendment and emailed a PDF of it to Laura Sadowsky on October 25. He followed up by mailing the DVD-Rs to her the next day. As of November 11, he had not heard back from her as to its receipt or the forwarding of it to the National Park Service. Richard Carlson said he typically does not hear anything from SHPO until after the NPS approves the nomination and the properties have been listed in the National Register. He suggested that Chairman Adamson contact Laura Sadowsky at SHPO to learn the status of the nomination amendment. Chairman Adamson sent an email to Laura Sadowsky on November 11 asking for that information. As of this meeting time, no reply has been received.
3. Regarding the Historical Resource Development Program (HRDP) Grant: Nomination of Six Historic Residential Properties in Cherokee to the NRHP, Grant Number 201905-7051, Beginning July 1, 2018 and ending December 31, 2020, Consultants: Richard Carlson, Architectural Historian, Office of the State Archaeologist, Iowa City, Iowa; Kristen Vander Molen, Grants Manager, State Historical Society of Iowa. The grant included six nominated residential properties; two whose owners later withdrew from the project, one residential property that was studied but determined to be ineligible, and two downtown commercial properties that were added. Kristen Vander Molen told Chairman Adamson that the CHPC is to provide the completed time sheets to SHPO along with the final report by December 31,

2020. Chairman Adamson would like to thank Snapp and Busch-Mott for their hard work on compiling the time sheets.

4. Chairman Adamson shared information on how to complete the Value of Donated Labor Time Sheet for the Historical Resource Development Program regarding Grant No. 201905-7051. Snapp and Busch-Mott have time sheets from all commissioners and will submit them en masse.

5. Recent progress with preparation of the final report for HRDP Grant number 201905-7051, named Nomination of Six Historic Residential Properties in Cherokee to the NRHP: Snapp and Busch-Mott have been working on the report and making substantial progress towards its completion. Chairman Adamson would like to thank Snapp and Busch-Mott for their time and effort in drafting the final report.

6. CHPC website update –Story will send an email with the log-in information to all commissioners so that anyone can respond to emails submitted from the site. Story will continue to administer the site and upload pictures.

7. Wilson School Apartments – Chairman Adamson shared with Shawn Foutch pictures of the yard clean up that Greenwood and Snapp completed and reminded him that the commission is here to help. Foutch appreciated the efforts. Samsel reported that design of the yard sign to be placed on the property is in progress.

Brummer Building — nothing new to report.

8. NW Iowa Regional Heritage Tourism - Chairman Adamson forwarded Busch-Mott's September 2nd email about the Glacial Trails Scenic Byway Audio Tour to the historic preservation commissions in LeMars and Sioux City but has not heard back from them yet. An informational copy was sent to Busch-Mott and Samsel. Chairman Adamson would like ideas regarding a suggestion from Richard Zietlow, LeMars HPC, to develop a calendar for Cherokee like he did for LeMars, as well as developing a NW Iowa Heritage Tourism map that would highlight historic sites, districts, features, and buildings in LeMars, Cherokee, and Sioux City. Chairman Adamson would like to schedule a video meeting with the LeMars and Sioux City HPCs sometime in the near future.

9. Bills to present to the city: \$25 to the Archives for printer ink used to prepare the walking tour brochures for History Week.

10. Cherokee Community Foundation balance (CHPC) \$9,103.13

11. Friends of Historic Preservation balance \$2302.09 plus \$25 Cherokee Chamber Bucks which will be used for the Archives printer ink reimbursement.

12 Items not on the agenda: Samsel will develop and provide an estimate for having walking tour maps printed.

13. Next regular Commission meeting scheduled for Tuesday, December 15, 2020 at 5:15 to take place via Zoom.

Meeting adjourned at 6:05 on motion by Snapp, second by Story. All ayes

Julie McLaren, Secretary