

**CITY COUNCIL MINUTES
MARCH 24, 2020, 7:00 P.M.
CHEROKEE CITY HALL**

A regular meeting was called to order on this date by Mayor Schmidt. Roll call: Present: Councilpersons Brown, Loughlin, Miller, Pingel, City Administrator List, and City Clerk-Treasurer Cargin. Absent was Councilperson Johnson.

Approve Agenda

Motion by Brown, seconded by Miller, to approve the agenda. Roll call was: AYES: All. NAYES: None.

Public Hearing – FY20 Budget Amendment

The Public Hearing on the FY2019-20 budget amendment was opened at 7:00 p.m. The Mayor called for any oral or written comments, as there were none the Public Hearing was closed at 7:01 p.m.

Resolution 20-10 FY20 Budget Amendment

Motion by Miller, seconded by Loughlin to approve Resolution 2020-10, a Resolution Approving an Amendment to the Annual Budget for FY2019-20. Roll call was: AYES: All. NAYES: None.

Ordinance #681 Amending Provisions Relating to Temporary Signs

List explained that in the past the City Code has regulated the period of time that political signs can be displayed, referencing Iowa Code Section 306.C10(20). However, that section of Iowa Code is no longer valid, necessitating an amendment to Ordinance #681 Relating to Temporary Signs. Political signs are considered temporary signs and will be regulated as such. Temporary signs are allowed for display on private property for a period beginning 45 days before the date of the event to which the signs pertain and ending 7 days following the completion of the event. Motion by Loughlin, seconded by Miller to approve the first reading of Ordinance #681. Roll call was AYES: All. NAYES: None.

Consent Agenda

On a motion by Brown, seconded by Pingel, the following was approved under Consent Agenda. Roll call was: AYES: All. NAYES: None.

City Council Minutes of March 10, 2020

February Police Report

Appoint Mayor to Northwest Iowa Regional Housing Authority Board

Approve Application for Tax Abatement – 121 E. Ridgeview Dr.

Bills totaling \$245,860.74

AGRIVISION EQUIPMENT GROUP	HYDRAULIC OIL	\$179.96
ALLIANT ENERGY	NATURAL GAS	\$2,185.95
ALPHA WIRELESS	EARPIECES	\$154.14
ARAMARK UNIFORM SERVICES	RAGS, RUGS, MOPS	\$67.75
AURELIA LUMBER COMPANY	LUMBER	\$84.80
BAKER & TAYLOR INC.	BOOKS	\$953.65

BARCO MUNICIPAL PRODUCTS	SHOVEL HANDLE, SIGNS	\$545.19
BECK ENGINEERING, INC.	MAIN STREET BRIDGE REPAIRS	\$1,775.00
BECK ENGINEERING, INC.	FEMA-S. 1ST ST & ENGINEERING	\$13,918.75
BECK ENGINEERING, INC.	WATER MAIN EXTENSION	\$10,730.00
BLACKSTRAP, INC.	ROAD SALT	\$1,488.00
BLAINE'S WATER CONDITIONING	COOLER & SOFTNER RENT, WATER	\$171.95
BOMGAARS	OPERATING SUPPLIES	\$408.71
BROWN SUPPLY CO.	SEWER SUPPLIES	\$1,126.00
BUGH WELDING	SNOW PLOW REPAIRS	\$125.00
BUILDERS SHARP. & SERVICE	TOOLCAT TURN SIGNAL	\$45.48
CAMILLE ZWIEFEL	VOLLEYBALL REFEREE	\$120.00
CENTRAL IOWA DIST. INC.	PAPER TOWELS	\$155.00
CHAMPION ELECTRIC, INC.	REPLACE BALLAST, REMOVE POLE	\$222.84
CHEROKEE AVIATION AUTHORITY	TAX DRAW	\$1,036.25
CHEROKEE NAPA	TERMINAL	\$3.30
COUNTRY TIRE & SERVICE	SNOW REMOVAL, VEHICLE REPAIRS	\$441.86
DENA CLAYCAMP	VOLLEYBALL REFEREE	\$30.00
DENNY'S SERVICE	BREAK AREA FAUCET	\$194.00
DOLLAR GENERAL-REGIONS 410	WATER & PANS	\$12.85
DOUBLE W TRUCKING	HAUL ROAD GRAVEL	\$540.00
EMMA GOOD	VOLLEYBALL REFEREE	\$150.00
FAREWAY STORES, INC.	OPERATING SUPPLIES	\$131.68
FASTENAL COMPANY	NUTS & BOLTS, DRILL SET	\$174.10
FELD FIRE	EXTINGUISHER SUPPLIES	\$6,418.75
FOUNDATION ANALYTICAL LAB	WASTEWATER & WATER SAMPLES	\$715.75
GOLDSTAR PRODUCTS INC.	ASPHALT PATCH	\$619.10
GREAT AMERICA FINANCIAL SV	COPY CONTRACT	\$74.00
H & S ELECTRIC	INSTALL RECEPTICALS	\$238.50
HALLETT MATERIALS	SAND, HIGH PERFORMANCE PATCH	\$2,482.55
HAWKINS, INC.	LAB SUPPLIES	\$706.00
HOLIDAY INN DES MOINES	LODGING ASPHALT CONF.	\$110.88
HOLZHAUER MOTORS, LTD.	VEHICLE REPAIRS	\$676.23
HY-VEE, INC.	OPERATING SUPPLIES	\$223.46
I & S GROUP, INC.	CENTRAL STREET SEWER	\$12,210.00
ICAP	PROPERTY/LIABILITY ANNUAL PREMIUM	\$126,662.49
IOWA D.O.T.	CABLE	\$95.28
IOWA LAKES ELECTRIC COOP	ELECTRICITY	\$73.00
IOWA ONE CALL	LOCATES	\$38.70
JANITOR'S CLOSET, LTD.	CLEANING SUPPLIES	\$205.48
JJSS, LLC	JET CULLIGAN ALLEY	\$200.00
K & M TREE SERVICE	REMOVE TREE-CLARK ST.	\$540.00
KARI GILBERTSON	UTILITY DEPOSIT REFUND	\$31.40
KRISTI EBEL	VOLLEYBALL & BASKETBALL	\$300.00
L. G. EVERIST, INC.	SPECIAL BACKFILL	\$1,388.61
LOGAN THORSON	SOCCER REFEREE	\$100.00

MEDIACOM LLC	INTERNET	\$326.90
MID AMERICAN ENERGY	ELECTRICITY	\$21,966.22
MID-AMERICAN BENEFITS, INC	DEPENDENT CARE CLAIM	\$1,761.00
MIDWEST LUBRICANTS, INC.	HYDRAULIC FLUID	\$1,210.00
MILLS & MILLER INC.	DEICING SALT	\$1,829.20
MODERN HEATING & COOLING	AIR, FURNACE & STOOL REPAIRS	\$1,751.43
MOTOR PARTS SALES	OPERATING SUPPLIES	\$382.00
MUNICIPAL SUPPLY, INC.	WATER SUPPLIES	\$6,733.89
NOGGIN WATER	COOLER RENT & WATER	\$27.50
O'HALLORAN INTERNATIONAL	BATTERY	\$169.90
O'REILLY AUTOMOTIVE STORES	OPERATING SUPPLIES	\$151.78
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$247.74
PARIS MENDEZ	VOLLEYBALL REFEREE	\$100.00
PITNEY BOWES GLOBAL FIN. SERVICE	POSTAGE MACHINE LEASE	\$158.64
RAPID AMERICAN PRESS	WATER RECEIPTS	\$198.00
REHAB SYSTEMS, INC.	JET SEWERS & CUT ROOTS	\$712.50
SCE, LLC	CURB STOP REPAIR, SNOW REMOVAL	\$1,422.56
SCHOON CONSTRUCTION CO.	SNOW REMOVAL	\$360.00
STEVE'S WINDOW SERVICE	CLEAN WINDOWS	\$26.00
STOREY KENWORTHY/MATT PARROTT	RECEIPT BOOKS	\$431.85
STRUB PROPERTIES	UTILITY BILL OVERPAYMENT	\$159.71
THE BOOK VINE	BOOKS	\$145.89
TODD LARSEN	MEAL-ASPHALT CONF.	\$14.71
TOM MUMMERT	SNOW REMOVAL	\$180.00
TOM MUMMERT & SON CONSTRUCTION	SNOW REMOVAL	\$180.00
TROJAN TECHNOLOGIES	UV DISINFECTION SYSTEM	\$10,125.00
TRUCK EQUIPMENT INC.	SWEEPER BROOMS	\$770.00
TYLER EBEL	VOLLEYBALL, BASKETBALL, SOCCER	\$430.00
U.S. BANK EQUIPMENT FINANCE	COPY CONTRACT	\$179.88
UNUM LIFE INS. CO OF AMERICA	4/20 LIFE & DISABILITY	\$1,232.19
USPS	UTILITY BILL POSTAGE	\$331.85
WALDNER'S LAWN SERVICE	SNOW REMOVAL	\$550.00
WINDSTREAM	TELEPHONE	\$312.01

Authorize CDBG Contract for Sewer Improvements

The City has been awarded a \$600,000 CDBG grant for sewer improvements in the Euclid/Spruce St. area, the project will reduce the influx and infiltration within the system as well as reducing backups and bypasses. The matching funds for this project will be a State Revolving Fund loan. Motion by Brown, seconded by Loughlin to authorize the Mayor to sign the CDBG grant contract. Roll call: AYES: All. NAYES: None.

CDBG Grant Administration Contract

Motion by Miller, seconded by Brown to approve a CDBG grant administration contract with Simmering-Cory for professional services for the sewer improvement project. Roll call was: AYES: All. NAYES: None.

Consider Spruce St. Sewer & Manhole Bids

Armond Rider, Public Works Director, reported on a sewer line problem on Spruce St. and is recommending that the line be replaced and a manhole added. Two bids were received for the work as follows: JJSS, LLC \$16,500; SCE, LLC \$16,518.48. Motion by Miller, seconded by Pingel to award the low bid of JJSS, LLC. Roll call was: AYES: All. NAYES: None.

Consider Wastewater Pump Bids

Rider advised the council of the need to replace an equalization pump at the wastewater department. This pump pulls the water out of the lagoon and back into the plant and is 25 years old. Two bids were received as follows: Electric Pump \$18,103; Iowa Pump Works \$20,640. Motion by Brown, seconded by Miller to approve the low bid of Electric Pump. Roll call was: AYES: All. NAYES: None

Engineering Services for N. Roosevelt Reconstruction Project

List explained that the city's SWAP projects for Euclid St. in 2021 and N. Roosevelt St. in 2022 will be switched around to allow the city to replace the sewer line under N. Roosevelt St. in 2021. The project includes reconstruction of N. Roosevelt Ave. from E. Main St. to Fountain St. and will include replacement of sanitary sewer and water lines. Motion by Brown, seconded by Loughlin to approve a contract for civil engineering services with Beck Engineering in the amount of \$269,200 for the project. Roll call was: AYES: All. NAYES: None.

Consider Wastewater RAS Pump Bids

Two bids were received for the replacement of a RAS pump for the wastewater dept. as follows: Electric Pump \$39,195.24; PumpCon \$43,140.75. Motion by Pingel, seconded by Loughlin to award the low bid of Electric Pump. Roll call was: AYES: All. NAYES: None.

Set Bid Letting & Public Hearing Date

Motion by Brown, seconded by Loughlin to set a bid letting date of Friday, April 24, 2020, at 10 a.m. and a Public Hearing Date of Tuesday, April 28, 2020, at City Hall for the Magnetic Park Recreation Trail. Roll call was: AYES: All. NAYES: None.

COVID-19 Discussion

City Attorney Herbold joined the meeting by phone, and explained a document she has provided the City outlining the new federal regulations pertaining to the COVID-19 virus outbreak. Herbold has incorporated these regulations into an action plan for the City providing guidance in the use of accrued sick leave (FMLA) and emergency sick leave (FLSA) in the wake of this pandemic as well as appropriate employee and employer policies and response. This plan is in effect from March 27 through at least Monday, April 6, 2020, to be re-evaluated on that date. Motion by Miller, seconded by Loughlin, to adopt the City of Cherokee, Iowa, Infectious Disease Action Plan, COVID-19 Pandemic, March 24, 2020. Roll call was: AYES: All. NAYES: None.

Adjournment

On a motion by Miller, seconded by Loughlin, the meeting was adjourned at 7:45 p.m.

Media Present: *None*

Craig Schmidt
Mayor

ATTEST:
Diane Cargin
City Clerk Treasurer