

**CHEROKEE AVIATION AUTHORITY**  
**CHEROKEE, IOWA**  
**BOARD MEETING**

June 15, 2021

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, June 15, 2021. Chairman Kellen Ludvigson called the meeting to order at 6:00 p.m.

Directors present: Kellen Ludvigson, Rick Angell, John Loughlin, and Dan Mott, Randy Sievert. Absent: Sheila Guntren. Others present were Sara Lucas.

The minutes of the previous meeting held on May 18, 2021, were approved. Motion by Mott, seconded by Loughlin. Motion carried.

Donna Burkhardt and Liz Dawson from Burkhardt & Dawson presented the FY 19/20 Audit. Motion by Loughlin, seconded by Angell to approve the FY 19/20 Audit as presented. Motion carried.

The following bills were presented for payment.

Alliant Energy	Natural Gas	\$42.03
Ascent Aviation Group	8,000 Gal. LL Fuel	\$30,728.25
Bomgaars	Batteries	\$207.48
Burkhardt & Dawson	FY20 Audit Fee	\$13,914.00
Chronicle Times	Flight Breakfast Ads	\$56.00
City of Cherokee	Water & Sewer	\$35.13
CML Telephone	Telephone & Internet	\$175.19
KCHE Radio	Flight Breakfast Ads	\$150.00
Mediacom	Cable TV	\$7.86
MidAmerican Energy	Electricity	\$277.98
Office of Auditor of State	FY20 Audit Filing Fee	\$100.00
Randy Sievert	FBO Services	\$3,833.34
Randy Sievert	Alex Deroos, Maintenance and Mowing	\$585.00
Randy Sievert	Fuel Commissions	\$850.50
Sanitary Services	Garbage Pick Up	\$104.40
Sara Lucas	Clerk Services	\$350.00
Syntech	Printer Exchange	\$923.00

Motion by Mott, seconded by Loughlin to approve the bills. Motion carried.

Reviewed the assets on the balance sheet as of June 9, 2021, accounts receivable and activity in checking account for the past month. Mott reconciled the checking account statement.

Reviewed the May fuel report. Fuel sales were 1,137 gallons of 100LL AV gas and 2,265 gallons of Jet A fuel. We did not purchase any fuel.

FBO Report:

- The Flight Breakfast and Chamber Coffee had great turnouts this year.
- Randy will be working on getting the runway lights working, and coming up with how many can not be fixed.
- Terminal stool and door repairs should be completed soon.

- Busy training flight students.

Updates on grant projects:

Edge Lighting Systems

The FAA has extended the time frame to complete the grant work, due to limited supplies. This may get pushed to next year, but hope to get as much done this year as possible.

Hangar Lease

Signed leases continue to be sent in. We will be sending out reminders next month.

Min Standards

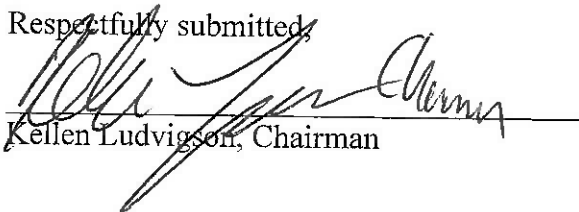
Continue to next month.

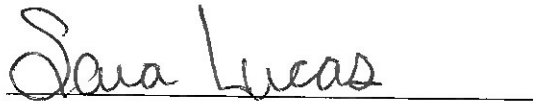
Credit Union Transfer

Sara will get that completed this month.

There being no further business, Loughlin moved, seconded by Mott to adjourn at 7:15 p.m. Motion carried.

Respectfully submitted,

  
Kellen Ludvigson, Chairman

  
Sara Lucas, Clerk