

February 21, 2021

Greetings members of the Cherokee Historic Preservation Commission,

Following are the minutes of our virtual meeting via Zoom held on January 19, 2021. The minutes are based upon notes made by me at the meeting.

### **Cherokee Historic Preservation Commission**

#### **Minutes of the Virtual Meeting (due to Covid-19) on January 19, 2021**

Commissioners present Adamson, Busch-Mott, Greenwood, McLaren, Pingel, Samsel, Snapp, Wilberding

Commissioners absent: Story

Guest present: None

Meeting called to order by Chairman Adamson at 5:15 p.m.

1. Minutes of the December 15, 2020 meeting were reviewed and approved on motion by Wilberding and second by Busch-Mott. All ayes.
2. Chairman Adamson reported the completion of the Cherokee Commercial Historic District Amendment for properties at 204 & 206 West Main. The State Nomination Review Committee met on June 12, 2020 and determined 206 West Main is contributing and 204 West Main to be noncontributing. Chairman Adamson received an email from the City on December 14, 2020 that included an attached letter from Laura Sadowsky, State Historian. It stated that 206 West Main has been listed in the NRHP as of December 2, 2020. Chairman Adamson forwarded the letter to the CHPC, Mayor, and City Administrator. He also forwarded it to Jeffery Joeckel, Archivist for National Register of Historic Places and National Park Service. Chairman Adamson asked Mr. Joeckel for a signed copy of the report. Mr. Joeckel indicated one will be sent when it is available.
3. Chairman Adamson reported that the Historical Resource Development Program (HRDP) Grant: Nomination of Six Historic Residential Properties in Cherokee to the NRHP, Grant Number 201905-7051 has been completed. Grant dates: July 1, 2018 - December 31, 2020, Consultants: Richard Carlson, Architectural Historian, Office of the State Archaeologist, Iowa City, Iowa; Kristen Vander Molen, Grants Manager, State Historical Society of Iowa. The grant included six nominated residential properties; two whose owners later withdrew from the project, one residential property that was studied but determined to be ineligible, and two downtown commercial properties that were added. Chairman Adamson followed up with the City of Cherokee and the Office of the State Archaeologist (OSA) for consulting services provided by Richard Carlson during the HRDP grant. The City has paid \$9,945.00 to the University of Iowa and OSA on January 12, 2021 for Richard Carlson's services.

4. Chairman Adamson and Snapp reported that the Value of Donated Labor Time Sheet for The Historical Resource Development Program regarding Grant No. 201905-7051 was submitted along with the final report on December 22, 2020.
5. Chairman Adamson and Snapp reported that the final report for HRDP Grant number 201905-7051, named Nomination of Six Historic Residential Properties in Cherokee to the NRHP: was submitted on December 22, 2020. Chairman Adamson would like to thank Snapp and Busch-Mott for their time and effort in drafting the final report.
6. CHPC website update – Story will continue to administer the site and upload pictures.
7. Wilson School Apartments – The City of Cherokee has approved the sign/banner that Samsel has created to place on the property. It will be forward to Shawn Foutch for his approval.  
Brummer Building — Ongoing discussion with owner regarding maintenance.
8. NW Iowa Regional Heritage Tourism - Chairman Adamson forwarded Busch-Mott’s September 2nd email about the Glacial Trails Scenic Byway Audio Tour to the historic preservation commissions in LeMars and Sioux City but has not heard back from them yet. An informational copy was sent to Busch-Mott and Samsel. Chairman Adamson would like ideas regarding a suggestion from Richard Zietlow, LeMars HPC, to develop a calendar for Cherokee like he did for LeMars, as well as developing a NW Iowa Heritage Tourism map that would highlight historic sites, districts, features, and buildings in LeMars, Cherokee, and Sioux City. Chairman Adamson would like to schedule a video meeting with the LeMars and Sioux City HPCs sometime in the near future.
9. Bills to present to the city: None
10. Cherokee Community Foundation balance (CHPC) \$9,043.74
11. Friends of Historic Preservation balance \$2302.09
12. Reappointment of Commissioners Wilberding and Samsel. Congratulations to both.
13. Items not on the agenda: Brief discussion of Cherokee Historic Preservation Week 2021 and scheduling a Chamber Coffee. Snapp submitted ideas for potential Iowa Site Inventory Form (ISIF) submissions.
14. Next regular Commission meeting scheduled for Tuesday, February 23, 2021 at 5:15 to take place via Zoom.

Meeting adjourned at 6:00 on motion by Samsel, second by Greenwood. All ayes

Julie McLaren, Secretary