

August 10, 2020

Greetings members of the Cherokee Historic Preservation Commission,

Following are the minutes of our virtual meeting via Zoom held on July 21, 2020. The minutes are based upon notes made by me at the meeting.

### **Cherokee Historic Preservation Commission**

#### **Corrected Minutes of the Virtual Meeting (due to Covid-19) on July 21, 2020**

Commissioners present: Adamson, Busch-Mott, Greenwood, McLaren, Pingel, Samsel, Snapp, Story, Wilberding

Commissioners absent: none

Guest present: none

Meeting called to order by Chairman Adamson at 5:20 p.m.

1. Chairman Adamson welcomed Kerisa Pingel to the Commission.
2. Minutes of the June 23, 2020 meeting reviewed and approved on motion by Snapp and second by Wilberding pending a correction to status of Wilson building to read: 'interior debris removal has been underway'. All ayes.
3. Chairman Adamson reported on the Cherokee Commercial Historic District Amendment for properties at 204 & 206 West Main. The State Nomination Review Committee met on June 12, 2020 and determined 206 West Main is contributing and 204 West Main to be noncontributing. Chairman Adamson was told by Richard Carlson that he will send the final draft of the nomination to SHPO in mid-to-late July. Following that, the Office of the State Archaeologist will send an invoice to the City of Cherokee for payment of his services.
4. Chairman Adamson reported on the status of the Historical Resource Development Program (HRDP) Grant by providing the grant name (Nomination of Six Historic Residential Properties in Cherokee to the NRHP), number (201905-7051), dates (July 1, 2018-December 31, 2020), and consultants names (Richard Carlson, Architectural Historian, Office of the State Archaeologist, Iowa City, Iowa; Kristen Vander Molen, Grants Manager, State Historical Society of Iowa). He reminded us that the grant included six nominated residential properties; two whose owners later withdrew from the project, one residential property that was studied but determined to be ineligible, and two downtown commercial properties that were added.
5. Snapp informed the Commission that recordings of the Preserve Iowa Summit held via Zoom on June 4-6, 2020 are available online. Greenwood will forward the link to WHS and CMS teachers for their reference.
6. Commissioner Adamson shared information on how to complete the *Value of Donated Labor Time Sheet* for the Historical Resource Development Program regarding Grant No. 201905-7051. He requests that the time sheets be turned in within the next two months.
7. CHPC website update –Story presented a version of the walking tour and brochure he has been working on. Samsel presented a current version of the website banner.

8. Wilson School – no update. Brummer Building –concern over loose stones found on sidewalk.
9. NW Iowa Heritage Tourism meeting originally scheduled for April 27, 2020 had to be postponed due to COVID-19. A new date has not been set. Richard Zietlow of LeMars HPC would like to develop a tourism map to highlight historic sites, districts, features, and building in LeMars, Cherokee, and Sioux City. The Commission will discuss Cherokee historic sites with the Sanford Museum. Chairman Adamson would like the Commission to consider a future Zoom meeting with the Sioux City and LeMars participants in order to discuss future plans.
10. Bills to present to the city: Attendance fees for the Preserve Iowa Summit for five commissioners at \$20 each.
11. Cherokee Community Foundation balance (CHPC) \$8,053.13.
12. Friends of Historic Preservation balance \$2161.03.
13. New items: Cherokee History Week will be September 23-28. Busch-Mott listed potential plans for the week with changes made due to COVID-19. Story creating walking tour brochures, Pingel will plan a couple of cemetery tours. Discussion will continue at future Commission meetings.
14. Next regular Commission meeting scheduled for Tuesday, August 18, 2020 at 5:15 to take place via Zoom.

Meeting adjourned at 6:00 on motion by Snapp, second by Greenwood. All ayes.

Julie McLaren, Secretary