

February, 26, 2020

Greetings members of the Cherokee Historic Preservation Commission,

Following are the minutes of our meeting held on February 25, 2020 at the Historic Cherokee Depot. The minutes are based upon notes made by me at the meeting.

Cherokee Historic Preservation Commission

Minutes of the Meeting at Cherokee Depot, February 25, 2020

Commissioners present: Adamson, McLaren, Samsel, Snapp, Story, Stroh Messerole.

Commissioners absent: Busch-Mott, Greenwood, Wilberding.

Guest present: None

Meeting called to order by Chairman Adamson at 5:15 p.m.

1. Minutes of the January 28, 2020 meeting reviewed and approved on motion by Snapp and second by Samsel. All ayes.
2. Chairman Adamson reported on the three residential properties that have been placed on the National Register of Historic Places - 746 W Cedar (Boughton House), 400 Magnetic (Seaman House), and 111 N. 11th (Gillette House). Still waiting on press release from SHPO.
3. Chairman Adamson reported on Historical Resource Development Program (HRDP) grant for properties at 204 & 206 W. Main Street that have been nominated as contributing buildings to the Cherokee Commercial Historic District. The State Historical Society continues to review application.
4. CHPC website update – Commissioner Story is working on adding a walking tour to the website.
5. Updated regarding HS student involvement during HPW - Commissioner Adamson has been in contact with Richard Zetlow of the LeMars HPC regarding their work with students in coordination with their HPC. Information and contacts will be shared with High School History teacher, Travis Schipper. Further consideration of the type and breadth of student involvement is ongoing within the Commission.
6. Wilson School – no update since last meeting. Brummer Building –no update since last meeting.
7. Update regarding distribution of NRHP plaques - Commissioner Greenwood contacted Rider DDS regarding an NRHP plaque for their buildings. They plan to make a decision soon and will let Commissioner Greenwood know.
8. Review of Historic Preservation Week plans. Tentative dates of HPW – May 1-10th beginning with Chamber Coffee on May 1st. Plans and schedule are ongoing. The Commission will be presenting an award to a business or resident in appreciation for their commitment to preservation. Commissioner Samsel will create the award. The Commission received an email from the state announcing that Iowa History Month will be in March.

9. No bills were presented.
10. Cherokee Community Foundation balance (CHPC) \$8,288.13.
11. Friends of Historic Preservation balance \$2161.03 after checks received for sale of Cherokee Historic & Architectural Reconnaissance Survey Report books. Survey Report book sales update: 182 books have been sold with approximately 5 left. Of the 5, 3 have photo printing errors and will be sold at a discounted price of \$10. No further books will be printed.
12. Update regarding the Information Notice of Section 106 Filings received from the Federal Communications Commission regarding construction of a tower within the railroad right-of-way near Elm Street crossing: Work has been completed.
13. Commissioner Adamson provided information from SHPO regarding proposed legislation which will affect the state historic tax credit program. No action is required.
14. Update regarding Annual Report – Commissioners Snapp and Bush-Mott have gathered the necessary information and will be submitting the report.
15. Next regular Commission meeting scheduled for Tuesday, March 24, 2020 at 5:15 at the Historic Cherokee Depot.
16. Meeting adjourned at 6:15 on motion by Stroh Messerole, second by Snapp. All ayes.

Julie McLaren, Secretary