

January 18, 2021

Greetings members of the Cherokee Historic Preservation Commission,

Following are the minutes of our virtual meeting via Zoom held on December 15, 2020. The minutes are based upon notes made by me at the meeting.

### **Cherokee Historic Preservation Commission**

#### **Minutes of the Virtual Meeting (due to Covid-19) on December 15, 2020**

Commissioners present Adamson, Busch-Mott, Greenwood, McLaren, Samsel, Snapp, Story, Wilberding

Commissioners absent: Pingel

Guest present: Mayor Craig Schmidt

Meeting called to order by Chairman Adamson at 5:15 p.m.

1. Minutes of the November 17, 2020 meeting were reviewed and approved on motion by Busch-Mott and second by Wilberding. All ayes.
2. Chairman Adamson reported no change to the status of the Cherokee Commercial Historic District Amendment for properties at 204 & 206 West Main. The State Nomination Review Committee met on June 12, 2020 and determined 206 West Main is contributing and 204 West Main to be noncontributing. Chairman Adamson received an email from the City on December 14, 2020 that included an attached letter from Laura Sadowsky, State Historian. It stated that 206 West Main has been listed in the NRHP as of December 2, 2020.
3. Regarding the Historical Resource Development Program (HRDP) Grant: Nomination of Six Historic Residential Properties in Cherokee to the NRHP, Grant Number 201905-7051, Beginning July 1, 2018 and ending December 31, 2020, Consultants: Richard Carlson, Architectural Historian, Office of the State Archaeologist, Iowa City, Iowa; Kristen Vander Molen, Grants Manager, State Historical Society of Iowa. The grant included six nominated residential properties; two whose owners later withdrew from the project, one residential property that was studied but determined to be ineligible, and two downtown commercial properties that were added. Kristen Vander Molen told Chairman Adamson that the CHPC is to provide the completed time sheets to SHPO along with the final report by December 31, 2020. Chairman Adamson would like to thank Snapp and Busch-Mott for their hard work on compiling the time sheets.
4. Chairman Adamson shared information on how to complete the Value of Donated Labor Time Sheet for the Historical Resource Development Program regarding Grant No. 201905-7051. Snapp and Busch-Mott have time sheets from all commissioners and will submit them en masse.
5. Recent progress with preparation of the final report for HRDP Grant number 201905-7051, named Nomination of Six Historic Residential Properties in Cherokee to the NRHP: Snapp and Busch-Mott have been working on the report and making substantial progress towards its completion with plans to

complete and submit prior to Christmas. Chairman Adamson would like to thank Snapp and Busch-Mott for their time and effort in drafting the final report.

6. CHPC website update – Story will continue to administer the site and upload pictures.

7. Wilson School Apartments – Work is to resume in the spring with a 2022 completion date.  
Brummer Building — Samsel asked the owner if he would agree to Samsel sealing the roof parapet edges to halt water infiltration behind the facade. The owner agreed and Samsel was able to lay down a specialized fabric and paint seal system. Samsel provided the owner with pictures.

8. NW Iowa Regional Heritage Tourism - Chairman Adamson forwarded Busch-Mott's September 2nd email about the Glacial Trails Scenic Byway Audio Tour to the historic preservation commissions in LeMars and Sioux City but has not heard back from them yet. An informational copy was sent to Busch-Mott and Samsel. Chairman Adamson would like ideas regarding a suggestion from Richard Zietlow, LeMars HPC, to develop a calendar for Cherokee like he did for LeMars, as well as developing a NW Iowa Heritage Tourism map that would highlight historic sites, districts, features, and buildings in LeMars, Cherokee, and Sioux City. Chairman Adamson would like to schedule a video meeting with the LeMars and Sioux City HPCs sometime in the near future.

9. Bills to present to the city: \$59.39 to Samsel for professional printing of 100 walking maps. Motion by Busch-Mott and second by Greenwood to approve payment. All ayes.

10. Cherokee Community Foundation balance (CHPC) \$9,103.13

11. Friends of Historic Preservation balance \$2302.09

12. Reappointment of Commissioners Wilberding and Samsel. Congratulations to both.

13. items not on the agenda: Samsel forwarded a rendition of the CHPC sign for Wilson Apartment property to the City for approval.

14. Next regular Commission meeting scheduled for Tuesday, January 19, 2021 at 5:15 to take place via Zoom.

Meeting adjourned at 6:15 on motion by Snapp, second by Samsel. All ayes

Julie McLaren, Secretary