

**CHEROKEE AVIATION AUTHORITY  
CHEROKEE, IOWA  
BOARD MEETING**

June 9, 2015

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, June 9, 2015. The meeting was called to order at 7:00 p.m. by Chairman Todd Wetherell.

Board members present: Todd Wetherell, Mike O'Neal, Mike Fox, Dan Mott and Neal Rogge. Absent: None. Also attending were Karen Aduddell and Brian Lauck.

The minutes of the previous meeting were read. Rogge moved, seconded by Mott to approve the minutes as read. Motion carried.

The following bills were presented for payment:

Lauck Aviation, Inc.	monthly FBO services - June	\$3,166.66
Lauck Aviation, Inc.	fuel commissions for May	\$341.48
Karen Aduddell	clerk services	\$300.00
Builders Sharpening & Service	trade riding JD mowers	\$3,600.00
Munson Cleaning	carpet and furniture cleaning	\$227.50
Lundell Construction Co Inc.	repair sewer	\$400.00
Bolton & Menk	engineering fees for taxilane rehab project	\$2,340.00
City of Cherokee	water/sewer	\$30.33
CenturyLink	telephone and internet	\$204.70
Sanitary Service	landfill	\$96.70
Iowa Depart of Ag	renew fuel meter license	\$9.00
MidAmerican Energy	electric bill	\$229.46
Bomgaars	pipes,blades,entry lock,bulbs,misc	\$416.36
Dave Gravenish Repair	maintenance B Farmall	\$66.75
Alliant Energy	gas bill	\$16.72
Ascent Aviation Group	monthly service fee	\$46.00
Ascent Aviation Group	fuel for resale	\$15,980.81
U S Postmaster	postage stamps	\$49.00

Fox moved, seconded by Rogge, to approve these bills. Motion carried.

Reviewed the assets on the balance sheet as of June 8, 2015, accounts receivable and activity in checking account for past month. Reviewed the accounting ledgers of expenses and reimbursements for the current grant projects.

The fuel report for the month of May was reviewed. Fuel sales were 1273.69 gallons of 100LL AV gas and 100.32 gallons of Jet A fuel. Purchased 4000 gallons of 100LL for resale.

FBO Report:

- 650 attended the flight breakfast
- 33 attended the chamber coffee
- Brian has been mowing and spraying for weeds

Cherokee Aviation Authority

June 9, 2015

Page 2 of 2

Threshold relocation project update: Dustin Leo is getting quotes to complete the final phase of this project.

Fox moved, seconded by Rogge, to approve Change Order #1 for additional work required to complete the Taxilane Rehabilitation Project and approve paying the Contractor's Pay Request #1 to Godbersen Smith in the amount of \$128,109.40 for work completed to date. Motion carried. A final project walk-through was completed on April 28<sup>th</sup> by staff from Bolton & Menk and Godbersen Smith. A list of items requiring attention was compiled and has been addressed. There were also two cracks in the concrete found since the list was completed and are currently being addressed with the contractor. A retainage amount of \$6,742.60 will be paid next month to close this project.

Update on block hangar door replacement grant application: Will not have a response until later in July.

Land Use Permit Project grant application: No update.

Rogge, Wetherell and Lauck reported to the Authority on their attendance of the Cherokee County Supervisor Meeting that was held on May 26, 2015. Dustin Leo, Engineer with DGR, Inc. also attended and gave a presentation to the Supervisors on the importance and benefits of our airport and the impact of levy reduction. Also discussed the capital improvement projects completed in the past 12 years and plans for future improvements. Rogge stated that he had received positive feedback from the Supervisors after the meeting and they had appreciated the information. Rogge is going to compile more specific details of previous airport improvement projects to be presented to the Supervisors at a later date.

There being no further business, Fox moved, seconded by Rogge to adjourn at 7:45 p.m. Motion carried.

Respectfully submitted,  
Todd Wetherell, Chairman  
Karen Aduddell, Clerk