

April, 28, 2020

Greetings members of the Cherokee Historic Preservation Commission,

Following are the minutes of our virtual meeting via Zoom held on April 21, 2020. The minutes are based upon notes made by me at the meeting.

Cherokee Historic Preservation Commission

Minutes of the Virtual Meeting (due to Covid-19) on April 21, 2020

Commissioners present: Adamson, Greenwood, Busch-Mott, McLaren, Samsel, Snapp, Story, Stroh Messerole

Commissioners absent: Wilberding

Guest present: Jay Loughlin

Meeting called to order by Chairman Adamson at 5:15 p.m.

1. Minutes of the February 25, 2020 meeting reviewed and approved on motion by Busch-Mott and second by Greenwood. All ayes.
2. Chairman Adamson reported that Commissioner Stroh Messerole has accepted a job offer to work for the Natural Resources Conservation Service in Des Moines, Iowa as their Archaeologist. Stroh Messerole offered her resignation to the Commission. The Commission wishes her well and is sorry to see her leave as her contributions have been numerous and outstanding.
3. The Commission will publicly announce the vacancy due to Stroh Messerole's departure. Any interested Cherokee residents may apply for an appointment to the CHPC as a member of this volunteer, unpaid Commission.
4. The 2019 Annual Report of the CHPC was prepared by Commissioner Snapp and presented to the Cherokee City Council on March 10, 2020. The City Council approved the report and it was forwarded to the State Historical Society of Iowa. Busch-Mott and Adamson attended the City Council meeting in support of Snapp. The Commission thanks Snapp and Busch-Mott for their time and effort in composing the report. The report will be available on the City of Cherokee's website in the upcoming weeks.
5. Chairman Adamson reported on the Historical Resource Development Program (HRDP) grant for properties at 204 & 206 West Main Street that have been nominated as contributing buildings to the Cherokee Commercial Historic District. Jay Loughlin, owner of 204 & 206 West Main Street, was in attendance to comment on the buildings. On motion by Greenwood and second by Busch-Mott, the Commission agreed to submit both buildings as contributing to the Cherokee Commercial Historic District to the State Historical Society. All Ayes.
6. A 'Value of Donated Labor Time Sheet' regarding REAP/HRDP Grant work has been received and will be completed by the Commission.
7. CHPC website update –Samsel presented the website header artwork he has been working on.

8. Wilson School – Chairman Adamson reported that work has begun. Brummer Building –no update since last meeting.
9. Updated regarding HS student involvement during HPW – HPW has been postponed due to COVID-19. A new date has not been set.
10. Review of Historic Preservation Week plans – HPW has been postponed due to COVID-19. A new date has not been set.
11. NW Iowa Heritage Tourism meeting scheduled for April 27, 2020 has been postponed due to COVID-19. A new date has not been set.
12. No bills were presented.
13. Cherokee Community Foundation balance (CHPC) \$8,288.13.
14. Friends of Historic Preservation balance \$2161.03.
15. The Commission received Cherokee Chamber of Commerce 2020 dues notice of \$175. Snapp moved that it be paid. Second by Busch-Mott. 5 Ayes, 1 Nay. (Due to unrelated circumstances, Greenwood and Strohm-Messerole had exited the meeting prior to the vote.)
16. No new items presented.
17. Next regular Commission meeting scheduled for Tuesday, May 19, 2020 at 5:15 at a location to be determined.

Meeting adjourned at 6:15 on motion by Busch-Mott, second by Samsel. All ayes.

Julie McLaren, Secretary