

**CITY COUNCIL MINUTES
TUESDAY, APRIL 14, 2020, 7:00 P.M.
CHEROKEE CITY HALL**

(Due to Covid-19 virus concerns and in conjunction with Gov. Reynolds emergency proclamation limiting groups of no more than 10 people, the meeting was made accessible to the council and public through Zoom conferencing. Proper notification on the agenda with the call-in information was provided.)

A regular meeting was called to order on this date by Mayor Schmidt. Roll call: Present: Councilpersons Brown, Miller (in person), and Pingel, Loughlin and Johnson (via Zoom conferencing), City Administrator List, City Clerk-Treasurer Cargin (in person). Absent: None.

Approve Agenda

Motion by Miller, seconded by Brown, to approve the agenda. Roll call was: AYES: All. NAYES: None.

Public Hearing – Proposed South Industrial Park Urban Renewal Plan

At 7:03 p.m. Mayor Schmidt opened the Public Hearing on the proposed South Industrial Park Urban Renewal Plan. As there were no written or oral comments, the Public Hearing was closed at 7:04 p.m.

Resolution 2020-11 Adopting the South Industrial Park Plan

Motion by Brown, seconded by Miller to adopt Resolution 2020-11, A Resolution Determining an Area to be an Economic Development Area, Designating Such Area as Appropriate for Urban Renewal Projects & Adopting the South Industrial Park Urban Renewal Plan. Roll call was: AYES: All. NAYES: None.

Ordinance #682 Division of Revenues for South Industrial Park Urban Renewal Area

Motion by Brown, seconded by Miller to approve the first reading of Ordinance #682, an Ordinance pertaining to the Division of Revenues for South Industrial Park Urban Renewal Area, and waive the second and third readings. Roll call was: AYES: All. NAYES: None.

Ordinance #681 Amending Provisions Relating to Temporary Signs

Motion by Brown, seconded by Miller to approve the second reading of Ordinance #681, an Ordinance Amending Provisions Relating to Temporary Signs. Roll call was: AYES: Pingel, Loughlin, Miller, Brown, Johnson. NAYES: None.

Resolution 2020-12 Approving Lease of Real Estate

Motion by Miller, seconded by Brown, to adopt Resolution 2020-12, a Resolution Approving Lease of Real Estate for Farm Tenancy near the Cherokee Waste Water Treatment Plant. The lease pertains to a 12.62 acre parcel of land between the tenants, Phillip & Ryan Stowater and the City allowing for an annual cash rent of \$1,375.00. Roll call was: AYES: All. NAYES: None.

Consent Agenda

On a motion by Miller, seconded by Brown, the following was approved under Consent Agenda. Roll call was: AYES: All. NAYES: None.

City Council Minutes of March 24, 2020.

March Police Report.

Tax Abatement Application for 210 W. Main St. – Rider Family Dentistry

Tax Abatement Application for 1752 Hwy. 3 – S2D2 Investments LLC

Tax Abatement Application for 918 W. Cherry St. – CIC

Tax Abatement Application for 430 W. Cherry St. – Erschen

Pay Request #1 – Spring Lake Outlet Culvert Project - \$17,955.00

Approve up to 120 hour vacation rollovers for employees up to 8/1/20 anniversary date due to COVID-19

Approve Library Report of Activities since COVID-19 closure.

March Treasurer’s Report and Receipts as follows: General \$83,830.04; Police Forfeiture \$789.12; County Library \$3,502.19; Road Use \$26,627.54; Employee Benefits \$27,352.61; Emergency \$1,865.25; Other Street Monies/Local Option Sales Tax \$43,202.80; Hotel/Motel Tax \$33.02; Wilson School Reserve \$0; Revolving Loan \$.93; Library Memorial \$525.25; Park & Rec Capital Improvement \$4.73; Cemetery Special Care \$4.14; Debt Service \$20,681.61; 2016 Capital Projects \$0; Floods of 2018/19 \$0; N. 5th Street Improvement Project \$357,482.00; Emergency Set-Aside \$18.97; Oak Hill Perpetual Care \$336.21; Water Utility \$63,017.75; Water Utility – Industrial \$1,072.62; Water Main Project Bond & Interest \$5,344.00; Water System Maintenance \$9,886.09; Sewer Utility \$107,119.14; Sewer Utility – Industrial \$2.84; Sewer Facility Bond & Interest \$31,686.67; Sewer System Maintenance \$8,912.67; Aviation Authority \$1,036.25; Solid Waste \$31,350.94; Landfill \$29,699.19; Storm Sewer Utility \$106,943.76; Self-Insurance \$45.55; Police Dept. Special Acct. \$.0

Bills totaling \$210,568.65

AHLERS & COONEY P.C.	LOPEZ URBAN RENEWAL AREA & DA	\$3,077.93
ALLIANT ENERGY	NATURAL GAS	\$1,120.98
ALYSSA A. HERBOLD PLC.	3/20 LEGAL SERVICE	\$1,161.00
AQUA DAM INC.	AQUA DAM	\$9,149.33
ARMOND RIDER	4/20 CELL PHONE REIMBURSEMENT	\$50.00
ARTHRITIS TODAY	SUBSCRIPTION RENEWAL	\$32.95
AURELIA LUMBER COMPANY	LUMBER	\$41.34
AUTOMATED WASTE SYSTEMS	ADAPTER	\$75.69
BAKER & TAYLOR INC.	BOOKS & DVDS	\$824.92
BECK ENGINEERING, INC.	LAKE STREET ENGINEERING	\$540.00
BECK ENGINEERING, INC.	FEMA-WESTCOTT, S. 1ST ST.	\$3,358.75
BECK ENGINEERING, INC.	MAIN ST. BRIDGE, WATER MAIN EXTENSION	\$1,702.50
BLAINE'S WATER CONDITIONING	COOLER & SOFTNER RENT & WATER	\$381.28
BOLTON & MENK, INC.	2020 ENGINEERING	\$300.00
BOMGAARS	OPERATING SUPPLIES	\$2,026.88
BUGH WELDING	STEEL	\$14.03
BUILDERS SHARP. & SERVICE	SKID LOADER REPAIRS	\$144.90
C-M-L TELEPHONE	TELEPHONE & INTERNET	\$766.63
CARROLL CONSTRUCTION SUPPLY	ASPHALT REPAIR BAGS	\$432.00
CHAMPION ELECTRIC, INC.	FUSES	\$18.78
CHEM-SULT, INC.	PHOSPHATE	\$1,406.60
CHEROKEE CO. SOLID WASTE	3/20 ASSESSMENT	\$29,688.51

CHEROKEE COUNTY RECORDER	RECORD DOCUMENT	\$37.00
CHEROKEE NAPA	OPERATING SUPPLIES	\$302.46
CHICAGO CENTRAL & PACIFIC	LEASE PAYMENT	\$75.00
CHRONICLE TIMES	3/2020 LEGAL PUBLICATIONS	\$1,006.60
CINTAS	FIRST AID SUPPLIES	\$97.89
CONTROL SYSTEM SPECIALISTS	SERVICE CONTRACT	\$55.08
COUNSEL	COPY OVERAGE	\$203.20
COUNTRY TIRE & SERVICE	TIRES & REPAIRS, OIL CHANGS	\$1,006.13
DEMCO, INC.	OFFICE SUPPLIES	\$736.45
DISPLAY SALES	CHRISTMAS DECORATIONS	\$19,197.00
DOLLAR GENERAL-REGIONS 410	CLEANING SUPPLIES & WATER	\$51.20
DUANE MUMMERT	4/20 CELL PHONE REIMBURSEMENT	\$35.00
ENVIRON. RESOURCE ASSOC.	LAB SUPPLIES	\$861.81
ERIC LIST	4/20 CELL PHONE REIMBURSEMENT	\$50.00
FAREWAY STORES, INC.	CLEANING SUPPLIES & POP	\$138.23
FASTENAL COMPANY	NUTS & BOLTS	\$21.55
FELD FIRE	FIRE SUPPLIES	\$1,294.70
FIREICE FIREARMS LLC	OPERATING SUPPLIES	\$96.30
FIRST COOPERATIVE ASSOC.	OATS & LAWN SEED	\$156.75
FOUNDATION ANALYTICAL LAB	WASTEWATER SAMPLES	\$265.50
FREMONT INDUSTRIES INC.	FLOCCULANT	\$1,342.75
GARY OLSEN	USE SHOP FOR PAINTING DOORS	\$50.00
GEORGE SCHMIDT	4/20 CELL PHONE REIMBURSEMENT	\$35.00
GREAT AMERICA FINANCIAL SERVICE	COPY CONTRACT	\$89.00
GREG EATON, FIRE CHIEF	VOLUNTEER FIREMAN PAYROLL	\$900.00
GREGG COMPUTER SERVICE	REPAIR MAYOR'S COMPUTER	\$140.00
GRUNDMAN-HICKS L.L.C.	SPRING LAKE OUTLET CULVERT	\$17,955.00
HALLETT MATERIALS	CLASS A STONE, COLD PATCH	\$1,553.02
HASELHOFF CONSTRUCTION, INC	CRANE SERVICE	\$350.00
HEALTH	SUBSCRIPTION RENEWAL	\$12.00
HEIMAN FIRE EQUIPMENT	FIRE SUPPLIES	\$270.85
HILLYARD	CLEANER	\$60.60
HOTSY EQUIPMENT CO.	POWERSHINE	\$560.00
I & S GROUP, INC.	CENTRAL ST. SANITARY SEWER	\$5,233.75
IOWA FIRE CONTROL, LLC	YACHT CLUB FIRE ALARM	\$90.00
J & M DISPLAYS, INC.	2020 FIREWORKS	\$4,000.00
JACK'S UNIFORMS & EQUIPMENT	PANTS, BOOTS, VEST	\$363.70
JAMIE HODGDON	4/20 CELL PHONE REIMBURSEMENT	\$35.00
JANITOR'S CLOSET, LTD.	SOAP	\$76.21
JEFF HAYES	INCOME OFFSET-D. COLLINS	\$155.72
JIM GANO	FLAG	\$10.00
JJSS, LLC	PUMP WASTE WATER PLANT	\$120.00
JOHN MEIS	SIMPCO MEETING, STBG APP.	\$318.75
L. G. EVERIST, INC.	BACKFILL	\$684.31
LEAF	COPY CONTRACT	\$116.58

MARTIN MARIETTA MATERIALS	EROSION STONE	\$573.48
MID AMERICAN ENERGY	ELECTRICITY	\$1,175.61
MID-AMERICAN BENEFITS, INC	4/20 HRA & FLEX ADMIN FEE & CLAIMS	\$3,163.13
MIDWEST TECHNOLOGY SERVICE	INSTALL & CONFIGURE LAPTOP	\$150.00
MILLER ENTERTAINMENT	FATHER/DAUGHTER DANCE	\$300.00
MODERN HEATING & COOLING	METAL	\$90.68
MUNICIPAL SUPPLY, INC.	OPERATING SUPPLIES	\$1,990.78
NATE JAMES	4/20 CELL PHONE REIMBURSEMENT	\$50.00
O'HALLORAN INTERNATIONAL	MIRROR KIT	\$167.27
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$321.66
PAULSRUD TRUCKING	HAUL EROSION STONE	\$334.18
PETTY CASH - LIBRARY	POSTAGE	\$59.86
RASMUSSEN'S CORP.	OIL CHANGE	\$19.48
REHAB SYSTEMS, INC.	JET VAC & CUT TREE ROOTS	\$1,995.00
RUPP MANUFACTURING	FORK ATTACHMENT FOR PAYLOADER	\$1,500.00
SANITARY SERVICES	3/2020 GARBAGE PICK UP	\$28,612.40
SCE, LLC	HYDRANT HEAD & KIT	\$168.25
SENSUS USA	SOFTWARE SUPPORT	\$1,949.94
SIOUX SALES COMPANY	OPERATING SUPPLIES	\$39.95
SYNCHRONY BANK/AMAZON	BOOKS	\$193.92
THE BOOK VINE	BOOKS	\$202.76
THOMPSON INNOVATION	ELECTRIC HEATER	\$9,603.93
TODD LARSEN	4/20 CELL PHONE REIMBRSE, MILEAGE	\$139.65
TODD MILLER	4/20 CELL PHONE REIMBURSEMENT	\$35.00
TOOLS PLUS INDUSTRIES	GLOVES	\$293.40
TREASURER, STATE OF IOWA	SALES & WET TAX	\$4,988.00
U.S. BANK	MISC. CHARGES	\$141.11
U.S. BANK EQUIPMENT FINANCE	COPY CONTRACT	\$17.98
USPS	UTILITY BILL POSTAGE	\$317.23
VERIZON WIRELESS	HOT SPOTS & CELL PHONES	\$398.05
WALDNER'S LAWN SERVICE	SNOW REMOVAL	\$550.00
WAUKEE PUBLIC LIBRARY	DOLL CLOTHING & ACCESSORIES	\$5.66
WELLS FARGO FINANCIAL LEASE	COPY CONTRACTS	\$292.00
WEX BANK	FUEL	\$2,312.41
WINDSTREAM	TELEPHONE & EMAIL	\$317.00
WOODALL ELECTRIC	UV LIGHT INSTALL	\$31,500.00
YOUR FLEETCARD PROGRAM	PARK FUEL	\$73.79

Swim Team Proposal

Lisa Hare, 811 W. Cedar St. along with Matt Royster, 1477 Harrison Dr. and Joni DeVos, 1003 Pilot Ave., representing the Cherokee Swim Team presented a proposal to the council requesting that the city assume management of the swim team program as part of the Recreation Dept. The former coach, Jodi Mongan, has quit and a new coach needs to be hired. Mongan had coached for at least 13 years and organized the program. Hare is concerned that with no leadership other than parent volunteers the program will suffer and it could eventually be dropped. Fundraising

efforts have been successful in the past, and the parents will continue to fundraise when the need comes up, however they feel they need help with administrative duties. There are 60-100 swimmers in the program. Royster commented that he has been working with the team since 2005 and feels that the participants benefit immensely from the program and said Cherokee's team is the second largest in the conference. They are not asking for financial help, they have committed finances but need help with organization and would like the program under the umbrella of the city Recreation Dept. with the Recreation Director and staff providing assistance in hiring a coach and program organization. DeVos stated that the coach has customarily been paid \$2,000 - \$2,500 per season, with registration fees and sponsorship fees covering the cost. There are funds available to be used for program expenses going forward, when there are additional needs the money will be obtained through further fundraising and sponsorships. Hare, Royster, and Joni DeVos have committed to helping with the program for at least three more years. Loughlin asked if the existing funds would be turned over to the city and Hare replied that they would like to see a separate account for that, since these funds were donated specifically for the swim team program. Brown asked Dave Ellis, Recreation Director, if he would have time to oversee the program. Dave replied that he would, with Amy Douglas taking on a lot of the administrative work. The city already furnishes the facility, pays for lifeguards and operates the concession stand at meets. Hare stated that they were unaware that the program did not have insurance coverage and they will not move forward without that, hoping that the city can cover the swim team under its policy. List proposed leaving the financials as they are and the city provide staff to assist with the organizational aspects of the program as well as assisting with recruitment of a coach. Loughlin would like to see them find their own board members. Brown commented that he is in favor of trying it for a year. The city will help with hiring a coach, help provide organization support and check into providing insurance coverage.

Consider Traffic Controller Bid

Motion by Brown, seconded by Miller to approve a bid from Champion Electric in the amount of \$20,291.25 for a new traffic controller at Maple St. and Hwy. 59 intersection. Roll call was: AYES: All. NAYES: None.

2020 Street Work Bid

Motion by Miller, seconded by Brown to approve a bid in the amount of \$177,790.50 from Blacktop Services, Humboldt IA, for street work for the 2020 season. This was the only bid received. Roll call was: AYES: All. NAYES: None.

Consider Plow Truck Bid

Two bids were received for a plow truck as follows: I-State Truck Center \$79,840.00 and O'Halloran International \$80,199.99. List recommended awarding the O'Halloran bid since there was less than .5% difference and all repair work could be done in Cherokee. Motion by Miller, seconded by Loughlin to award the bid to O'Halloran International. Roll call was: AYES: All. NAYES: None.

Consider N. 1st St. Storm Sewer Bid

Two bids were received for storm sewer work on N. 1st St. as follows: JJSS, LLC, Cherokee, IA \$37,805.00 and SCE, LLC \$46,698.00. Motion by Miller, seconded by Loughlin to approve the low bid by JJSS, LLC. Roll call was: AYES: All. NAYES: None.

Adjournment

On a motion by Miller, seconded by Brown, the meeting was adjourned at 7:45 p.m.

Media Present: None.

Craig Schmidt
Mayor

ATTEST:
Diane Cargin
City Clerk-Treasurer