

[For SHPO use only]		
Received _____		
Minimum no. of meetings?	yes	no
Required training?	yes	no
Fully appointed commission?	yes	no
Has the commission been active?	yes	no
Has the commission accomplished at least one project?	yes	no
Comments:		
_____		
_____		
Approved/CLG in good standing	yes	no
More information requested _____		
_____		
Entered into database _____/_____		

**IOWA CERTIFIED LOCAL GOVERNMENT  
2018 ANNUAL REPORT (January 2018-December 2018)**

NAME OF THE CITY, COUNTY, OR LAND USE DISTRICT: Cherokee, Iowa

Section I.  
Locating Historic Properties  
Identification, Evaluation, and Registration Activity

CLG Standards found in CLG Agreement and National Historic Preservation Act

- ◆ The CLG shall maintain a system for the survey and inventory of historic and prehistoric properties in a manner consistent with and approved by the STATE.
- ◆ The CLG will review National Register nominations on any property that lies in the jurisdiction of the local historic preservation commission.

1. Please provide complete reports and site inventory forms from historic identification/survey, evaluation, and/or registration/nomination projects that your commission completed in 2018. Do not include projects that were funded with a CLG grant or mandated by the Section 106 review and compliance process as we already have these in our files.

2. How many National Register of Historic Places (NRHP) properties in your City, County, or LUD were altered, moved, or demolished in 2018? Please identify the property (historic name and address) and the action One – the building commonly known as “Cookie’s Tap” was demolished in 2018. This was building was also previously known as Meyer’s Tap, Farr Café, Café Confectionary, and Otto Rudolph Furniture. This building was listed as non-contributing

to the Cherokee Commercial Historic District. It was believed to be the oldest building still extant in Cherokee. In 2018 this building was listed on Preservation Iowa's Most Endangered Properties List. The Cherokee Historic Preservation Commission made many attempts to save this building but because of its state of neglect, deterioration, and the lack of an investor with resources for renovation the building was lost. The lot is being developed as an event and cultural locale.

3. In 2018, how many additional properties did your city place on its list **of locally designated** historic landmarks and/or historic districts? **None.**

*Most of Iowa's CLGs do not have a local designation program. If you have questions about whether you have a locally designation program or not, please contact Paula Mohr before you complete this section.*

*(As a reminder, **before** your elected officials approve or change local districts or ordinances, you must send a copy to the State Historic Preservation Office for review and comment. Please allow at least 45 days for our review) Please attach a copy of the final designation nomination(s) and ordinance(s).*

Date the ordinance(s) reviewed and commented by SHPO \_\_\_\_\_

4. In 2018, what were the actions to revise, amend, change, or de-list a **locally designated** property? Please attach documentation of the review and appeal process and decisions made by the historic preservation commission, planning and zone commission, city Council, District Court or other governmental agency or official involved with the process. (use additional pages if needed) **None**

## Section II

### Managing, Protecting, and Preserving Historic Properties

- ◆ The CLG will enforce all appropriate state and local ordinances for designating and protecting historic properties
- ◆ The CLG shall provide for adequate public participation in the local historic preservation programs

4. Did your city, county, LUD or its historic preservation commission undertake any of the following activities in 2018? Please think broadly about this question and include any activity (small or large) that facilitated historic preservation in your community. This is your opportunity to boast about your accomplishments and get credit for the great work you do! (use additional pages if needed)  
**Yes, see below.**

a. Historic preservation planning. Examples include the development or revision of a preservation plan, development of a work plan for your commission, etc. (use additional pages if needed) **Work Plan for 2019:**

1. Plan and coordinate Preservation Month activities for May 2019 including a possible walking tour of the Downtown Cherokee Historic District. Sponsor a Chamber of Commerce coffee to highlight historic preservation efforts. Invite Bob Spurlock, author of a book about Martin Treptow (Cherokee WWI soldier) to the Sanford Museum and a historic photo scavenger hunt.
  2. Continue to work with Richard Carlson, Architectural Historian, University of Iowa on 4 homes and 2 business buildings in Cherokee for listing on the National Register of Historic Places.
  3. Continue to work with the LeMars and Sioux City Historic Preservation Commissions in development of a NW Iowa Heritage Corridor.
  4. Continue to promote saving the endangered First Baptist Church/GAR building, the Brummer building, and the old post office building.
  5. Work on developing walking tour maps for the Downtown Cherokee Historic District and perhaps for the historic residential neighborhoods in Cherokee.
  6. Continue to update the Cherokee Historic Preservation Facebook page and create a separate CHPC website.
- b. Provided technical assistance on historic preservation issues or projects.

Examples include working with individual property owners, business owners, institutions to identify appropriate treatments and find appropriate materials, research advice, etc. Please be specific (use additional pages if needed)

Wilson School: CHPC facilitated contact with developer, Shawn Foutch. Various CHPC commissioners met with the City Council, the mayor, the city administrator over a period of many months to advocate saving this building in hopes of remodeling it for much needed apartments in Cherokee. We were successful and work on this property is expected to begin in 2019. It will be a 3 million dollar project with the plan to complete a 24 unit complex.

Otto Rudolph Furniture Building (Cookie's Tap): While the commission worked diligently to save this building unfortunately it was demolished in July 2018. Some historic items from the interior of the building were saved and are stored at the local Sanford Museum.

CDBG Façade Project: This \$900,000 project closed in the summer of 2018 with improvements to fourteen Main Street buildings. Our Commission sub-committee continued to meet with property owners, architects, project manager, and contractors until the project closed.

Lewis Hotel: This historic hotel built in 1896 had been neglected for over 15 years and was nearly condemned due to unsafe living conditions. Our commission shared technical knowledge about the process to save the roof, walls, repair brick, and windows, etc. with city officials and the future new owners who obtained it in a tax sale. They have renovated the building, repairing the roof and walls and improving the living conditions however they did not follow our technical advice regarding the brick exterior walls.

First Baptist Church/GAR Hall/Seventh Day Adventist Church, 110 Union St.: Our commission has assisted the current owner in exploring many possibilities to save this building. We have involved city officials and have had contractors give advice on the ways to save this historic property. We have helped the owner show the property on numerous occasions. Advice was shared about flooding concerns, the possibility of moving the building to higher ground or

raising the building with a higher foundation as it is adjacent to Railroad Creek which floods after heavy rains.

McDonald Building/Fashionette, 210-212 W. Main: Our commission was involved in discussions on a covering for an exterior wall that was exposed with the demolition of an adjoining property. Assistance and information were given to the owner on a means to protect and save the brick exterior.

Cherokee Bowl: Research was done on this property to see if it would be eligible for funding in its renovation into an event center.

Brummer Building, 101-103 W. Main: Our commission is very concerned about the neglect of this empty three story historic building at Cherokee's main intersection. We have worked closely with the City Administrator and the owner about our concerns. Currently the building has an absentee owner and is listed for sale.

HRDP Grant: Our commission led by member Megan Stroh Messerole with assistance from Commission members Jim Adamson, Barb Busch-Mott, and John R. Snapp worked many hours on the application for a grant from the Iowa Department of Cultural Affairs to help fund the research and nomination of four residential and two business properties to be listed in the National Register of Historic Places. We were successful in the grant application and were awarded the grant amount of \$7,742.00. We worked many hours with the property owners and did research at the Cherokee Area Archives and at the Cherokee County Courthouse seeking background and historical information for the Richard Carlson, architectural historian, who is preparing the nominations. The six properties include the J. H. and Sophia Brummer House, 736 W. Cedar (built ca. 1892) (ISIF#18-00329), the Senator Guy M. and Rose Gillette House, 111 N. 11<sup>th</sup> St. (built 1898) (ISIF# 18-00330), the Dr. R. C. and Lena Seaman House, 400 Magnetic Ave. (built 1908) (ISIF#18-00327), the Judge R. G. and Esther Rodman House/R. J. and Doris Thomas House, 402 Ash St. (built 1958) (ISIF# 18-00331). Also included are two business building located at 204 & 206 W. Main St. owned by John P. Loughlin. These building are in the Cherokee Downtown Historic District and currently listed as non-contributing as their front facades were encased with a slip cover when the District survey was undertaken. Since then the slip cover has been removed and the building façade restored to its original look as much as possible considering the damage done to the buildings from the installation and removal of the slip cover. We hope to have these buildings relisted as contributing to the District. They currently house The Book Vine and Main Street Pharmacy with Airbnb apartments on the upper levels.

Cherokee MHI Beacon Hollow Cemetery: CHPC members (three of who are also volunteers at the Cherokee Area Archives) did research and discovery for Constance Cherba for her article "Beacon Hollow Cemetery" that appeared in the magazine "Your Genealogy Today".

Lilly Grace Photography building: This building at 112 S. 2<sup>nd</sup> St. is the former Northwestern Bell Telephone Exchange building and is listed in the Cherokee Commercial Historic District as a contributing building. In 2018, our chairman, Jim Adamson, received a phone call from the new owner, Angela Graham, inquiring about painting the brick on the lower part of the building and also about possibly planting vines on the south side of the building. Jim contacted Paula Mohr, Ph.D. Architectural Historian and Certified Local Government Coordinator who supplied Preservation Briefs on the matter for review by Angela Graham. These basically said that painting the brick was not consistent with good historic preservation practices and that and that vines can trap moisture in the brick and cause spalling during the freeze cycle which could also deteriorate the mortar. After review, Angela said she did not want to do anything to

damage or take away from the historic integrity and appearance of the building. A good outcome for all.

- c. Sponsored public educational programming in historic preservation. Examples include training sessions offered to the public, walking tours, open houses, lectures, Preservation Month activities, etc. (use additional pages if needed)

We created a Cherokee Historic Preservation Commission Facebook page in May 2018 which has had tens of thousands of views of our City's historic buildings, homes, and articles of historical interest. For Preservation Month in May 2018, our Commission sponsored tours of local museums – the renovated Illinois Central Depot “E.T. Biz Parker Northwest Iowa Railroad Museum” (Chamber Coffee & tour with a slideshow of historic Cherokee buildings and scenes) with approximately 50 attendees, tours of the Cherokee MHI Tallman Museum and MHI cemetery (over 200 attendees), and the Sanford Museum. About 80 people attended the Sanford Museum for the documentary about saving barns - “Barn Raisers” as it was shown along with over 300 barn photos taken in Iowa by Commission member, John Snapp. A local real estate company, Gustafson Realty, joined us and sponsored a photo scavenger hunt highlighting historic places and items. We have so many great buildings and museums to appreciate in Cherokee but most importantly we have great people who volunteer their time to promote our beautiful community. Our Commission has also sold over 170 books of the “Cherokee Historic and Architectural Reconnaissance Survey Report” produced for our Commission by Marlys Svendsen, Architectural Historian. While our Commission does have a page the City's website, we are also looking at creating a webpage strictly for our Commission. Our Commission also nominated two properties in Cherokee to Preservation Iowa Most Endangered Properties list and were notified in January 2018 that both were accepted. Those properties being the Wilson School building and Otto Rudolph Furniture/Cookies Tap building.

- 5. If the city or county amended its historic preservation ordinance or resolution or passed additional ordinances or resolutions that impact historic properties, please attach copies of the amendments and new ordinances or resolutions.

*No changes.*

*(As a reminder, before your elected officials approve local districts or ordinances, you must send a copy to the State Historic Preservation Office for comment. Please allow at least 45 days for our review.)*

- 7. If new or revised design standards and/or guidelines were developed and adopted during 2018, please attach a copy. **No changes.**

- 8. Are there any particular issues, challenges, and/or successes your preservation commission has encountered or accomplished this year? (use additional pages if needed) \_\_\_\_\_

- 9. Does your commission have a website and if so, what is the address? Our commission has a Facebook page – “Cherokee History”. The website is: <https://www.facebook.com/CherokeeHistory/> Commission member, John Snapp, is also one of the administrators of the Facebook group – Cherokee, Iowa A Look at the Past, Present, & Future: <https://www.facebook.com/groups/255363691147959/>

### Section III

## Historic Preservation Program Administration

- The CLG will organize and maintain a historic preservation commission, which must meet at least three (3) times per year.
- The commission will be composed of community members with a demonstrated positive interest in historic preservation, or closely related fields, to the extent available in the community.
- The commission will comply with Iowa Code Chapter 21 (open meetings) in its operations.
- Commission members will participate in state-sponsored or state-approved historic preservation training activities.

10. List dates of meetings held (please note these are meetings actually held with a quorum, not just those that were scheduled). **Our Commission met eleven times on the following dates: January 30, 2018, March 13, 2018, April 3, 2018, May 1, 2018, June 11, 2018, July 16, 2018, August 21, 2018, September 11, 2018, October 16, 2018, November 19, 2018, and December 11, 2018. We also met with the Historic Preservation Commissions of LeMars, IA and Sioux City, IA to consider developing a NW Iowa Heritage Corridor to jointly promote historic preservation and tourism in NW Iowa. These meetings were on July 5<sup>th</sup> in Cherokee and October 23<sup>rd</sup> in LeMars.**

11. We recommend that each commission have a budget with a minimum of \$750 to pay for training and other commission expenses. In 2018, what was the dollar amount for the historic preservation commission's annual budget? **\$1,000.00**

12. Where are your official CLG files located? **Clerk's Office, Cherokee City Hall, 416 W. Main, Cherokee, IA 51012 with backup files at the Cherokee Area Archives and in the residences of Chairman, Jim Adamson, and Secretary, John R. Snapp.**

13. Each commission should develop a work plan for the coming year. This work plan should include the project(s), initiatives and programs you plan to begin or complete. Please attach your work plan to your annual report. **Please Section II - 4.a.**

14. Please update the attached CLG Personnel Information Table (this must be completed).

15. Please attach biographical sketches for commissioners who were newly appointed in 2018 or 2019. Please be sure newly appointed commissioners sign and date their statement.

16. Please complete the 2018 Commission Training Table.

PLEASE SIGN and DATE

**John R. Snapp & Barb Busch-Mott**

**February 25, 2019**

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*Signature of person who completed this report*

*Date*

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*Signature of Mayor or Chairman of the Board of Supervisors*

*Date*

Please retain a copy for your official CLG file and send a PDF of the signed document to [paula.mohr@iowa.gov](mailto:paula.mohr@iowa.gov). OR you can mail a hard copy with original signatures to the address below. The deadline is February 28, 2019.

Paula A. Mohr  
State Historical Society of Iowa  
600 East Locust St,  
Des Moines IA 50319-0290  
[Paula.mohr@iowa.gov](mailto:Paula.mohr@iowa.gov)

If you have questions, please contact me at: (515) 281-6826.

Thank you for your timely response!

## 2018 Historic Preservation Training Table

**An important requirement of the Certified Local Government program is annual state-sponsored or state-approved training undertaken by at least one member of the historic preservation commission and/or staff liaison.** In this table, provide information about the commissioners' involvement in historic preservation training, listing the name of the conference, workshop or meeting (including on-line training opportunities); the sponsoring organization; the location and date when the training occurred. Be sure to provide the names of commissioners, staff, and elected officials who attended.

Name of Training Session: **2018 FORUM**

Sponsoring organization: **National Alliance of Preservation Commissions**

Location: **Des Moines, Iowa**

Date: **July 2018**

Names of commission members, staff and elected officials who attended the Preserve Iowa Summit (**please note this must be completed. If no one attended, enter none**):

**John R. Snapp (3 days), Jim Adamson (1 day), Megan Stroh Messerole (1 day) presenter.**

Name of Training Session: **National Archaeology Educators Conference**

Sponsoring organization: **Project Archaeology**

Location: **La Crosse, WI.**

Date: **November 5-9, 2018**

Names of historic preservation commissioners, staff and elected officials who attended:

**Megan Stroh Messerole**

Name of Training Session: **Society for American Archaeology**

Sponsoring organization: **Society for American Archaeology**

Location: **Washington, D. C.**

Date: **April 12-14, 2018**

Names of historic preservation commissioners, staff and elected officials who attended:

**Megan Stroh Messerole**

Name of Training Session: **Missouri Valley Historic Preservation Conference**

Sponsoring organization: **Clay County (SD) Historic Preservation Commission**

Location: **Vermillion, SD**

Date: **May 16-18, 2018**

Names of historic preservation commissioners, staff and elected officials who attended:

**Jim Adamson and Barb Busch-Mott**

Name of Training Session: **Lunch and Learn – Social Media and Marketing – March 2018, Barb Busch-Mott**



Biographical Sketch  
Applicant for Historic Preservation Commission

NAME: Julie McLaren

ADDRESS: 913 Hillside St.; Cherokee, IA 51012

WORK PHONE NUMBER WORK: (\_\_\_\_) \_\_\_\_\_

HOME PHONE NUMBER: (720) 289-6793

EMAIL ADDRESS: juliebmlaren@gmail.com

INTEREST IN LOCAL HISTORY AND HISTORIC PRESERVATION (Describe education, employment, memberships, publications, and/or other activities which indicate your interest in and commitment to historic preservation; or provide a statement detailing your interest in local history and commitment to historic preservation)

EDUCATION: please see attached applicant biographical sketch for balance of this form

EMPLOYMENT: \_\_\_\_\_

INTERESTS: \_\_\_\_\_

While serving on the Cherokee Historic Preservation Commission, I will work to insure that the commission enforces the Historic Preservation Ordinance/Resolution; upholds the CLG Agreement with the State of Iowa, and works in compliance with the Secretary of the Interior's Standards for Archaeology and Historic Preservation.

see attached form \_\_\_\_\_  
Signature Date

## CLG Personnel Table

A. Please list the names of the Historic Preservation Commissioners who served during calendar year 2018:

[Jim Adamson, Mick Samsel, John R. Snapp, Barb Busch-Mott, Jolene Schumacher, Tim Greenwood, Megan Stroh Messerole, Cindy Wilberding, Jan Woodall, and Julie McLaren.](#)

B. CHIEF ELECTED OFFICIAL **2018 (note this is beginning January 2019)**

Name of Mayor, Chairman of Board of Supervisors, or President of LUD Trustees:

First Name: [Craig](#)

Last Name: [Schmidt](#)

Mailing Address: [416 W. Main, Cherokee, IA 51012](#)

Phone Number: (712) [225-5749](#)

Email Address: [mayor@cherokeeiowa.net](mailto:mayor@cherokeeiowa.net)

C. STAFF PERSON FOR THE HISTORIC PRESERVATION COMMISSION **(required)**

First Name: [Diane](#)

Last Name: [Cargin](#)

Job Title: [City Clerk](#)

Mailing Address: [416 W. Main, Cherokee, IA 51012](#)

Phone Number: (712) [225-5749](#)

Email Address: [cityckech@evertek.net](mailto:cityckech@evertek.net)

**2019 HISTORIC PRESERVATION COMMISSION: Please note that this is for 2019**

Please complete the following and provide information about your new 2019 commission.

If the commissioner represents a locally designated district, provide the name of the district (Representative, Name of Historic District). Specify the month, day, and year that the commissioner's term will end (Term Ends). If a commission member serves as contact with the State Historic Preservation Office for the Commission, please circle yes. **Electronic and mailed communication will be sent to the staff person for the commission and the contact.**

**CHAIRPERSON/COMMISSIONER**

First Name Jim

Last Name: Adamson

Mailing Address (please provide full mailing address including city and zip code):

200 N. 6th St., Apt. 11  
Cherokee, IA 51012

Cell Phone Number: (712) 229-9502

Work Phone Number: (\_\_\_\_) \_\_\_\_\_

Email Address: jpa91843@q.com

Representative, Name of Local Historic District: Cherokee Historic Preservation Commission

Term Ends: Month 12 Day 31 Year 2021

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle **Yes**

**VICE CHAIRPERSON/COMMISSIONER**

First Name Mick

Last Name: Samsel

Mailing Address (please provide full mailing address including city and zip code):

745 W. Main St.  
Cherokee, IA 51012

Home Phone Number: (712) 225-5612

Work Phone Number: (712) 225-2175

Email Address: biz883@mchsi.com

Representative, Name of Local Historic District: Cherokee, IA

Term Ends: Month December Day 31 Year 2020

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle **No**

**SECRETARY/COMMISSIONER**

First Name John

Last Name: Snapp

Mailing Address (please provide full mailing address including city and zip code):

10 Hillcrest St.  
Cherokee, IA 51012

Cell Phone Number: (319) 290-5334

Work Phone Number: (\_\_\_\_) \_\_\_\_\_

Email Address: jrsnapp@mchsi.com

Representative, Name of Local Historic District: Cherokee Historic Preservation Commission

Term Ends: Month 12 Day 31 Year 2019

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle **No**

**COMMISSIONER**

First Name Barb

Last Name: Busch-Mott

Mailing Address (please provide full mailing address including city and zip code):

737 E. Spruce St.

Cherokee, IA 51012

Home Phone Number: (712) 225-3347

Cell Phone Number: (712) 221-9895

Email Address: bkbusch4@gmail.com

Representative, Name of Local Historic District: Cherokee, IA

Term Ends: Month December Day 31 Year 2019

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle **No**

**COMMISSIONER**

First Name Tim

Last Name: Greenwood

Mailing Address (please provide full mailing address including city and zip code):

900 W. Cherry St.; Cherokee, IA 51012

Home Phone Number: (712) 225-2744

Cell Phone Number: (712) 261-4104

Email Address: paigetoo@q.com

Representative, Name of Local Historic District: Cherokee, IA

Term Ends: Month December Day 31 Year 2020

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle **No**

**COMMISSIONER**

First Name Megan

Last Name: Stroh Messerole

Mailing Address (please provide full mailing address including city and zip code):

422 E. Cedar St.  
Cherokee, IA 51012

Home Phone Number: (712) 225-3922

Cell Phone Number: (701) 412-8013

Email Address: archaeologist@sanfordmuseum.org

Representative, Name of Local Historic District: Cherokee, IA

Term Ends: Month December Day 31 Year 2019

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle **No**

**COMMISSIONER**

First Name Cindy

Last Name: Wilberding

Mailing Address (please provide full mailing address including city and zip code):

8 Brady Drive; Cherokee, IA 51012

Cell Phone Number: (712) 539-1002

Work Phone Number: (\_\_\_\_) \_\_\_\_\_

Email Address: cwilberding@yahoo.com

Representative, Name of Local Historic District: Cherokee, IA

Term Ends: Month December Day 31 Year 2020

Please indicate if this person serves as the Contact with the State Historic Preservation Office for the Commission. Circle **No**

