

**CHEROKEE AVIATION AUTHORITY
CHEROKEE, IOWA
SPECIAL BOARD MEETING**

May 29, 2019

A special meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Wednesday, May 29, 2019. Todd Wetherell called the meeting to order at 5:00 p.m.

Directors present: Todd Wetherell, Mike Fox, Dan Mott and Dave Kastengren. Absent Neal Rogge. A quorum was present. Others present were Karen Aduddell, Brian Lauck and Dave Joens.

Fox moved, seconded by Mott, to open a public hearing to review plans for the Airport Improvement Program (AIP) Grant 3-19-0099-015 (Partial Parallel Taxiway Project-Phase I). Motion carried.

There being no comments from the public, Mott moved, seconded by Fox, to close the public hearing. Motion carried.

A bid letting was held at 3:00 p.m. this day for the Partial Parallel Taxiway Construction-Phase 1 Project (Project). Dave Joens of JEO Consulting Group, Inc. informed the Board that three bids were received and reviewed the bid tabulation. The lowest bid was from Vander Pol Excavating of Orange City, Iowa with an amount of \$806,252.67 for Base Bid 1, an amount of \$193,385.00 for Alternate Bid A, an amount of \$115,198.56 for Alternate Bid B, and an amount of \$212,872.21 for Base Bid 2. Although the bid exceeds the engineer's estimate and potential amount of AIP funding available, based on the high bid prices received, the bid may be considered fair and reasonable. Dave recommended approval of the low bid for Base Bid 1 and Alternate Bid B and awarding the contract to Vander Pol Excavating in the amount of \$921,451.23, contingent upon the receipt of FAA concurrence and grant covering 90% of the cost of the proposed project.

On a motion by Fox, seconded by Kastengren, the following Resolution to approve the low responsive bid and authorize execution of contract for AIP-3-19-0099-15 (Partial Parallel Taxiway Project-Phase I) was adopted:

RESOLUTION #2019-015-1

WHEREAS, Cherokee Aviation Authority staff was authorized to publish notices for a May 29th, 2019 bid letting at 3:00 p.m. and to advertise and publish notice to conduct a public hearing on May 29th, 2019, at 5:00 p.m. to approve the plans, specifications, form of contract, and estimate of costs for the Airport Improvement Program (AIP) Grant 3-19-0099-015; and

WHEREAS, notice of Public Hearing and Letting was published in the Chronicle Times newspaper on May 8th, 2019, in accordance with the public bid letting and public hearing notification requirements of the Code of Iowa; and

WHEREAS, a bid letting was held on May 29th, 2019, at 3:00 p.m. at the Cherokee County Regional Airport in Cherokee, Iowa; and

WHEREAS, the Consultant recommended the award of contract to the lowest responsive bidder, being Vander Pol Excavating of Orange City, Iowa, in an amount not to exceed \$806,252.67 (Base Bid1) and \$115,109.56 (Alternate Bid B).

NOW, THEREFORE, BE IT RESOLVED that the Base Bid of Vander Pol Excavating of Orange City, Iowa, in an amount not to exceed \$806,252.67 (Base Bid 1) and \$115,198.56 (Alternate Bid B), for the Partial Parallel Taxiway Project – Phase I, described in the plans and specifications heretofore adopted by this Board for said project, after notice of public hearing being published as required by law, be hereby accepted, the same being the lowest responsive bid received for said work; and

BE IT FURTHER RESOLVED that the Chairperson of the Cherokee Aviation Authority is hereby directed to execute each contract awarded above for the construction of said improvements, said contract for the FY2019 AIP Grant Project 3-19-0099-015, not to be binding on the Authority until approved by the Federal Aviation Administration being within the budget amount of Non-Primary Entitlement Funding available to the Cherokee Aviation Authority.

On a motion by Kastengren, seconded by Mott, the following resolution to approve submittal of FAA AIP 3-19-0099-015 Grant Application was adopted:

RESOLUTION #2019-015-2

WHEREAS, the Cherokee Aviation Authority has awarded the partial parallel taxiway (Phase I) project to the lowest responsive bidder for Airport Improvement Project (AIP) Grant 3-19-0099-015 and completed a grant application to submit to the Federal Aviation Administration (FAA) for AIP funding to complete the partial parallel taxiway construction (Phase I) at the Cherokee County Regional Airport; and

WHEREAS, the Cherokee Aviation Authority has previously approved to provide the local match amount (10% of the total construction, engineering, and administrative costs) if awarded a grant offer from the FAA for the amount equal to 90% of the total project costs.

NOW, THEREFORE, BE IT RESOLVED that the Cherokee Aviation Authority, Iowa, authorizes the submittal of the FAA grant application for the partial parallel taxiway project (Phase I), AIP No. 3-19-0099-015 and authorizes the Chairperson to sign the grant agreement application upon final approval of the funding amounts in conformance with the Non-Primary Entitlement Funding available from the Federal Aviation Administration.

Dave Joens answered any further questions from the Board and then exited the meeting.

In other business, Kastengren moved, seconded by Mott, to execute a new Airport Manager Contractual Agreement between the Authority and Airport Manager Brian Lauck for a period of three years with compensation in the annual amount of \$46,000.00. In addition, Brian will receive a fee of \$.25/per gallon for work in conjunction with the fuel concessions. Motion carried.

There being no further business, Kastengren moved, seconded by Mott to adjourn at 6:00 p.m. Motion carried.

Respectfully submitted,
Todd Wetherell, Chairman
Karen Aduddell, Clerk