

August 19, 2020

Greetings members of the Cherokee Historic Preservation Commission,

Following are the minutes of our virtual meeting via Zoom held on August 18, 2020. The minutes are based upon notes made by me at the meeting.

Cherokee Historic Preservation Commission

Minutes of the Virtual Meeting (due to Covid-19) on August 18, 2020

Commissioners present: Adamson, Busch-Mott, Greenwood, McLaren, Pingel, Samsel, Snapp, Story, Wilberding

Commissioners absent: none

Guest present: none

Meeting called to order by Chairman Adamson at 5:15 p.m.

1. Minutes of the June 23, 2020 meeting reviewed and approved on motion by Snapp and second by Busch-Mott pending a correction to include the titles to the HRDP Grant consultant's names (see agenda item 3). All ayes.
2. Chairman Adamson reported no change to the status of the Cherokee Commercial Historic District Amendment for properties at 204 & 206 West Main. The State Nomination Review Committee met on June 12, 2020 and determined 206 West Main is contributing and 204 West Main to be noncontributing. Chairman Adamson was told by Richard Carlson that he will send the final draft of the nomination to SHPO in mid-to-late July. Following that, the Office of the State Archaeologist will send an invoice to the City of Cherokee for payment of his services.
3. Chairman Adamson reported no change to the status of the Historical Resource Development Program (HRDP) Grant. Chairman Adamson previously provided the grant name (Nomination of Six Historic Residential Properties in Cherokee to the NRHP), number (201905-7051), dates (July 1, 2018-December 31, 2020), and consultants names (Richard Carlson, Architectural Historian, Office of the State Archaeologist, Iowa City, Iowa; Kristen Vander Molen, Grants Manager, State Historical Society of Iowa). He reminded us that the grant included six nominated residential properties; two whose owners later withdrew from the project, one residential property that was studied but determined to be ineligible, and two downtown commercial properties that were added.
4. Snapp provided a link to recordings of the Preserve Iowa Summit held via Zoom on June 4-6, 2020 via email prior to the meeting. The link has been forwarded to WHS and CMS teachers for their reference.
5. Chairman Adamson shared information on how to complete the *Value of Donated Labor Time Sheet* for the Historical Resource Development Program regarding Grant No. 201905-7051. He requests that the time sheets be turned in within the next two months.
6. CHPC website update – work is ongoing and progressing.

7. Wilson School – Chairman Adamson exchanged text messages with Shawn Foutch on August 13, 2020 regarding the progress on the building. Rebecca Conrad, Architectural Historian, is working on her plans to submit soon. Design work is ongoing with conceptual designs nearly complete. The Cherokee Times newspaper published a comprehensive article regarding the development of the building. Samsel will create a sign for the property highlighting cooperation between Foutch, the CHPC, and the City.

Brummer Building –concern over loose stones found on sidewalk. No change in status.

8. NW Iowa Heritage Tourism meeting originally scheduled for April 27, 2020 had to be postponed due to COVID-19. A new date has not been set. Richard Zietlow of LeMars HPC would like to develop a tourism map to highlight historic sites, districts, features, and building in LeMars, Cherokee, and Sioux City. The Commission will discuss Cherokee historic sites with the Sanford Museum. Chairman Adamson would like the Commission to consider a future Zoom meeting with the Sioux City and LeMars participants in order to discuss future plans. Chairman Adamson reported no further plans or decisions have been made due to COVID-19.
9. Bills to present to the city: none
10. Cherokee Community Foundation balance (CHPC) \$8,103.13
11. Friends of Historic Preservation balance \$2217.09 after deposits of \$50 and \$6.06.
12. Cherokee History Week will be September 23-28. Busch-Mott listed potential plans for the week highlighting the 1920'S, with changes made due to COVID-19. Story creating walking tour brochures, Pingel will plan cemetery tours with reservations required. There will be a pictorial scavenger hunt of buildings built in 1920's. Music from the 1920's will be played over downtown speakers. CHPC will host a virtual Chamber Coffee on Friday, September 25th.
13. Items not on the agenda: none
14. Next regular Commission meeting scheduled for Tuesday, September 15, 2020 at 5:15 to take place via Zoom.

Meeting adjourned at 6:10 on motion by Snapp, second by Busch-Mott. All ayes.

Julie McLaren, Secretary