

CITY COUNCIL MINUTES
TUESDAY, SEPTEMBER 13, 2022, 5:30 P.M.
CHEROKEE CITY HALL

A regular meeting was called to order on this date by Mayor Schmidt. Roll call: Present: Councilpersons Brown, Loughlin, Wilberding, Pingel by phone, City Administrator List, and City Clerk-Treasurer Lucas. Absent None.

Motion by Loughlin, seconded by Brown to approve the agenda. Motion carried.

City Clerk Lucas has not received any letters of interest for the At-Large City Council vacancy. The appointment to fill the At-Large Council vacancy was tabled until the September 27, 2022 meeting.

At 5:31 p.m., Mayor Schmidt opened the public hearing on the Submission of a CDBG Application making the following announcement:

A. Explain how the need for the activities was identified.

The need for the proposed Cherokee Wastewater Treatment Plant Improvements project is due to a need to comply with new Iowa Department of Natural Resources mandated requirements for the reduction of nutrients in the outflow stream. The existing treatment plant is not capable of meeting these requirements without the identified improvements.

B. Explain how the proposed activities will be funded and the sources of funds.

The project will be funded with a combination of CDBG funds and an SRF loan. It is estimated that total project costs will be \$6,412,100.00.

C. Announce the date the CDBG application will be submitted to the State.

The grant application will be submitted to the Iowa Economic Development Authority no later than October 1, 2022, at midnight.

D. Announce the requested amount of federal funds.

The City is requesting \$600,000 in CDBG funds for the proposed project.

E. Announce the estimated portion of funds that will benefit low-and-moderate income persons.

The project will result in a citywide benefit and based on an LMI survey conducted by the City in June 2021, 61.65% of the residents living in the City who will be impacted by the project are of low-and-moderate income.

F. Announce where the proposed activities will be conducted.

The proposed project activities will take place at the City of Cherokee Wastewater Treatment Facility.

G. Announce plans to minimize displacement of persons and businesses resulting of funded activities.

The proposed project will not result in the displacement or relocation of any persons or businesses.

H. Announce plans to assist persons actually displaced.

No persons will be displaced by the proposed project.

I. Announce the nature of the proposed activities.

The nature of the proposed project involves the construction of a chemical phosphorus removal system at the existing Wastewater Treatment Plant to help remove nutrients from the wastewater stream.

As there was no oral or written comments, the hearing was closed at 5:34 p.m.

Motion by Wilberding, seconded by Loughlin to approve Resolution 2022-41, a Resolution Committing Matching Funds for a Community Development Block Grant Application. Roll call: AYES: All. NAYES: None.

Motion Wilberding, seconded by Brown to approve Resolution 2022-40, a Resolution Endorsing & Authorizing Submission of an Application for Community Development Block Grant Funds Following Public Hearing. Roll call was: AYES: All. NAYES: None.

Motion by Brown, seconded by Loughlin to approve Resolution 2022-38, a Resolution Authorizing Street Lighting. Roll call was: AYES: All. NAYES: None.

Motion by Loughlin, seconded by Wilberding to approve Resolution 2022-39, a Resolution Setting Time & Place of Public Hearing on Proposed Re-zoning of Undeveloped Real Estate in Northeast Cherokee & Amending the Official Zoning Map. Roll call: AYES: All. NAYES: None.

On a motion by Wilberding, seconded by Brown the following was approved under Consent Agenda. Motion carried.

City Council Minutes of August 23, 2022.

Approve Street Finance Report.

August Police Report.

Approve Urban Renewal Report for FY 21/22.

Approve Class B Wine Permit for The Book Vine, Inc.

Approve Class E Liquor License for Hy-Vee, Inc.

Roosevelt Ave – Pay App #5.

Water Utility Vendor Agreement for LIHWAP Funding.

August Treasurer’s Report and Receipts as follows: General \$121,404.87; Police Forfeiture \$378.05; County Library \$2.71; Road Use \$53,042.94; Employee Benefits \$2,262.46; Emergency \$58.49; Other Street Monies/Local Option Sales Tax \$62,421.28; Hotel/Motel Tax \$5,130.62; Tax Increment Financing \$0; Wilson School Reserve \$0; Library Memorial \$1,222.35; Park & Rec Capital Improvement \$29.84; Cemetery Special Care \$.68; Debt Service \$587.75; 2016 Capital Projects \$0; Floods of 2018/19 \$0; Flood Buyout Program \$0; Roosevelt St. Project \$0; Willow St. Bridge \$0; Hwy 59 Storm Sewer/Sidewalk \$0; American Rescue Funds \$364,124.15; Emergency Set-Aside \$36.13; Euclid St. Reconstruction \$0; Oak Hill Perpetual Care \$160.00; Water Utility \$85,310.77; Water Utility – Industrial \$7.95; Water Main Project Bond & Interest \$5,114.00; Water System Maintenance \$9,698.43; Sewer Utility \$124,519.18; Sewer Facility Bond & Interest \$24,008.00; Sewer System Maintenance \$8,924.40; CDBG Sanitary Sewer Euclid/Spruce \$0; Aviation Authority \$32.52; Solid Waste \$31,843.53; Landfill \$29,716.04; Storm Sewer Utility \$6,858.87; Self-Insurance \$28.78; Police Dept. Special Acct. \$.00.

Bills totaling \$697,865.73

AGRIVISION EQUIPMENT GROUP	HYDROLIC OIL	\$295.44
AGSTATE	FUEL & GLY STAR	\$4,624.04
AHLERS & COONEY P.C.	ZOUL PROPERTIES	\$617.50
ALLIANT ENERGY	NATURAL GAS	\$189.52
BAKER & TAYLOR INC.	BOOKS	\$583.86
BECK ENGINEERING, INC.	ROOSEVELT AVE RECONSTRUCTION	\$2,692.00
BECK ENGINEERING, INC.	EUCLID AVE. RECONSTRUCTION	\$5,975.00
BECK ENGINEERING, INC.	EUCLID AVE. BOX CULVERT	\$11,650.00
BECK ENGINEERING, INC.	CHEROKEE MEAT LOCKER SWR IMP.	\$562.50
BILL MORGAN	9/22 CELL PHONE REIMBURSEMENT	\$35.00
BLACKTOP SERVICE CO.	ASPHALT MILLING & SEAL COAT	\$247,164.35
BLACKTOP SERVICE CO.	SPRING LAKE/WESTCOTT PARK	\$20,013.40
BLAINE'S WATER CONDITIONING	WATER/COOLER RENT/SALT	\$305.30
BLOOMING HOUSE	OSMOTCOTE	\$17.99
BOJI PORTABLE TOILETS	PORTABLE TOILET RENT	\$190.00

BOMGAARS	OPERATING SUPPLIES	\$1,418.28
BROWN SUPPLY CO.	REFLECTIVE SIGNS	\$934.28
BUILDERS SHARP. & SERVICE	OPERATING SUPPLIES	\$1,924.10
C-M-L TELEPHONE	TELEPHONE & INTERNET	\$1,123.01
CENTRAL IOWA DIST. INC.	OPERATING SUPPLIES	\$372.00
CERTIFIED TESTING SERVICES	EUCLID AVE. PAVEMENT REHAB	\$1,782.50
CHAMPION ELECTRIC, INC.	STREET LIGHT MAINTENANCE	\$300.00
CHEROKEE CO. SOLID WASTE	8/22 ASSESSMENT & DUMPING	\$29,700.51
CHEROKEE COUNTY RECORDER	RECORD EASEMENT	\$22.00
CHEROKEE FIRE DEPARTMENT	VOLUNTEER FIREMAN PAYROLL	\$630.00
CHRIS HORTON	9/22 CELL PHONE REIMBURSEMENT	\$35.00
COUNTRY TIRE & SERVICE	VEHICLE MAINTENANCE	\$135.19
CRAIG SCHMIDT	MILEAGE SIMPCO MEETING	\$81.87
DEMCO, INC.	OFFICE SUPPLIES	\$301.06
DUANE MUMMERT	BOOT & 9/22 CELL PHONE REIMBURSEMENT	\$185.00
ERIC LIST	9/22 CELL PHONE REIMBURSEMENT	\$50.00
ESRI, INC.	ARCGIS	\$400.00
FAREWAY STORES, INC.	OPERATING SUPPLIES	\$19.96
FIRE SERVICE TRAINING BUREAU	7TH ESSENTIALS OF FIREFIGHTING	\$378.79
FIREICE FIREARMS LLC	REAL AVID GUN CLEANING	\$36.75
FOUNDATION ANALYTICAL LAB	WATER & WASTE WATER SAMPLES	\$1,880.75
FRANK DUNN CO.	HIGH PERFORMANCE PATCH	\$899.00
GCC ALLIANCE CONCRETE INC.	MISC. POURS LOCSUST/6TH	\$796.00
GLENDA PARRISH	FLOWERS FOR SPRING LAKE	\$21.40
GOLDSTAR PRODUCTS INC.	TAR & ASPHALT REMOVAL	\$573.85
GOTCHA COVERED	DEPOSIT SOLAR SHADES	\$1,615.74
GREAT AMERICA FINANCIAL SVCS.	COPY CONTRACT	\$199.74
HAWKINS, INC.	LAB SUPPLIES	\$3,793.63
HULSTEIN EXCAVATING INC.	ROOSEVELT AVE. RECONSTRUCTION	\$173,602.00
IOWA ONE CALL	LOCATES	\$56.70
JANITOR'S CLOSET, LTD.	TOILET TISSUE	\$153.34
JJSS, LLC	REBUILD 3 INTAKES	\$10,900.00
JOHNSON MACHINE SHOP	SNOW PLOW BLADES	\$609.64
K & M TREE SERVICE	TREE REMOVAL	\$6,085.00
KAPP'S FIRE EXTINGUISHER	OPERATING SUPPLIES	\$465.65
KIESLER POLICE SUPPLY	AMMO	\$1,349.65
LUKE GRAVENISH	9/22 CELL PHONE REIMBURSEMENT	\$50.00
MID AMERICAN ENERGY	ELECTRICITY	\$1,783.67
MID-AMERICAN BENEFITS, INC	9/22 HRA ADMIN FEE & CLAIMS	\$1,121.20
MILLS & MILLER INC.	DEICING SALT	\$6,043.05
MODERN HEATING & COOLING	B. LEACH WATER LINES	\$313.48
MORSE EQUIPMENT CO., LLC	RUBBER SLEEVES & CLAMPS	\$2,800.59
MOTOR PARTS SALES	OPERATING SUPPLIES	\$274.76
NATE JAMES	9/22 CELL PHONE REIMBURSEMENT	\$50.00
NOGGIN WATER	COOLER RENT & WATER	\$40.00
NORTHWEST IOWA LEAGUE OF CITIES	FY23 MEMBER DUES	\$50.00
ONE OFFICE SOLUTION	CONTRACT BILLING & OFFICE SUPPLIES	\$153.98
OVERDRIVE, INC.	FY23 BRIDGES SUBSCRIPTION	\$1,391.79
PITNEY BOWES GLOBAL FIN. SERVICES	POSTAGE MACHINE LEASE	\$159.57
R.J. THOMAS MFG. CO., INC.	ST. DPT. DECALS & PLANK SEAT/TOP	\$332.50
REHAB SYSTEMS, INC.	JET VAC & LIFT STATION CLEANING	\$3,982.50
SANFORD MUSEUM	PROGRAM REIMBURSEMENT	\$187.50
SANITARY SERVICES	8/22 GARBAGE PICK UP	\$29,226.40
SARA LUCAS	MILEAGE & 9/22 CELL PHONE REIMBURSEMENT	\$66.25
SCE, LLC	DIG GRAVE	\$490.00
SCE, LLC	STORM SEWER REPAIR PARK ST/SUMMIT	\$2,540.87

SCE, LLC	JETTER AND WATER LEAKS	\$7,594.05
SIMPCO	DISASTER RECOVERY SERVICES	\$263.00
SIOUX CITY JOURNAL	SUBSCRIPTION RENEWAL	\$627.00
SMITH AND WEST LAWN ENFORCEMENT	LAWN CARE	\$1,670.00
STEVE'S WINDOW SERVICE	CLEAN WINDOWS	\$110.00
STOREY KENWORTHY/MATT PARROTT	UTILITY BILLS	\$966.16
TAMMY MARSHALL	BOOKS	\$32.00
THE ACCURATE COURT REPORTER	SUBSCRIPTION RENEWAL	\$39.00
THE BOOK VINE	BOOKS	\$146.82
TODD LARSEN	9/22 CELL PHONE REIMBURSEMENT	\$35.00
TODD MILLER	9/22 CELL PHONE REIMBURSEMENT	\$35.00
TOM MUMMERT & SON CONSTRUCTION	REPAIR CULVER, STREET SECTION	\$17,436.00
TREASURER OF STATE OF IOWA	ATTORNEY FEES	\$1,031.85
TREASURER, STATE OF IOWA	8/22 SALES TAX	\$2,502.77
TREASURER, STATE OF IOWA	8/22 EXCISE TAX	\$4,021.48
TRUCK EQUIPMENT INC.	REFURBISH SWEEPER	\$36,525.40
TYLER HAHN	MILEAGE ILA INSTITUTE	\$305.00
UPS	SHIP PACKAGE	\$28.98
USA TODAY	SUBSCRIPTION RENEWAL	\$397.38
USPS	UTILITY BILL POSTAGE	\$416.76
UTILITY EQUIPMENT COMPANY	LARGE FITTINGS	\$12,548.96
VERIZON WIRELESS	HOT SPOTS & CELL PHONES	\$456.02
VISUAL EDGE IT	COPY OVERAGE	\$60.36
WELLS FARGO FINANCIAL LEASING	COPIER LEASE	\$63.00
WEX BANK	FUEL	\$5,158.77
WIESE OIL & SUPPLY CO., LTD	NO-LEAD GAS	\$1,985.57
WOODALL ELECTRIC	BLOWER MAINTENANCE & POWER OUTAGE	\$14,603.00

Motion by Loughlin, seconded by Brown to approve an agreement from FEMA to install backup generators to service Wells #11 & #12 in addition to adding a backup generator for the Water Treatment building. Roll call was: AYES: All. NAYES: None.

List reminded council that starting October 11, 2022 council meetings will move to 6:00 p.m.

On a motion by Loughlin, seconded by Wilberding, the meeting was adjourned at 5:46 p.m.

Media Present: *None*

Craig Schmidt, Mayor

ATTEST:

Sara Lucas

City Clerk-Treasurer