

**CHEROKEE AVIATION AUTHORITY**  
**CHEROKEE, IOWA**  
**BOARD MEETING**

August 18, 2020

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, August 18, 2020. Chairman Kellen Ludvigson called the meeting to order at 6:00 p.m.

Directors present: Kellen Ludvigson, Dan Mott, John Loughlin, Rick Angell and Sheila Guntren. Absent: None. Others present were Sara Lucas and Randy Sievert.

The minutes of the previous meeting held on July 14, 2020, were approved with the following change: Angell moved, seconded by Mott, to elect Rick Angell as Treasurer to replace Mike Fox. Motion by Loughlin, seconded by Guntren. Motion carried.

The following bills were presented for payment.

Randy Sievert	FBO Services - August	\$3,833.34
Randy Sievert	Fuel Commissions for July	\$3,537.50
Karen Aduddell	Clerk Services - August	\$350.00
Sara Lucas	Clerk Services - August	\$350.00
Sara Lucas	Clerk Services - July	\$60.00
City of Cherokee	Water/Sewer	\$43.36
Sanitary Services	Landfill	\$104.40
Bomgaars	Wiper Blades, Antifreeze, Car Nozzle	\$52.95
MidAmerican Energy	Electricity	\$409.40
Karen Aduddell	Reimburse for Microsoft Office for Laptop	\$267.49
Gregg Computer Service	laptop for Sara	\$750.00
Alliant Energy	Gas Bill	\$36.08
Sexton Oil Co	Fuel for Resale	\$13,430.32
CML Telephone	Phone and Internet	\$174.17
Mediacom	Cable TV	\$6.74
Chronicle	Balance of Ad	\$3.33

Mott moved, seconded by Loughlin, to approve these bills. Motion carried.

Reviewed the assets on the balance sheet as of August 7, 2020, accounts receivable and activity in checking account for the past month. Mott reconciled the checking account statement.

Reviewed the July fuel report. Fuel sales were 1,582 gallons of 100LL AV gas and 12,567 gallons of Jet A fuel. Purchased 15,666 gallons of Jet A fuel. There was discussion of delinquent hanger rent procedures and looking at updating hanger leases.

FBO Report:

- One of the Jet pumps broke, Randy got that fixed and is working with Seneca to get the filters changed.
- Randy presented a quote from Valley Glass for \$2,645 for replacing the doors into the Office Building.
- Randy has gotten a Kit Plane and would like to start doing some education at the elementary and middle schools to get kids interested in aviation.
- Randy has been busy with new flight students.

- Doing general maintenance on the grounds, lights, and mowing.

Updates on grant projects:

Zoning Ordinance

No update. County Engineer Sarah Tracy reviewing.

Hangar Door Replacement

Randy said he received an email saying we have been granted the \$22,500 for replacing the bi-fold door on the Lundell hanger. Randy is going to get a bid for the new door.

Fuel Prices

Motion by Loughlin, seconded by Angell, to give Randy the latitude to be aggressive with the 100LL Av gas pricing. Motion carried.

Kellen said he received an email from the DOT regarding instructions to begin the development of the ACIP setup. He has been in contact with Dave and they will begin working on the next project for Taxiway Lighting.

Kellen also noted that there is several runway lights that are not working, we need to get them changed and should be bidirectional lights. Randy will get the runway lights worked on.

There being no further business, Angell moved, seconded by Mott to adjourn at 7:15 p.m. Motion carried.

Respectfully submitted,

Kellen Ludvigson, Chairman

Sara Lucas, Clerk