

CHEROKEE AVIATION AUTHORITY
CHEROKEE, IOWA
BOARD MEETING

August 17, 2021

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, August 17, 2021. Chairman Kellen Ludvigson called the meeting to order at 6:00 p.m.

Directors present: Kellen Ludvigson, Rick Angell, Sheila Guntren, Dan Mott, Randy Sievert.
Absent: John Loughlin. Others present were Sara Lucas.

The minutes of the previous meeting held on July 20, 2021, were approved. Motion by Mott, seconded by Angell. Motion carried.

The following bills were presented for payment.

Alliant Energy	Natural Gas	\$38.29
City of Cherokee	Water & Sewer	\$48.46
CML Telephone	Telephone & Internet	\$174.95
Community Oil Fleet	Fuel	\$181.91
JEO Consulting	Taxiway Lighting Project	\$7,162.40
Mediacom	Cable TV	\$7.86
MidAmerican Energy	Electricity	\$420.12
Nelson's Locksmith	Pick Lock, Make Keys	\$130.00
Randy Sievert	FBO Services	\$4,250.00
Randy Sievert	Alex Deroos, Maintenance and Mowing	\$990.25
Randy Sievert	Paper Towels & Toilet Paper	\$203.14
Randy Sievert	Fuel Commissions	\$4,716.75
Sanitary Services	Garbage Pick Up	\$233.40
Sara Lucas	Clerk Services	\$350.00
Sara Lucas	Return Stamp, Office Supplies	\$31.71
Sexton Oil Co.	7,999 Gallons Jet Fuel	\$21,573.30
Sexton Oil Co.	7,999 Gallons Jet Fuel	\$19,549.56
Sexton Oil Co.	7,999 Gallons Jet Fuel	\$20,077.49

Motion by Guntren, seconded by Mott to approve the bills. Motion carried.

Reviewed the assets on the balance sheet as of August 12, 2021, accounts receivable and activity in checking account for the past month. Mott reconciled the checking account statement.

Reviewed the July fuel report. Fuel sales were 4,795 gallons of 100LL AV gas and 17,065 gallons of Jet A fuel. We purchased 15,866 gallons of Jet A fuel.

FBO Report:

- Keeping busy mowing, trimming, and spraying.
- Randy will be working on getting the runway lights working, and coming up with how many can not be fixed. The board wants them done.
- Working on getting the training plane its annual checkup.

Updates on grant projects:

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Edge Lighting Systems

Preconstruction meeting to be held in September. The consensus of the board was to match the vault colors to the same as the hangars, green and white.

Hangar Lease

Need to get the remainder of the signed.

Credit Union Transfer

The Money Market and Savings accounts have been set up at North Star Credit Union.

Land Rent

We need to let the current renters know by September 1 that their lease will be expiring. We will be going out for bids for rental of the airport fields.

Lawn Mower Replacement

Scott & Zach from Builders Sharpening & Service presented a new trade program for replacement of the lawn mower. The program includes an hourly trade program every two years, we are responsible for oil changes, any maintenance outside that is covered by they program. Motion by Guntren, seconded by Mott to approve the mower purchase and join the program for \$11,838.20. Motion carried.


New Business

Angell thinks we really need to consider moving the fuel system above ground.

There being no further business, Angell moved, seconded by Guntren to adjourn at 7:00 p.m. Motion carried.

Respectfully submitted,


Kellen Ludvigson, Chairman


Sara Lucas, Clerk