

**CITY COUNCIL MINUTES
TUESDAY, JULY 9, 2024, 6:00 P.M.
CHEROKEE CITY HALL**

A regular meeting was called to order on this date by Mayor Schmidt. Roll call: Present: Councilpersons Loughlin, Nitz, Pingel, Wych and City Clerk-Treasurer Lucas. Absent None.

Motion by Loughlin, seconded by Wych to approve the amended agenda adding a FEMA Administration Flooding Agreement. Roll call: AYES: All. NAYES: None.

Mike Bunt, 309 Poplar Dr. spoke about his concerns with the Wilson School Apartments.

Motion by Loughlin, seconded by Wych, to approve a bid from Mongan Painting for \$27,151 to paint the Water Treatment Plant, Settling Tank Roof and Backwash Holding Tank Roof. Roll call: AYES: All. NAYES: None.

Loughlin stated that flood cleanup is moving in the right direction. Loughlin and Tyler Hahn have been working on completing a FEMA assessment worksheet for Emergency Management. Street Department will be cleaning up the remaining garbage piles in the flooded area. Parks Department has a lot of clean up to do in the parks and campgrounds, we are going to need bids to repair Spring Lake Drive, the lower campground, and the Yacht Club.

Rob Stines, Wastewater Operator gave an update on the Wastewater plant. We have one pump running at the Beech St. Lift Station, hopefully will have the other pump back next week. Wastewater is currently coming into the plant and going to the lagoons. The Industrial plant is running normal operations. Staff will be having a meeting with the DNR on Thursday to decide the next step.

Motion by Loughlin, seconded by Pingel, to approve Resolution 2024-29, A Resolution Transferring Funds. Roll call: AYES: All. NAYES: None.

On a motion by Nitz, seconded by Loughlin, the following was approved under Consent Agenda. Roll call: AYES: All. NAYES: None.

Approve City Council Minutes of June 25, 2024.

June Police Report.

Approve Application for Tax Abatement for Bryan & Laura LaFleur, 109 N. 9th St.

Approve Application for Tax Abatement for Dawn Jensen, 881 Aster Dr.

Approve Wescott Pay App #4.

Approve Class B Retail Alcohol License for Sparky's One Stop #7.

Approve New Class C Retail Alcohol License for Chuy's Taqueria Mexican Food, LLC.

Approve Special City Council Minutes of June 27, 2024.

Approve Special City Council Minutes of July 2, 2024.

Approve Country Club Estates 2nd Addition Pay App #5-Final.

June Treasurer's Report and Receipts as follows: General \$100,481.42; Police Forfeiture \$423.57; County Library \$3,873.94; Road Use \$82,893.90; Employee Benefits \$15,174.71; Emergency \$770.17; Other Street Monies/Local Option Sales Tax \$61,467.78; Hotel/Motel Tax \$446.09; Tax Increment Financing \$2,598.80; Wilson School Reserve \$0; Library Memorial \$3,095.44; Park & Rec Capital Improvement \$15,260.91; Cemetery Special Care \$7.45; Debt Service \$11,089.49; 2016 Capital Projects \$0; Floods of 2018/19 \$0; Flood Buyout Program \$0; Roosevelt St. Prj. \$397,966.97; Willow St. Bridge \$0; American Rescue Funds \$0; Emergency Set-Aside \$44,285.15; Oak Hill

Perpetual Care \$640.00; Water Utility \$65,234.05; Water Utility – Industrial \$0; Water Main Project Bond & Interest \$5,032.50; Water System Maintenance \$34,043.77; Sewer \$108,507.83; Sewer Facility Bond & Interest \$5,653.50; Sewer System Maintenance \$8,444.91; Beech St. Lift Relocation \$0; CDBG Sanitary Sewer Euclid/Spruce \$0; Aviation Authority \$439.26; Solid Waste \$30,523.11; Landfill \$28,335.47; Storm Sewer Utility \$6,933.09; Self-Insurance \$295.24; Police Dept. Special Acct \$0.

Bills totaling \$280,421.79

AGSTATE	DIESEL	\$5,475.71
AHLERS & COONEY P.C.	BOND RELATED	\$379.50
ALLIANT ENERGY	NATURAL GAS	\$154.15
ALPHA WIRELESS COMMUNICATION	MINITOR VI SAFE	\$2,075.00
AMERICAN TEST CENTER	FIRE TRUCKS TESTED	\$1,150.00
ASCENDANCE TRUCKS MIDWEST	FIX BREAKER CIRCUIT	\$34.79
BAKER & TAYLOR INC.	BOOKS	\$820.18
BAN-KOE SYSTEMS, INC.	FIRE ALARM INSPECTION	\$1,256.00
BECK ENGINEERING, INC.	WESCOTT PARK RELOCATION	\$4,343.00
BECK ENGINEERING, INC.	WILLOW CURB & GUTTER	\$3,225.25
BLAINE'S WATER CONDITIONIN	SALT, COOLER RENT, WATER	\$593.55
BOMGAARS	OPERATING SUPPLIES	\$1,452.12
CAREY'S FURNITURE	MATTRESSES	\$1,045.44
CASEY CARPENTER	7/24 CELL PHONE REIMBURSEMENT	\$35.00
CENTRAL IOWA DIST. INC.	TRU GRIT DISPENSER	\$97.00
CHAMBER OF COMMERCE	FY25 CONTRIBUTION	\$15,000.00
CHAMPION ELECTRIC, INC.	CONVERT FIXTURES OT LED	\$1,364.45
CHASE PESTER	UTILITY BILL REFUND	\$12.50
CHEROKEE AREA ECONOMIC	FY25 CONTRIBUTION	\$17,760.00
CHEROKEE AVIATION AUTHORITY	TAX DRAW	\$439.26
CHEROKEE CHRONICLE TIMES	SUBSCRIPTION RENEWAL	\$1,580.17
CHEROKEE CO. SOLID WASTE	6/24 ASSESSMENT	\$29,688.51
CHEROKEE COUNTY SHERIFF	SERVE PAPERS	\$131.50
CHEROKEE FIRE DEPARTMENT	VOLUNTEER FIREMAN PAYROLL	\$2,460.00
CHEROKEE REGIONAL MED. CEN	FY25 FITNESS CENTER CONTRIBUTI	\$5,000.00
CHRIS HORTON	7/24 CELL PHONE REIMBURSEMENT	\$35.00
CIVICPLUS LLC	NEW WEB SITE	\$4,608.00
C-M-L TELEPHONE	TELEPHONE & INTERNET	\$886.57
CONNOR BEECK WINDOW CLEANING	CLEAN WINDOWS	\$141.00
COUNTRY TIRE & SERVICE	MOWER TIRE REPAIR	\$68.06
CRAIG SCHMIDT	MILEAGE NWIL MEETING	\$34.84
D. A. DAVIDSON & CO.	FILE CONTINUING DISCLOSURE	\$1,000.00
FAREWAY STORES, INC.	OPERATING SUPPLIES	\$66.36
FOUNDATION ANALYTICAL LAB	WATER SAMPLES	\$328.50
GREAT AMERICA FINANCIAL SERVICE	COPY CONTRACT	\$177.86
IOWA DEPT. OF NATURAL RESOURCES	FY25 ANNUAL WATER SUPPLY FEE	\$570.41
JEBRO, INC.	CRS-2	\$1,299.50
JSS, LLC	PUMP MANHOLE-SPRING LAKE	\$162.50
MICHELLE TENUTA	CAMPING REFUND	\$221.00
MID AMERICAN ENERGY	ELECTRICITY	\$768.91
MID-AMERICAN BENEFITS, LLC	7/24 HRA ADMIN FEES & CLAIMS	\$398.51
MODERN HEATING & COOLING	REPAIRS	\$604.47
NATE JAMES	7/24 CELL PHONE REIMBURSEMENT	\$50.00
NORTHSIDE TIRE	SEWER PUMP TIRE REPAIR	\$189.95
ONE OFFICE SOLUTION	CONTRACT BILLING & SUPPLIES	\$247.76
OPG-3, INC.	LASEFICHE ANNUAL SUPPORT	\$4,772.50

REHAB SYSTEMS, INC.	LIFT STATION CLEANING	\$295.00
ROB STINES	7/24 CELL PHONE REIMBURSEMENT	\$35.00
SANITARY SERVICES	6/24 GARBAGE PICKUP	\$29,472.00
SARA LUCAS	7/24 CELL PHONE REIMBURSEMENT	\$35.00
SCE, LLC	SEWER PLANT REPAIRS	\$17,103.97
SCE, LLC	WATER LEAK & WALL CULVERT	\$1,487.40
SCE, LLC	340 E CEDAR CURB STOP REPAIR	\$1,274.68
SCHMILLEN CONSTRUCTION INC	WESCOTT PARK RELOCATION	\$66,221.70
SIMPCO	MEMBERSHIP DUES	\$5,239.05
SOLSMA BROS, INC.	COUNTRY CLUB ESTATES	\$12,708.37
THE BEARDED BRUSH LLC	PAINT POLES & BRIDGES	\$4,000.00
THE BOOK VINE	BOOKS	\$1,054.79
THE DES MOINES REGISTER	SUBSCRIPTION RENEWAL	\$471.07
THOMPSON PROPANE & SUPPLIE	GASOHOL	\$349.00
TODD LARSEN	7/24 CELL PHONE REIMBURSEMENT	\$35.00
TODD MILLER	7/24 CELL PHONE REIMBURSEMENT	\$35.00
TREASURER, STATE OF IOWA	6/24 EXCISE & SALES TAX	\$6,288.39
TYLER TECHNOLOGIES	FY25 SOFTWARE	\$13,198.40
U.S. BANK	MISC. CHARGES	\$3,563.25
UPS	MAIL PACKAGE	\$23.57
USPS	UTILITY BILL POSTAGE	\$452.33
VERIZON WIRELESS	HOT SPOTS	\$160.04
VISUAL EDGE IT	COPY CONTRACT	\$75.29
WELLS FARGO FINANCIAL LEAS	COPY OVERAGE	\$63.00
WEX BANK	FUEL	\$4,575.71

Motion by Loughlin, seconded by Wych to extend Clerk Lucas's additional \$1,000 per month for assisting with Administrator duties until the next step is taken. Roll call: AYES: All. NAYES: None.

Motion by Loughlin, seconded by Wych to extend Rob Stines additional \$1.00 per hour for 3 months, Stines must obtain his Wastewater III Operator license. Roll call: AYES: All. NAYES: None.

Clerk Lucas has not received any applications for the Ward 2 Council Appointment, this will be tabled until the next meeting.

The Clerk's office has received questions regarding credit on the water bills for properties that had to use excess water for flood clean up. Consensus of the council was to go through a billing cycle and reevaluate bringing this back to the August 13, 2024 agenda.

Cindy Wilberding, Skate Park Committee gave an update on the Skate Park. Four of the big obstacles have been found, they are still looking for the fifth. The Skate Park contractor will return on July 22, 2024 to begin rebuilding.

We will be cancelling the Special City Council Meeting for July 16, 2024.

Shawn Foutch, submitted a site plan for the Wilson School Apartments for review. Loughlin and Pingel both expressed their frustrations with the progress on the apartments. Loughlin would like to see the roof repairs finished in July as stated in a timeline submitted by Foutch. Council requested that Foutch be at the July 23, 2024 meeting.

Clerk Lucas presented two quotes for FEMA Flooding Assistance administration from Veenstra & Kimm, Inc. and Simmering Cory. Motion by Pingel, seconded by Wych to accept the quote from Simmering Cory. Nitz would like an estimate on the number of hours to expect. Pingel rescinded his motion, until that information can be provided.

Motion by Loughlin, seconded by Pingel to go into Executive Session at 6:39 p.m. pursuant to Iowa Code 21.5(1)(i). Roll call: AYES: Loughlin, Nitz, Pingel, Wych. NAYES: None.

Motion by Pingel, seconded by Loughlin to exit the Executive Session at 7:00 p.m. Roll call: AYES: Loughlin, Nitz, Pingel, Wych. NAYES: None

Resulting from the executive session, motion by Pingel, seconded by Loughlin to post a job opening for a Wastewater Grade 3 or 4 Operator. Roll call: AYES: All. NAYES: None.

Council is requesting the city departments get together to develop SOP's for disaster situations. Council would like the departments to present what they did for flood response and what they need to improve. Lucas is checking with the City Attorney on the procedures for condemning houses due to the flooding.

On a motion by Loughlin, seconded by Wych, the meeting was adjourned at 7:08 p.m.

Media Present: *Allison Moore, Cherokee Chronicle Times, Connor Trett, KTIV*

Craig Schmidt, Mayor

ATTEST:

Sara Lucas

City Clerk-Treasurer