

**CITY COUNCIL MINUTES  
TUESDAY, APRIL 9, 2024, 6:00 P.M.  
CHEROKEE CITY HALL**

A regular meeting was called to order on this date by Mayor Schmidt. Roll call: Present: Councilpersons Loughlin, Nitz, Pingel, Wilberding, Wych, City Attorney Herbold, City Administrator Letsche, and City Clerk-Treasurer Lucas. Absent None.

Motion by Loughlin, seconded by Pingel to approve the agenda, adding the Approval of Change Order #2 for the Wescott Park Relocation Project under the Consent Agenda. Motion carried.

At 6:01 p.m., Mayor Schmidt opened the public hearing on the FY 23/24 Budget Amendment. As there was no oral or written comments, the hearing was closed at 6:02 p.m.

Motion by Pingel, seconded by Wych, to approve Resolution 2024-15, a Resolution Adopting an Amendment to the Annual Budget for Fiscal Year 2023/24. Roll call: AYES: All. NAYES: None.

Motion by Pingel, seconded by Nitz, to table Resolution 2024-16, a Resolution of Desire to Dispose of Real Property, to allow the interested party to prepare a contract offer to purchase said real estate. Roll call: AYES: Nitz, Pingel, Wilberding, Wych. NAYES: None. Abstained: Loughlin.

On a motion by Wilberding, seconded by Loughlin, the following was approved under Consent Agenda. Roll call: AYES: All. NAYES: None.

Approve City Council Minutes of March 26, 2024.

March Police Report.

Acceptance of Tobacco Violation Settlement-Cherokee Convenience LLC/World Liquor & Tobacco.

Acceptance of Tobacco Violation Settlement-Family Dollar Store of IA, LLC.

Review Board of Adjustment Minutes of March 25, 2024.

Approve Semi-Final payout for Roosevelt Street Project.

Approve Final payout for Roosevelt Street Project.

Review Park and Rec Minutes of April 1, 2024.

Approve SplashTacular Bill for Deposit on repair of slide at Bacon Aquatic Center.

Approve Application for Tax Abatement-1225 N. 2<sup>nd</sup> St.-J & K Insurance and Real Estate Inc.

Approve Application for Tax Abatement-1013 S. 2<sup>nd</sup> St.-Jennie Evans.

Approve Change Order #2 for the Wescott Park Relocation Project.

March Treasurer's Report and Receipts as follows: General \$87,051.53; Police Forfeiture \$1,055.84; County Library \$3,867.73; Road Use \$42,391.03; Employee Benefits \$31,513.46; Emergency \$1,753.39; Other Street Monies/Local Option Sales Tax \$66,514.07; Hotel/Motel Tax \$375.16; Tax Increment Financing \$1,869.50; Wilson School Reserve \$0; Library Memorial \$105.41; Park & Rec Capital Improvement \$198.31; Cemetery Special Care \$6.35; Debt Service \$19,929.10; 2016 Capital Projects \$0; Floods of 2018/19 \$0; Flood Buyout Program \$8,488.67; S. 5<sup>th</sup> Street Improvement Project \$0; American Rescue Funds \$0; Emergency Set-Aside \$283.29; Oak Hill Perpetual Care \$410.00; Water Utility \$62,399.55; Water Utility – Industrial \$0; Water Main Project Bond & Interest \$5,032.50; Water System Maintenance \$9,607.44; Sewer \$114,020.49; Sewer Facility Bond & Interest \$5,653.50; Sewer System Maintenance \$8,510.20; Beech St. Lift Relocation \$0; CDBG Sanitary Sewer Euclid/Spruce \$0; Aviation Authority \$999.98; Solid Waste \$31,751.09; Landfill \$29,683.63; Storm Sewer Utility \$7,237.35; Self-Insurance \$213.28; Police Dept. Special Acct \$0. Bills totaling \$429,100.88

AGSTATE

FUEL

\$3,066.28

AHLERS & COONEY P.C.	URBAN RENEWAL	\$68.00
ALLIANT ENERGY	NATURAL GAS	\$392.58
BECK ENGINEERING, INC.	UNION ST. BOX CULVERT IMP	\$4,905.00
BECK ENGINEERING, INC.	WESTCOTT PARK RELOCATION	\$1,300.00
BLAINE'S WATER CONDITIONING	WATER/COOLER/SALT	\$199.35
BOMGAARS	OPERATING SUPPLIES	\$1,634.10
BUGH WELDING	SHEET METAL & SHUT OFF KEY	\$299.50
BUILDERS SHARP. & SERVICE	REPAIRS & MAINTENANCE	\$438.55
C-M-L TELEPHONE	TELEPHONE & INTERNET	\$875.52
CASEY CARPENTER	4/24 CELL PHONE REIMBURSEMENT	\$35.00
CHEM-SULT, INC.	CHEMICALS	\$2,064.60
CHEROKEE CO. SOLID WASTE	3/24 ASSESSMENT	\$29,688.51
CHEROKEE FIRE DEPARTMENT	3/24 VOLUNTEER PAYROLL	\$790.00
CHEROKEE NAPA	VEHICLE MAINTENANCE	\$388.35
CHICAGO CENTRAL & PACIFIC	ROADWAY/ALLEY RENT	\$75.00
CHRIS HORTON	4/24 CELL PHONE REIMBURSEMENT	\$35.00
COUNTRY TIRE & SERVICE	VEHICLE MAINTENANCE	\$403.17
D.I.A.L. ELEVATOR SAFETY BUREAU	INSPECT/PERMIT FEE BEECH ST.	\$225.00
DUANE MUMMERT	4/24 CELL PHONE REIMBURSEMENT	\$35.00
FIRE SERVICE TRAINING BUREAU	CERT. FEES FF1 M. DRAPER	\$50.00
FOUNDATION ANALYTICAL LAB	WASTEWATER SAMPLES	\$312.00
HALLETT MATERIALS	ICE CONTROL SAND	\$604.56
HULSTEIN EXCAVATING INC.	ROOSEVELT AVE. RECONSTRUCTION	\$1,883.33
I & S GROUP, INC.	SOUTH PARK INDUSTRIAL STUDY	\$1,890.00
IOWA COMM. ASSURANCE POOL	ANNUAL PROPERTY/LIABILITY INSURANCE	\$282,203.00
IOWA DEPT./PUBLIC HEALTH	POOL & SLIDE RENEWAL	\$105.00
JAMES MANUFACTURING, LLC	STAINLESS STEEL & INSTALL	\$800.00
JANITOR'S CLOSET, LTD.	CLEANING SUPPLIES	\$607.23
JESSICA KIRCHNER	SETOFF REIMBURSEMENT	\$223.00
LABORATORY CERTIFICATION	LAB CERTIFICATION RENEWAL	\$400.00
MACQUEEN EQUIPMENT LLC	OHD FIT TESTING	\$546.05
MID AMERICAN ENERGY	ELECTRICITY	\$112.31
MID-AMERICAN BENEFITS, INC	4/24 HRA ADMIN FEE	\$640.35
MODERN HEATING & COOLING	INSTALL THERMOSTAT & HEATER	\$3,005.80
MUNICIPAL SUPPLY, INC.	WATER SUPPLIES	\$7,522.44
NATE JAMES	4/24 CELL PHONE REIMBURSEMENT	\$50.00
NORTHSIDE TIRE	VEHICLE MAINTENANCE	\$25.80
O'REILLY AUTOMOTIVE STORES	DEICER	\$11.97
ONE OFFICE SOLUTION	OFFICE SUPPLIES	\$15.99
OVERHEAD DOOR CO.	12X12 OVERHEAD DOOR REPLACE	\$3,336.00
R.J. THOMAS MFG. CO., INC.	GRAPHIC & INSTALL	\$185.00
ROB STINES	4/24 CELL PHONE REIMBURSEMENT	\$35.00
SANITARY SERVICES	3/24 GARBAGE PICK UP	\$28,934.75
SARA LUCAS	4/24 CELL PHONE REIMBURSEMENT	\$35.00
SCE, LLC	DIG GRAVES	\$600.00
SCE, LLC	CURBSTOP - CEDAR ST. H.R.	\$1,743.52
SPLASHTACULAR	50% OF MAIN POOL SLIDE SCOPE	\$10,120.00
TODD LARSEN	4/24 CELL PHONE REIMBURSEMENT	\$35.00
TODD MILLER	4/24 CELL PHONE REIMBURSEMENT	\$35.00
TOM LETSCHE	4/24 CELL PHONE REIMBURSEMENT	\$50.00
TREASURER, STATE OF IOWA	3/24 SALES & EXCISE TAX	\$4,611.04
TRIVISTA - IOWA	CHECK ENGINE LIGHT	\$80.49
UNUM LIFE INS. CO OF AMERICA	4/24 LIFE & DISABILITY INS.	\$1,404.87

USPS	UTILITY BILL POSTAGE	\$457.01
VEENSTRA & KIMM, INC.	BEECH STREET	\$25,356.40
VERIZON WIRELESS	HOT SPOTS	\$120.03
VISUAL EDGE IT	COPY OVERAGE	\$156.83
WELLS FARGO FINANCIAL LEASING	COPIER LEASE	\$63.00
WEX BANK	FUEL	\$3,814.60

Motion by Loughlin, seconded by Wilberding, to set the Public Hearing for the FY 2024/25 Budget for April 23, 2024 at 6:00 p.m. Roll call: AYES: All. NAYES: None.

Council discussed the future of the Public Works Director position. Herbold suggest forming a Public Works Leadership Committee to determine the future of the position and to bring a recommendation to the next council meeting. Motion by Loughlin, seconded by Wilberding to appoint Administrator Letsche, Councilperson Nitz and Pingel to the Public Works Leadership committee. Roll call: AYES: All. NAYES: None.

Motion by Pingel, seconded by Wych, to go into Executive Session at 6:42 p.m. to discuss Council Hiring Practices (closed pursuant to Iowa Code 21.5(1)(i). Roll call: AYES: Loughlin, Nitz, Pingel, Wilberding, Wych. NAYES: None

Motion by Wych, seconded by Nitz, to resume regular session at 7:23 p.m. Roll call: AYES: Loughlin, Nitz, Pingel, Wilberding, Wych. NAYES: None. No action was taken following the Executive Session.

Loughlin request the house on the corner of 5<sup>th</sup> St. and Cedar St. nuisance be addressed. Nitz will have an update on the MHI Land Sale at the next council meeting. Loughlin would like the Clerk to get quotes for a timecard system for employees.

On a motion by Nitz, seconded by Loughlin, the meeting was adjourned at 7:38 p.m.

Media Present: *Erin Rydgren, Cherokee Chronicle Times*

Craig Schmidt, Mayor

ATTEST:

Sara Lucas

City Clerk-Treasurer