

**CITY COUNCIL MINUTES
TUESDAY, MARCH 12, 2024, 6:00 P.M.
CHEROKEE CITY HALL**

A regular meeting was called to order on this date by Mayor Schmidt. Roll call: Present: Councilpersons Loughlin, Nitz, Pingel, Wilberding, Wych, City Administrator Letsche, and City Clerk-Treasurer Lucas. Absent None.

Motion by Wilberding, seconded by Loughlin to approve the agenda. Motion carried.

Motion by Loughlin, seconded by Wilberding, to approve the Fire Departments request to build a Burn Tower on a portion of the City owned land by the Industrial Sewer Plant. Roll call: AYES: All. NAYES: None.

Motion by Loughlin, seconded by Nitz, to approve Resolution #2024-12, a Resolution Approving a 28E Agreement with the Cherokee Community School District for the School Resource Officer Program. Roll call: AYES: All. NAYES: None.

Motion by Loughlin, seconded by Wych to deny Resolution #2024-13, A Resolution Naming Hwy 59 Bridge over Little Sioux River for Marine Cpl Nathan Schubert. Roll call: AYES: All. NAYES: None

Motion by Loughlin, seconded by Wych to deny Resolution #2024-14, a Resolution Naming Hwy 3 Bridge over Little Sioux River for Army Sgt. Adam Craig. Roll call: AYES: All. NAYES: None.

On a motion by Pingel, seconded by Wilberding, the following was approved under Consent Agenda. Roll call: AYES: All. NAYES: None.

Approve City Council Minutes of February 27, 2024.

February Police Report.

Approve Change Order No. 4 – Roosevelt St.

Approve New 5-Day Special Class C Retail Alcohol License for Top of Iowa Lucky Wife, LLC.

Approve Class B Retail Alcohol License for Family Dollar #33557.

Review Park and Rec Minutes of March 4, 2024.

February Treasurer’s Report and Receipts as follows: General \$182,430.90; Police Forfeiture \$224.71; County Library \$4.74; Road Use \$53,541.08; Employee Benefits \$3,903.97; Emergency \$154.75; Other Street Monies/Local Option Sales Tax \$158,656.29; Hotel/Motel Tax \$28,416.57; Tax Increment Financing \$0; Wilson School Reserve \$0; Revolving Loan \$0; Library Memorial \$269.35; Park & Rec Capital Improvement \$57.67; Cemetery Special Care \$1.85; Debt Service \$1,252,425.26; 2016 Capital Projects \$0; Floods of 2018/19 \$0; S. 5th Street Improvement Project \$0; American Rescue Funds \$326.54; Emergency Set-Aside \$82.39; Oak Hill Perpetual Care \$640.00; Water Utility \$57,969.15; Water Utility – Industrial \$2.39; Water Main Project Bond & Interest \$5,032.50; Water System Maintenance \$9,475.46; Sewer \$103,216.61; Sewer Facility Bond & Interest \$5,653.50; Sewer System Maintenance \$8,738.82; Beech St. Lift Relocation \$0; CDBG Sanitary Sewer Euclid/Spruce \$0; Aviation Authority \$88.25; Solid Waste \$31,443.06; Landfill \$29,352.02; Storm Sewer Utility \$6,811.18; Self-Insurance \$62.03; Police Dept. Special Acct \$0. Bills totaling \$154,394.88

ADEL ABDALLA	VARIANCE REFUND	\$150.00
AHLERS & COONEY P.C.	LABOR RELATIONS	\$125.00
ALLIANT ENERGY	NATURAL GAS	\$1,100.37

ALYSSA A. HERBOLD PLC.	1/24 & 2/24 LEGAL SERVICE	\$1,470.00
BAKER & TAYLOR INC.	BOOKS	\$793.14
BECK ENGINEERING, INC.	WESTCOTT PARK RELOCATION	\$9,520.00
BECK ENGINEERING, INC.	UNION ST. BOX COLVERT	\$9,810.00
BECK ENGINEERING, INC.	CIVIL ENGINEERING	\$152.00
BECK ENGINEERING, INC.	CURB & GUTTER PROJECT	\$707.00
BENSON CONSTRUCTION	SNOW REMOVAL	\$1,008.00
BLAINE'S WATER CONDITIONING	WATER & SOFTENER RENT	\$88.90
BOMGAARS	OPERATING SUPPLIES	\$215.45
BROCK KANNEGIETER	REFEREE	\$30.00
BUGH WELDING	REPAIR ENDS ON AUGER	\$951.25
BUILDERS SHARP. & SERVICE	OPERATING SUPPLIES	\$928.96
C-M-L TELEPHONE	TELEPHONE & INTERNET	\$1,020.21
CASEY CARPENTER	3/24 CELL PHONE REIMBURSEMENT	\$35.00
CATALIS LLC	2024 EMAIL ACCOUNTS	\$52.50
CHAMPION ELECTRIC, INC.	OPERATING SUPPLIES	\$48.85
CHEROKEE CHRONICLE TIMES	LEGAL PUBLICATION	\$289.70
CHEROKEE CO. SOLID WASTE	2/24 ASSESSMENT	\$29,688.51
CHEROKEE FIRE DEPARTMENT	VOLUNTEER FIREMAN PAYROLL	\$770.00
CHRIS HORTON	3/24 CELL PHONE REIMBURSEMENT	\$35.00
CORE & MAIN LP	CHEMICALS	\$324.28
COUNTRY TIRE & SERVICE	VEHICLE MAINTENANCE	\$53.01
DEMCO, INC.	OFFICE SUPPLIES	\$79.14
DEPARTMENT ACCELERANT LLC	ANNUAL SUBSCRIPTION	\$120.00
DERRIS PETERSON	UTILITY DEPOSIT REFUND	\$6.29
DUANE MUMMERT	3/24 CELL PHONE REIMBURSEMENT	\$35.00
FELD FIRE	BUNKER GEAR	\$1,869.00
FOUNDATION ANALYTICAL LAB	WASTEWATER SAMPLES	\$468.00
FRANK DUNN CO.	HIGH PERFORMANCE PATCH	\$949.00
GRACE WOODALL	REFEREE	\$90.00
GREAT AMERICA FINANCIAL	COPY CONTRACT	\$66.32
HAWKINS, INC.	CHEMICALS	\$1,497.97
IOWA HISTORY JOURNAL	SUBSCRIPTION RENEWAL	\$19.95
JOHN MEIS	SIMPCO MEETING, 28' STBG APP.	\$500.00
KALEXIS HYNDMAN	REFEREE	\$60.00
KASSIE LEEDS	REFEREE	\$30.00
KIRKWOOD COMMUNITY COLLEGE	CONTINUING EDUCATION	\$545.00
KIRSTEN HERRIN	UTILITY DEPOSIT REFUND	\$59.84
KRISTI EBEL	REFEREE	\$150.00
LUKE GRAVENISH	3/24 CELL PHONE REIMBURSEMENT	\$50.00
MAGNOLIA JOURNAL	SUBSCRIPTION RENEWAL	\$25.00
MID AMERICAN ENERGY	ELECTRICITY	\$703.98
MID-AMERICAN BENEFITS, INC	3/24 HRA ADMIN FEE	\$611.92
MODERN HEATING & COOLING	REPAIR TOILET & CAP SINK LINE	\$270.86
MOTOR PARTS SALES	CABLE TIES	\$17.89
MUNICIPAL SUPPLY, INC.	SMART POINTS	\$14,106.22
NATE JAMES	3/24 CELL PHONE REIMBURSEMENT	\$50.00
ONE OFFICE SOLUTION	OFFICE SUPPLIES & PRINTER	\$997.88
POWERPLAN	JOHN DEER REPAIRS	\$5,087.48
RADAR ROAD TEC	REMOTE FOR RADAR	\$505.00
ROB STINES	3/24 CELL PHONE REIMBURSEMENT	\$35.00
SANITARY SERVICES	2/24 GARBAGE PICK UP	\$28,888.70
SARA LUCAS	3/24 CELL PHONE REIMBURSEMENT	\$35.00

SCE, LLC	DIG GRAVE & BACK HOE	\$600.00
SCE, LLC	CURB STOP REPAIR & MAN HOLE	\$1,854.02
SOPHIE THORSON	REFEREE	\$30.00
STEVE'S WINDOW SERVICE	CLEAN WINDOWS	\$115.00
THE ACCURATE COURT REPORTER	SUBSCRIPTION RENEWAL	\$39.00
THE BOOK VINE	BOOKS	\$760.97
THE COLLINS GROUP	FLAGS	\$213.43
TIM WYCH	MLA WORKSHOP REIMBURSEMENT	\$80.00
TODD LARSEN	3/24 CELL PHONE REIMBURSEMENT	\$35.00
TODD MILLER	3/24 CELL PHONE REIMBURSEMENT	\$35.00
TOM LETSCHE	3/24 CELL PHONE REIMBURSEMENT	\$50.00
TONYA CLAUSSEN	REPLACE CARPET SQUARES	\$75.00
TREASURER, STATE OF IOWA	2/24 SALES & EXCISE TAX	\$4,485.89
TRIVISTA - IOWA	TRACTOR REPAIR	\$2,215.11
TYLER EBEL	REFEREE	\$210.00
U.S. BANK	MISC. CHARGES	\$3,109.60
UNUM LIFE INS. CO OF AMERICA	3/24 LIFE & DISABILITY INS.	\$1,462.87
USPS	UTILITY BILL POSTAGE	\$455.91
VEENSTRA & KIMM, INC.	BEECH ST.	\$16,874.62
VERIZON WIRELESS	HOT SPOTS, IPAD, CELL PHONE	\$575.86
VISUAL EDGE IT	COPY OVERAGE	\$189.63
WELLS FARGO FINANCIAL LEASING	COPIER LEASE	\$142.00
WEX BANK	FUEL	\$3,449.90
WIEMOLD SMALL ENGINE REPAIR	SHARPEN CHAINS	\$38.50

Administrator Letsche received a request from Dr. Stephen Veit to place a Community Garden on N. 1st Street where the old water plant was located. Loughlin had concerns about the soil condition and not having any water access at this location. Loughlin also stated that Western Iowa Tech offers a free community garden with water access. Motion by Wilberding, seconded by Nitz to deny the request for a Community Garden on N. 1st Street. Roll call: AYES: All. NAYES: None.

Motion by Wilberding, seconded by Loughlin, to Approve Temporary Construction Easements for the Willow St. Curb and Gutter Improvements Project. Roll call: AYES: All. NAYES: None.

Luke Gravenish, Public Works Director submitted his letter of resignation, with April 1, 2024 being is last day of employment. Discussion was had on whether to rehire or eliminate the position. Consensus of the council was to have Administrator Letsche look into the cost savings of rehiring or eliminating the position and report back to Council.

Motion by Loughlin, seconded by Pingel, to set a Public Hearing on April 23, 2024 at 6:05 p.m. for the Cherokee Lift Station Relocation Project. Roll call: AYES: All. NAYES: None.

Motion by Loughlin, seconded by Nitz, to set a Public Hearing on April 23, 2024 at 6:10 p.m. to review an Application for a State Revolving Fund (SRF) Loan. Roll call: AYES: All. NAYES: None.

On a motion by Nitz, seconded by Loughlin, the meeting was adjourned at 6:50 p.m.

Media Present: *Erin Rydgren, Cherokee Chronicle Times*

Craig Schmidt, Mayor

ATTEST:
Sara Lucas
City Clerk-Treasurer