

**CHEROKEE AVIATION AUTHORITY**  
**CHEROKEE, IOWA**  
**BOARD MEETING**

February 16, 2021

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, February 16, 2021. Chairman Kellen Ludvigson called the meeting to order at 6:00 p.m.

Directors present: Kellen Ludvigson, Rick Angell, John Loughlin, Sheila Guntren and Dan Mott, Absent: None. Others present were Randy Sievert and Sara Lucas.

The minutes of the previous meeting held on January 19, 2021, were approved. Motion by Mott, seconded by Loughlin. Motion carried.

The following bills were presented for payment.

Alliant Energy	Natural Gas	\$111.68
Chamber of Commerce	2021 Membership Dues	\$250.00
City of Cherokee	Water & Sewer	\$35.13
City of Cherokee	Annual Lease Payment	\$150.00
CML Telephone	Telephone & Internet	\$174.95
Community Oil Fleet Program	Fuel	\$92.16
Gregg Computer	Quickbooks 2021 Pro & Labor	\$520.00
Mediacom	Cable TV	\$7.86
MidAmerican Energy	Electricity	\$546.20
Randy Sievert	FBO services - January	\$3,833.34
Randy Sievert	Fuel Commissions for January	\$195.75
Sanitary Services	Garbage Pick Up	\$104.40
Sara Lucas	Clerk Services	\$350.00
USPS	Stamps	\$55.00

Motion by Mott, seconded by Guntren to approve the bills. Motion carried.

Reviewed the assets on the balance sheet as of February 9, 2021, accounts receivable and activity in checking account for the past month. Mott reconciled the checking account statement.

Motion by Loughlin, seconded by Angell, to open a Money Market account at North Star Community Credit Union, and transfer a portion of the checking account balance subject to the approval of Burkhardt & Dawson. Motion carried.

Reviewed the January fuel report. Fuel sales were 773 gallons of 100LL AV gas and 10 gallons of Jet A fuel. We did not purchase any additional fuel.

FBO Report:

- Randy is going to check with the Nebraska National Guard on the status of their bill.
- Randy has been busy with flight students.
- Doing general maintenance on the grounds, lights, and snow removal.

- Nelson Electric will be hooking up the electrical to the Lundell hangar door this week.
- Randy is going to approach the City about storing the snow plow truck indoors, so it will start when it is below freezing.

Updates on grant projects:

Zoning Ordinance

Kellen continues to meet with the County Engineer, Board of Supervisors and the City.

Hangar Door Replacement

Sara will submit paperwork to the state for reimbursement.

Edge Lighting Systems

Dave with JEO Consulting is continuing to work on the taxiway light project as well as changing out the colors on the runway lights now required by the instrument approach to 18.

Other business

Going to start sending out the new hangar lease document to current tenants.

There being no further business, Loughlin moved, seconded by Angell to adjourn at 6:55 p.m.  
Motion carried.

Respectfully submitted,

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Kellen Ludvigson, Chairman

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Sara Lucas, Clerk