

Cherokee City Hall

From: John R. Snapp <jrsnapp@mchsi.com>
Sent: Monday, January 28, 2019 4:31 PM
To: Tim Greenwood; Cindy Wilberding; Megan Stroh Messerole; Jim Adamson; Barb Busch-Mott; John R. Snapp; Mick Samsel; Julie McLaren
Cc: Craig Schmidt; cityckech@evertek.net; Marlene Lundsgaard; Jolene Schumacher
Subject: Minutes of CHPC Meeting December 11, 2019

January 27, 2019

Greetings, Members of the Cherokee Historic Preservation Commission.

Here are the minutes of our meeting held on Tuesday, December 11, 2018 at the Historic Cherokee Depot. The minutes are based on notes made by me at the meeting.

Cherokee Historic Preservation Commission

Minutes of Meeting at Cherokee Depot, Tuesday December 11, 2018

Commissioners present: Adamson, Busch-Mott, Samsel, Snapp, Stroh Messerole, McLaren, and Schumacher.

Commissioners absent: Greenwood & Wilberding.

1. Meeting called to order by Chairman Adamson at 5:15 p.m.
2. Minutes of the meeting of November 19, 2018 reviewed and approved on motion by Busch-Mott and second by Stroh Messerole. All ayes.
3. The Commission expressed their gratitude and appreciation to Jolene Schumacher who is retiring from the Commission at the end of 2018 for her years of service and dedication to the work of historic preservation.
4. Vacancy for new commissioner. The Commission decided to release a press release later this week and again on January 2 and January 14 informing the public of the vacancy. Cut off date for the application being January 18, 2019 and with previous applicants also being considered. Commissioners to decide on a recommendation to the City Council and Mayor at our next meeting.
5. Adamson and Snapp reported on the Cherokee Historic & Architectural Reconnaissance Survey Report book sales. 172 books have been sold and approximately 18 left on hand. Balance in the Cherokee Friends of Historic Preservation account is \$1,210.46.
6. Megan Stroh Messerole, Jim Adamson, Barb Busch-Mott and John Snapp again reported on the progress of the Historic Resource Development Program (HRDP) grant to update ISIF's & prepare nominations for 4 residential properties and 2 business buildings in Cherokee to be listed in the National Register of Historic Places. Current buildings in the Project are the Seaman House, the Rodman/Thomas House, the Brummer House, and the Guy M. Gillette House. Richard Carlson, Architectural Historian, University of Iowa is currently finalizing drafts for Commission review (expected soon) and then submission to SHPO for review. The nomination of the John Loughlin business buildings at 204 & 206 W. Main to be added as contributing buildings to the Cherokee Downtown Historic District will be delayed until the Fall 2019 review committee account an overabundance of applications before the Committee. Adamson and Snapp will meet with owners to collect the contributions from the property owners by year end. Megan again reminded members to keep track of their time & mileage for our "in-kind" cost share.
7. First Baptist Church/GAR Hall/Seventh Day Adventist Church, & Lewis Hotel - nothing new to report.

8. Regional Joint Heritage Tourism Meeting of the Cherokee, LeMars, and Sioux City Historic Preservation Commissions. Next meeting to be on a Tuesday in January in Sioux City.

9. Cherokee Community Foundation balance \$5,447.53 (this includes one half the proceeds from the HRDP grant for the 6 properties' nomination to NRHP). No bills submitted for payment.

10. Items not on agenda - Busch-Mott suggested we arrange and sponsor a downtown and/or residential walking tour for Historic Preservation Month in May. Suggested preparing a brochure, reuse the building photos from last year, and prepare a brief narrative of stops. Busch, McLaren, and Samsel to work on the project.

11. Next regular Commission meeting scheduled for Tuesday, January 29, 2019 at 5:15 p.m. at the Historic Cherokee Depot.

12. Meeting adjourned at 6:20 p.m on motion by Busch-Mott, second by Adamson. All ayes.

John R. Snapp, Secretary

Cherokee Historic Preservation Commission