

**CITY COUNCIL MINUTES  
TUESDAY, DECEMBER 10, 2019, 7:00 P.M.  
CHEROKEE CITY HALL**

A regular meeting was called to order on this date by Mayor Schmidt. Roll call: Present: Councilpersons Brown, Johnson, Loughlin, Miller, Pingel, City Administrator List and City Clerk-Treasurer Cargin.

**Approve Agenda**

Motion by Pingel, seconded by Loughlin, to approve the agenda with no changes or additions. Roll call was: AYES: All. NAYES: None.

**Public Forum**

Bill Anderson and Brian Freed from Cherokee Area Economic Development Commission presented their 2019 Annual Report to the Council. Highlights for 2019 include Lopez Foods purchasing the old Tyson plant and investing over \$25 million to date in the plant, the ACT Work Ready Community Initiative (Cherokee County is only the second county to achieve certification in the state), the CML-CMRC partnership, and IRP Revolving Loan Fund. One of their primary areas of focus right now is the shortage of good, affordable childcare providers and facilities in the county. Bill and Brian thanked List and the council for their support.

**Public Hearing – CDBG Application for Sanitary Sewer Improvements**

At 7:15 p.m. Mayor Schmidt opened the Public Hearing on the Submission of a Community Development Block Grant Application for Sanitary Sewer Improvements. Mayor Schmidt read the following announcements: The need for the proposed Cherokee Sanitary Sewer Collection System Improvements Project is to mitigate the impacts of flooding on the sanitary sewer collection system within the target neighborhood. The existing sanitary sewer mains are subject to significant amounts of I/I which increase dramatically during high water and flooding event causing overloading in the collection system and resulting in basement backups and the need to pump water from the collection system into the City's storm water system during rain events. The City is proposing to implement a project comprised of replacement of sanitary sewer mains and CIPP lining to reduce and eliminate the impacts of high I/I in the target area. The project will be funded with a combination of CDBG funds and bonds from the IDNR State Revolving Loan Fund program. It is estimated that total project costs will be \$1,218,267.00. The grant application will be submitted to the Iowa Economic Development Authority no later than January 1, 2020 at midnight. The City is requesting \$600,000 in CDBG funds for the proposed project. The project will result in target neighborhood benefit and based on the recent survey, 60.19% of the residents living in the target neighborhood are of low-and-moderate income. The proposed project activities will take place in the target neighborhood generally described as being bordered on the South by East Main Street, on the west by 1<sup>st</sup> Street, on the north by Spruce Street and on the east by North Roosevelt Street and Saratoga Street. The proposed project will not result in the displacement or relocation of any persons or businesses. No persons will be displaced by the proposed project. The nature of the proposed project involves the installation of new sanitary sewer mains, force mains, manholes, rehabilitation of existing manholes, and cleaning, televising, and lining of sanitary sewer mains with a cured in place liner.

Lenny Larson and Amanda Goodenow, engineers with ISG, Storm Lake IA, then discussed the proposed improvements which include lining the sewer pipes along a portion of Roosevelt, Greer & Willow Streets and in the Ament Addition, replacing sewer pipes along Linn St., and new interceptor sewer line along Central Street. The entire project is estimated to cost \$1,393,000. If approved, \$600,000 will be funded with CDBG funds and the remainder funded with a State Revolving Fund (SRF) loan. ISG provided charts showing a substantial influx and infiltration (I&I) increase into the sanitary sewer system during periods of high rain events, resulting from reasons such as deterioration of the existing system, poor installation and illegal connections of sump pumps into the system. The proposed improvements should result in a reduction of approximately 25% in the I&I, hopefully eliminating the need for bypass pumping during heavy rain events. Brown inquired about the project timeline. Larson replied that the city should receive notification of a grant award in February or March with bid letting to occur late March or early April.

As there were no other oral or written comments, the Public Hearing was closed at 7:34 p.m.

#### **Resolution 2019-36 Committing Matching Funds**

Motion by Miller, seconded by Brown, to adopt Resolution 2019-36, a Resolution Committing Matching Funds for a Community Development Block Grant Application. Roll call was: AYES: Brown, Pingel, Johnson, Miller, Loughlin. NAYES: None.

#### **Resolution 2019-37 Authorizing Submission of CDBG Application**

Motion by Brown, seconded by Loughlin, to adopt Resolution 2019-37, a Resolution Authorizing Submittal of an Application for Community Development Block Grant Funds Following Public Hearing. Roll call was: AYES: Loughlin, Pingel, Miller, Brown, Johnson. NAYES: None.

#### **Ordinance #679 Amending Restrictions Relating to Downtown Parking/Snow Emergency**

Brown moved to approve the third reading of Ordinance #679, an Ordinance Amending the Restrictions Relating to Downtown Parking and Snow Emergency with the elimination of Section 69.16 regulating overnight parking in the downtown area, and ordered its publication. Roll call was: AYES: Brown, Miller, Pingel, Johnson, Loughlin. NAYES: None.

#### **Resolution #2019-38 Terminating the 28E Agreement for Tennis Courts**

Motion by Miller, seconded by Brown, adopted Resolution 2019-38, a Resolution Authorizing the Termination of the 28E Agreement for Tennis Courts with the Cherokee Community School District. Roll call was: AYES: All. NAYES: None.

#### **Consent Agenda**

On a motion by Pingel, seconded by Miller, the following was approved under Consent Agenda. Roll call was: AYES: All. NAYES: None.

City Council Minutes of November 26, 2019

Parks & Recreation Advisory Board meeting minutes of December 2, 2019.

November Police Report.

November Treasurer's Report and Receipts as follows: General \$94,809.47; Police Forfeiture \$269.28; County Library \$3.82; Road Use \$57,624.35; Employee Benefits \$33,591.56;

Emergency \$2,188.12; Other Street Monies/Local Option Sales Tax \$51,457.22; Hotel/Motel Tax \$6.50; Wilson School Reserve \$0; Revolving Loan \$1.54; Library Memorial \$5,463.37; Park & Rec Capital Improvement \$7.85; Cemetery Special Care \$5,027.92; Debt Service \$24,971.02; 2016 Capital Projects \$0; Floods of 2018/19 \$0; Emergency Set-Aside \$31.51; Oak Hill Perpetual Care \$0; Water Utility \$58,869.33; Water Utility – Industrial \$49.87; Water Main Project Bond & Interest \$5,344.00; Water System Maintenance \$40,962.11; Sewer Utility \$89,348.82; Sewer Utility – Industrial \$4.88; Sewer Facility Bond & Interest \$31,686.67; Sewer System Maintenance \$8,614.37; Aviation Authority \$1,215.66; Solid Waste \$29,810.14; Landfill \$28,143.84; Storm Sewer Utility \$6,511.23; Self-Insurance \$426.76; Police Dept. Special Acct. \$0

Bills totaling \$368,768.13

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| AHLERS & COONEY P.C.        | ANNEXATION                               | \$1,043.50  |
| ALLIANT ENERGY              | NATURAL GAS                              | \$1,030.30  |
| ALYSSA A. HERBOLD PLC.      | 11/19 LEGAL SERVICE                      | \$1,498.50  |
| ARAMARK UNIFORM SERVICES    | RAGS, RUGS, MOPS                         | \$67.75     |
| ARMOND RIDER                | 12/19 CELL PHONE REIMBURSEMENT           | \$50.00     |
| AURELIA LUMBER COMPANY      | UV BUILDING MATERIALS                    | \$646.82    |
| BARCO MUNICIPAL PRODUCTS    | BARRICADE                                | \$365.25    |
| BECK ENGINEERING, INC.      | S. 5TH ST. RECONSTRUCTION                | \$1,380.00  |
| BECK ENGINEERING, INC.      | STREET ENGINEERING                       | \$4,202.50  |
| BECK ENGINEERING, INC.      | INDUSTRIAL RD. WATER MAIN EXT.           | \$973.75    |
| BIERSCHBACH EQUIPMENT       | GAS MONITOR CALIBRATION & SLING          | \$103.50    |
| BLAINE'S WATER CONDITIONING | COOLER, SOFTNER, DI RENT, WATER, SALT    | \$190.95    |
| BOKF, NA                    | BOND INTEREST & FEES                     | \$66,627.50 |
| BOMGAARS                    | OPERATING SUPPLIES                       | \$2,839.71  |
| BROWN SUPPLY CO.            | OPERATING SUPPLIES                       | \$290.50    |
| BUILDERS SHARP. & SERVICE   | SHARPENING, SKID LOADER RENTAL & REPAIRS | \$1,046.64  |
| C-M-L TELEPHONE             | TELEPHONE & INTERNET                     | \$772.33    |
| CHAMPION ELECTRIC, INC.     | LIGHT BULBS & REPAIRS                    | \$6,701.39  |
| CHEROKEE CO. SOLID WASTE    | 11/19 ASSESSMENT                         | \$29,688.51 |
| CHEROKEE NAPA               | VEHICLE SUPPLIES                         | \$983.26    |
| CHEROKEE STATE BANK         | FIRE PUMPER LOAN INTEREST                | \$2,409.50  |
| CHRONICLE TIMES             | 11/19 LEGAL PUBLICATIONS                 | \$391.41    |
| CONTROL SYSTEM SPECIALISTS  | FURNACE REPAIRS                          | \$107.28    |
| COUNSEL                     | COPY OVERAGE                             | \$167.10    |
| COUNTRY TIRE & SERVICE      | TIRE REPAIR, OIL CHANGE, BRAKES          | \$404.70    |
| DUANE MUMMERT               | 12/19 CELL PHONE REIMBURSEMENT           | \$35.00     |
| ERIC LIST                   | 12/19 CELL PHONE REIMBURSEMENT           | \$50.00     |
| FAREWAY STORES, INC.        | POP & KLEENEX                            | \$25.89     |
| FASTENAL COMPANY            | NUTS & BOLTS                             | \$289.72    |
| FELD FIRE                   | FIRE SUPPLIES                            | \$35.00     |
| GANGER PAINT & BODY         | REPAIRS TO 2018 DODGE RAM                | \$1,332.10  |
| GEORGE SCHMIDT              | 12/19 CELL PHONE REIMBURSEMENT           | \$35.00     |
| GREAT AMERICA FINANCIAL SV  | COPY CONTRACTS                           | \$168.00    |
| GREG EATON, FIRE CHIEF      | VOLUNTEER FIREMAN PAYROLL                | \$1,100.00  |

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| HACH CO.                         | LAB SUPPLIES                            | \$314.85     |
| HALLETT MATERIALS                | ICE CONTROL SAND                        | \$578.40     |
| HOTSY EQUIPMENT CO.              | WASHING SUPPLIES                        | \$275.29     |
| HY-VEE, INC.                     | BAKERY ITEMS                            | \$84.83      |
| IOWA COMM. ASSURANCE POOL        | DEDUCTIBLE                              | \$2,500.00   |
| IOWA FINANCE AUTHORITY           | IFA-INTEREST ON SRF SW LOANS            | \$11,386.25  |
| IOWA NARCOTICS OFFICERS ASSOC.   | MEMBERSHIP RENEWAL                      | \$25.00      |
| IOWA POETRY ASSOCIATION          | SUBSCRIPTION                            | \$9.00       |
| IOWA PRISON INDUSTRIES           | PERMITS                                 | \$95.00      |
| JAMIE HODGDON                    | 12/19 CELL PHONE REIMBURSEMENT          | \$35.00      |
| JSS, LLC                         | JET SEWER PLANT                         | \$160.00     |
| KOENIG PORTABLE TOILETS          | PICK UP PORT A POT                      | \$25.00      |
| LUKE KLASCHEN                    | CONFERENCE LODGING & MEALS              | \$356.75     |
| MARCUS LUMBER COMPANY            | LUMBER & WINDOW SHADE                   | \$237.62     |
| MID AMERICAN ENERGY              | ELECTRICITY                             | \$808.53     |
| MID-AMERICAN BENEFITS, INC       | CLAIMS THROUGH 12/6/19                  | \$3,124.28   |
| MILLS & MILLER INC.              | DEICING SALT                            | \$1,841.44   |
| MODERN HEATING & COOLING         | REPAIRS, CHECK BOILER, PIPE             | \$246.28     |
| MOTOR PARTS SALES                | BELTS, DIESEL TREAT                     | \$37.70      |
| MUNICIPAL SUPPLY, INC.           | SMARTPOINTS & METERS                    | \$3,408.00   |
| NATE JAMES                       | 12/19 CELL PHONE REIMBURSEMENT          | \$50.00      |
| NORTHSIDE TIRE                   | NEW TIRE                                | \$439.44     |
| O'HALLORAN INTERNATIONAL         | 2011 INTERNATIONAL REPAIRS              | \$1,620.63   |
| ONE OFFICE SOLUTION              | OFFICE SUPPLIES                         | \$983.04     |
| PETTY CASH - LIBRARY             | NEWSPAPERS, POSTAGE, PIZZA              | \$131.04     |
| PITNEY BOWES GLOBAL FIN. SERVICE | POSTAGE MACHINE LEASE                   | \$158.64     |
| POWERPLAN                        | CUTTING EDGES & BOLTS                   | \$1,251.20   |
| SANITARY SERVICES                | 11/19 GARBAGE PICK UP, CONTAINER RENT   | \$29,108.05  |
| SCE, LLC                         | DIG GRAVE                               | \$210.00     |
| SCHMILLEN CONSTRUCTION INC       | FEMA-PARK DEBRIS CLEAN UP               | \$168,550.00 |
| STEVE'S WINDOW SERVICE           | CLEAN WINDOWS                           | \$206.00     |
| SYNCHRONY BANK/AMAZON            | DVD'S                                   | \$291.35     |
| THE ACCURATE COURT REPORTER      | SUBSCRIPTION RENEWAL                    | \$39.00      |
| THE BOOK VINE                    | BOOKS                                   | \$257.37     |
| TODD LARSEN                      | 12/19 CELL PHONE REIMBURSEMENT          | \$35.00      |
| TODD MILLER                      | 12/19 CELL PHONE REIMB, MEALS & MILEAGE | \$620.86     |
| TREASURER, STATE OF IOWA         | SALES & EXCISE TAX                      | \$4,076.00   |
| US BANK CREDIT CARD              | MISCELLANEOUS CHARGES                   | \$13.00      |
| USPS                             | UTILITY BILL POSTAGE                    | \$313.25     |
| VALLEY VETERINARY CENTER         | EUTHANASIA                              | \$125.00     |
| VERIZON WIRELESS                 | HOT SPOTS & CELL PHONE                  | \$399.06     |
| WALDNER'S LAWN SERVICE           | SNOW REMOVAL                            | \$550.00     |
| WEX BANK                         | FUEL                                    | \$2,819.47   |
| WIESE OIL & SUPPLY CO., LT       | FUEL                                    | \$2,831.00   |
| WINDSTREAM                       | TELEPHONE, INTERNET, EMAIL              | \$313.60     |

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| YOUR FLEETCARD PROGRAM | PARK FUEL                    | \$482.77 |
| ZAC SMITH              | MILEAGE                      | \$52.20  |
| ZACH FREKING-SMITH     | FACEBOOK AD, SUPPLIES, DVD'S | \$148.58 |

**Council Comments**

The Oath of Office was administered for newly re-elected councilpersons Brown, Loughlin and Pingel.

**Adjournment**

On a motion by Brown, seconded by Miller, the meeting was adjourned at 7:37 p.m.

Media Present: None.

Craig Schmidt  
Mayor

ATTEST:

Diane Cargin  
City Clerk-Treasurer