

**CHEROKEE AVIATION AUTHORITY**  
**CHEROKEE, IOWA**  
December 20, 2022

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, December 20, 2022. Chairman Kellen Ludvigson called the meeting to order at 6:00 p.m.

Directors present were Kellen Ludvigson, Rick Angell, John Loughlin and Randy Sievert. Sheila Guntren, Dan Mott and the clerk were absent.

The minutes of the previous meeting held on November 15, 2022 were approved. Motion by Angell, seconded by Loughlin. Motion carried.

The following bills were presented for payment.

Alliant Energy	Natural Gas	\$413.23
City of Cherokee	Water & Sewer	\$64.20
CML Telephone	Telephone & Internet	\$166.46
MediaCom	Cable	\$7.86
MidAmerican Energy	Electricity	\$216.18
MidAmerican Energy	Electricity/Vault	\$88.96
Randy Sievert	Diesel for snow removal	\$169.93
Randy Sievert	Contract Services	\$4,666.66
Randy Sievert	Fuel Commissions	\$865.75
Sanitary Services	Garbage Pick Up	\$116.70
Sherri Haan	Clerk Services	\$500.00
UST Testing Services	Monthly Inspections	\$200.00
Voltmer Inc	Taxiway Lighting Project	\$22,594.34
Voltmer Inc	Mobilization costs	\$583.33

Motion by Angell, seconded by Loughlin to approve the bills. Motion carried.

Reviewed the assets on the balance sheet as of December 4, 2022, accounts receivable and activity in checking account for the past month. Laughlin reconciled the checking account statement.

**Treasurer's Report**

- Hangar rents discussed
- Balance sheet reviewed

**Fuel Report**

- Spreadsheet is fixed and up to date and a copy is kept in google sheets

**FBO Report**

- Snow removal notams are being utilized, need to talk with Randy about PAPI



### Unfinished Business

- Debit card for Randy
- Oath of office-Effort to update oath of offices, many were signed, need to get Dan and Sheila's signed.

### New Business

- Resolution 2022-006 to adopt Master Agreement with McClure as consultant for 5 years. Motion by Angell, seconded by Loughlin. Motion carried.
- Resolution 2022-007 to adopt Task order 1 for FAA project number 3-19-0099-023 AWOS replacement. Motion by Loughlin, seconded by Angell. Motion carried.
- Resolution 2022-008 to approve 5 year ACIP for KCKP. Motion by Angell, seconded by Loughlin. Motion carried.
- Advertising budget to be addressed at a future meeting.

### Other Business

- None

There being no further business, Loughlin moved, seconded by Angell to adjourn at 6:50 p.m. Motion carried.

Respectfully submitted,



Kellen Ludvigson, Chairman



Sherri Haan, Clerk

