

CHEROKEE AVIATION AUTHORITY
CHEROKEE, IOWA
BOARD MEETING
November 17, 2020

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, November 17, 2020. Chairman Kellen Ludvigson called the meeting to order at 6:00 p.m.

Directors present: Kellen Ludvigson, Rick Angell, John Loughlin and Dan Mott. Absent: Sheila Guntren. Others present were Sara Lucas and Randy Sievert.

The minutes of the previous meeting held on October 20, 2020, were approved. Motion by Mott, seconded by Loughlin. Motion carried.

The following bills were presented for payment.

Alliant Energy	Natural Gas	\$43.64
Ascent Aviation Group	Fuel for Resale	\$25,444.76
Bomgaars	Hand Sanitizer, Rope, Batteries, Buckets	\$128.14
City of Cherokee	Water & Sewer	\$36.91
CML Telephone	Telephone & Internet	\$174.26
Community Oil Fleet Program	Fuel	\$25.85
JEO Consulting Group	Taxiway Lighting Project Engineering	\$27,816.65
Mediacom	Cable TV	\$6.74
MidAmerican Energy	Electricity	\$218.53
Randy Sievert	FBO services - November	\$3,833.34
Randy Sievert	Fuel Commissions for October	\$565.75
Sanitary Services	Garbage Pick Up	\$104.40
Sara Lucas	Clerk Services - November	\$350.00
US Post Office	Stamps	\$55.00

Motion by Angell, seconded by Mott to approve the bills. Motion carried.

Reviewed the assets on the balance sheet as of November 15, 2020, accounts receivable and activity in checking account for the past month. Mott reconciled the checking account statement.

Reviewed the October fuel report. Fuel sales were 1,600 gallons of 100LL AV gas and 663 gallons of Jet A fuel. Purchased 7,003 gallons of Jet A fuel. There was discussion regarding changing fuel prices.

FBO Report:

- Randy got the lawn mower repaired, he rented scaffolding to help him work on the hanger door.
- The City is going to swap out the snow plow, Randy has been working with Todd Larsen.
- Randy rented storage space for the equipment that is usually in the Lundell Hanger, rent is \$250 per month.

- Randy is looking at accepting a position as Central Bank's pilot. If Randy does accept the position, he would be the Airport Manager, and would have to hire someone to help him at the airport. Randy would be responsible for paying this person.
- Randy has been busy with flight students.
- Doing general maintenance on the grounds, lights, and mowing.

Updates on grant projects:

Zoning Ordinance

Kellen is meeting with the County Board of Supervisors next week.

Hangar Door Replacement

Kellen has all the paperwork signed with the state, so we are ready to proceed with getting the door ordered.

Edge Lighting Systems

Dave with JEO Consulting is continuing to work on the taxiway light project as well as changing out the colors on the runway lights now required by the instrument approach to 18. This is moving a little ahead of schedule.

Capital Improvement Plan

Dave with JEO Consulting submitted a draft Capital Improvement Plan to the FFA, based on the funds available, they say our plan is not going to work as submitted. Consensus of the board was that the runway lights are priority. Kellen will get back to Dave and have him resubmit the plan.

Other business

None.

There being no further business, Mott moved, seconded by Loughlin to adjourn at 7:35 p.m. Motion carried.

Respectfully submitted,

Kellen Ludvigson, Chairman

Sara Lucas, Clerk