

**CHEROKEE AVIATION AUTHORITY**  
**CHEROKEE, IOWA**  
November 16, 2021

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, November 16, 2021. Vice-Chairman John Loughlin called the meeting to order at 6:00 p.m.

Directors present: Rick Angell, Dan Mott, John Loughlin, Sheila Guntren. Absent: Kellen Ludvigson, Randy Sievert. Others present were Sara Lucas.

The minutes of the previous meeting held on October 19, 2021, were approved. Motion by Guntren, seconded by Mott. Motion carried.

The following bills were presented for payment.

Alliant Energy	Natural Gas	\$44.15
Bomgaars	Hydraulic Fluid, Batteries, Supplies	\$632.65
City of Cherokee	Water & Sewer	\$63.07
CML Telephone	Telephone & Internet	\$166.49
Community Oil Fleet	Fuel	\$152.01
Mediacom	Cable TV	\$7.86
MidAmerican Energy	Electricity	\$231.03
Randy Sievert	FBO Services	\$4,250.00
Randy Sievert	Fuel Commissions	\$1,046.50
Randy Sievert	Runway Lighting Parts	\$1,159.40
Sanitary Services	Garbage Pick Up	\$116.70
Sara Lucas	Clerk Services	\$350.00

Motion by Guntren, seconded by Mott to approve the bills. Motion carried.

Reviewed the assets on the balance sheet as of November 12, 2021, accounts receivable and activity in checking account for the past month. Mott reconciled the checking account statement.

Reviewed the October fuel report. Fuel sales were 1,354 gallons of 100LL AV gas and 2,832 gallons of Jet A fuel. We did not purchase any fuel.

FBO Report:

- Randy was absent, but has been working on preparing the Airport for winter.

Updates on grant projects:

Edge Lighting Systems

Motion by Mott, seconded by Loughlin adopting Resolution #2021-3, WHEREAS, as a condition to receiving State and Federal assistance for the Cherokee County Regional Airport, the following provisions must be met:

- Approved 5-Year Airport Capital Improvement Program (ACIP); and
- Approved Airport Improvement Program data sheets with the Sponsor's Signature; and
- Certification that the local match exists if the grants are awarded; and

- Authorization to submit the proposed projects for Federal Grants; and

WHEREAS, the FY2023 Airport Capital Improvement Program (ACIP) and data sheets are attached listing projects deemed to be in the best interest to the Cherokee County Regional Airport.

NOW, THEREFORE, BE IT RESOLVED that the Cherokee Aviation Authority authorizes the submittal of the FY2023 Airport Capital Improvement Program and associated data sheets for possible FY2023-2027 Federal Aviation Administration Grants and certifies that the local match of 10% is available for each project awarded a grant. Roll call: AYES: All. NAYES: None. Motion carried.

Hangar Lease

Need to get the remainder of leases signed.

Land Rent

Dave Wilberding is working on a legal description and plotting out the rentable land at the airport.


New Business

None.

There being no further business, Angell moved, seconded by Mott to adjourn at 6:25 p.m. Motion carried.

Respectfully submitted,

  
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John Loughlin, Vice-Chairman

  
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Sara Lucas, Clerk