

CHEROKEE AVIATION AUTHORITY

CHEROKEE, IOWA

November 15, 2022

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, November 15, 2022. Chairman Kellen Ludvigson called the meeting to order at 6:00 p.m.

Directors present were Kellen Ludvigson, Rick Angell and Dan Mott . Randy Sievert and John Laughlin were absent. Sheila Guntren and Dave Jones were present via zoom. The clerk was also present.

The minutes of the previous meeting held on October 18, 2022 were approved. Ludvigson requested the purchase of a sprayer from Bomgaars should be added to the previous bills. Motion by Angell, seconded by Mott. Motion carried.

The following bills were presented for payment.

Alliant Energy	Natural Gas	\$101.71
Bomgaars	Automotive Battery	\$129.99
City of Cherokee	Water & Sewer	\$66.79
CML Telephone	Telephone & Internet	\$166.46
JEO Consulting	Taxiway Lighting Project	\$1,071.91
MediaCom	Cable	\$7.86
MidAmerican Energy	Electricity	\$213.26
MidAmerican Energy	Electricity/Vault	\$70.55
Randy Sievert	Contract Services	\$4,666.66
Randy Sievert	Fuel Commissions	\$1,258.00
Sanitary Services	Garbage Pick Up	\$116.70
Seneca Companies	Fuel Tank Maint.	\$2,144.12
Sherri Haan	Audit Bonus	\$500.00
Sherri Haan	Clerk Services	\$500.00
UST Testing Services	Monthly Inspections	\$200.00

Motion by Angell, seconded by Mott to approve the bills. Motion carried.

Reviewed the assets on the balance sheet as of November 1, 2022, accounts receivable and activity in checking account for the past month. Mott reconciled the checking account statement.

Treasurer's Report

- Barry Johnson is paid for a full year.
- Fuel tank maintenance invoice for Seneca was discussed.

Fuel Report

- Spreadsheet needs updated.

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FBO Report

- Randy was absent, no updates.

Unfinished Business

- Loughlin has contacted SSB regarding debit card for Randy and will obtain his signature to finalize.

New Business

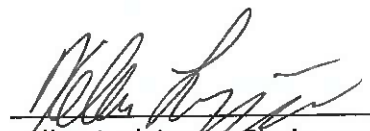
- Discussion by Ludvigson to send Statement of Completion to McClure for the total project including the windcone. Motion by Mott, seconded by Angell. Motion carried.
- Discussion by Ludvigson for immediate payment of \$22,594.34 to Voltmer for partial payment #2 Taxiway Lighting and additional payment 31 days later of \$14,024.17. Motion by Angell, seconded by Mott. Motion carried.
- Discussion by Ludvigson for immediate payment of \$583.33 to Voltmer Inc for mobilization costs above 15% FAA limit. Motion by Mott, seconded by Guntren. Motion carried.
- Discussion by Ludvigson regarding 5-year ACIP. AWOS has been moved up, moving lighting project back. FY24 lighting reconstruction. FY25 rebuild funds. FY26 above ground fuel storage. Motion by Mott, seconded by Angell to send initial 5 year ACIP to the FAA. Motion carried.
- Sievert will work on Papi adjustment
- Those present reviewed the Board Policy regarding Oaths of Office. Loughlin will make appropriate updates as needed.


Other Business

- Dave Jones mentioned the beneficial economic impact regarding the Cherokee Airport as reported from the DOT.
- The board will gather further information to develop criteria after receiving requests for local donations.

There being no further business, Angell moved, seconded by Mott to adjourn at 6:50 p.m. Motion carried.

Respectfully submitted,


Kellen Ludvigson, Chairman


Sherri Haan, Clerk

