

CHEROKEE AVIATION AUTHORITY
CHEROKEE, IOWA
October 18, 2022

The monthly meeting of the Directors of the Cherokee Aviation Authority was held at the Cherokee County Regional Airport on Tuesday, October 18, 2022. Chairman Kellen Ludvigson called the meeting to order at 6:00 p.m.

Directors present: Rick Angell, John Loughlin, Kellen Ludvigson and Sheila Guntren. Randy Sievert and Dan Mott were absent. The clerk was present. Dave Jones attended via zoom.

The minutes of the previous meeting held on September 20, 2022 were approved. Motion by Angell, seconded by Loughlin. Motion Carried.

The following bills were presented for payment.

Alliant Energy	Natural Gas	\$76.90
Bomgaars	Grease, bolts, cleaner, sprayer	\$1,410.83
Builders Sharpening	bolts	\$9.10
Chronicle Times	Legal notice to airport consultants	\$71.84
City of Cherokee	water	\$72.83
CML Telephone	Telephone & Internet	\$166.46
MediaCom	cable	\$7.86
MidAmerican Energy	Electricity	\$388.65
MidAmerican Energy	Electricity "LTG Vault"	\$91.57
Petroleum Insurance Co	Liability Insurance	\$3,371.00
Randy Sievert	Contract Services	\$4,666.66
Randy Sievert	Savana, bldg maint, mowing	\$1,106.25
Randy Sievert	Fuel Commissions	\$1,096.25
Sanitary Services	Garbage Pick Up	\$116.70
Sherri Haan	binders, index tabs	\$19.53
Sherri Haan	Clerk Services	\$500.00
US Post Office	roll of stamps	\$60.00
UST Testing	monthly inspection	\$200.00

Motion by Loughlin, seconded by Angell to approve the bills. Motion carried.

Reviewed the assets on the balance sheet as of October 1, 2022, accounts receivable and activity in checking account for the past month. Laughlin reconciled the checking account statement.

Treasurer's Report

- Ludvigson mailed Barry Johnson a courtesy notice regarding hangar rent

Fuel Report

- Looks good

FBO Report

- Annuals are in process
- Another plane will be arriving for maintenance

Unfinished Business

- Le Mars airport project is still not complete
- Le Mars has been completely invoiced and Randy will deliver
- SSB will require proof the airport is registered with the state, need EIN # and Randy's information for debit card
- Windcone is done

New Business

- Oath of Office forms need updated. Board needs to review bi-laws
- 3 quotes need to be obtained for the Lundell hangar project for the State Grant Approval
- JEO close out bill was received, a change order may need to be done
- ACIP review is due November 16, 2022
- Discussion regarding above ground tanks over access road for 2026 project

Motion by Laughlin, seconded by Angell to submit BIL form requesting \$180,000.00 for efficiency improvements. Motion passed. Ludvigson will email form.

Other Business

- Ludvigson proposed to pay clerk \$500.00 for additional audit work performed. Motion by Loughlin, seconded by Angell. Motion passed.

There being no further business, Angell moved, seconded by Loughlin to adjourn at 6:55 p.m. Motion carried.

Respectfully submitted,


Kellen Ludvigson, Chairman


Sherri Haan, Clerk